



City of Red Bluff

City Council

Regular Meeting Agenda

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

Tuesday, July 21, 2026

5:30 PM

Council Chambers

**THIS HYBRID MEETING WILL BE CONDUCTED VIA TELECONFERENCE AND
IN-PERSON**

Live audio is available on the City's website at:

<https://cityofredbluff.legistar.com/Calendar.aspx>

Please click this URL to join an interactive Zoom Meeting:

<https://us02web.zoom.us/j/83658645833?pwd=Q0dZdkpuTks4M2hES2tjRWNNcIF0dz09>

Passcode: 388955

Or join by phone: Dial 1 669 900 6833 or +1 669 444 9171

Webinar ID: 836 5864 5833

Passcode: 388955

The City of Red Bluff welcomes you to their Council meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office at (530) 527-2605 at least 72 hours prior to the day of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENT

This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. To make a public comment on Zoom, you must raise your hand. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes.

The Mayor also may limit or prohibit multiple presentations by the same individual(s) on the same topic. Please understand that by law, the City Council cannot make decisions on matters that are not on the agenda and matters of concern will be referred to the City Manager's Office.

ANNOUNCEMENTS OF AGENDA CORRECTIONS**STAFF ITEMS**

Tom Westbrook, City Manager
Scott Garrison, HR
Beth Lindauer, Community Development Director
Scott Miller, Public Works Director
Mike Bachmeyer, Fire Chief
Paul Young, Finance Director
Quintan Ortega, Police Chief
Robin Kampmann, City Engineer

COMMISSIONS REPORTS - N/A**PRESENTATION**

1. Employee Length of Service Recognition [0232](#)

Recommended Action:

Formally recognize City employees for their length of service. Certificates of appreciation will be presented to the employee if present or their Supervisor if not.

CONFLICT OF INTEREST DECLARATION**CONSENT AGENDA / APPROVAL OF DRAFT MINUTES**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

2. Approve Minutes: June 2nd, June 16th, and July 9th [0257](#)

Recommended Action:

Council to approve the minutes from the June 2nd, June 16th, and July 9th City Council Meetings.

3. Resolution to Accept the Department of California Highway Patrol's Cannabis Tax Fund Grant Program Award [20-2026](#)

Recommended Action:

Adopt a Resolution No. 20-2026 to Accept the Department of California Highway Patrol's Cannabis Tax Fund Grant Program funds in the amount of \$89,836.25 for FY26/27.

4. Open Market Purchases of \$2,000 or More & Contract Awards [0241](#)

Recommended Action:

Acceptance of the open market purchases of \$2,000 or more & contract awards for the previous month.

5. Approval of Warrant List [0240](#)

Recommended Action:

Approve Check Warrant No. 109694 through 109852 dated June 1, 2026 thru June 30, 2026.

6. Quarterly Settlement Report: Workers' Compensation Claims Against the City. [0233](#)

Recommended Action:

Review Report on actions taken by the City Manager to settle workers' compensation claims with merit up to \$50,000 against the City of Red Bluff.

7. Quarterly Report: Liability Claims Against the City [0258](#)

Recommended Action:

Review report on actions taken by the City Manager to settle liability claims with merit up to \$50,000 against the City of Red Bluff.

8. Public Works Monthly Activity Summary, June [0250](#)

Recommended Action:

No Action Required. Informational Only.

9. Code Enforcement Activity Report - June 2026 [0254](#)

Recommended Action:

Informational only.

10. Grants Management Update-2nd Quarter of 2026 [0256](#)

Recommended Action:

None. The update is for informational purposes.

11. Second Reading and Adoption of Ordinance 1099, an amendment to Chapter 24, Section 24.23 relating to the water system cross-connection control. [1099](#)

Recommended Action:

Waive the second reading except by title and adopt Ordinance No. 1099 Chapter 24, Section 24.23 of the Red Bluff Municipal Code, relating to the water system cross-connection control.

ITEMS PULLED FROM CONSENT**REGULAR AGENDA**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off-agenda emergency).

12. Annual Status Report on Vacancies for compliance with AB 2561**0234**

Recommended Action:

That the City Council:

1. Conduct the Public Hearing
2. Approve the Annual Status Report on Vacancies

13. Direction to Staff Regarding Draft Measure S Oversight Committee Ordinance, Bylaws, and Application Materials**0247**

Recommended Action:

Provide direction to staff regarding the proposed framework for the Measure S Oversight Committee, including:

- 1) The draft ordinance establishing the Measure S Oversight Committee within the Red Bluff Municipal Code;
- 2) The draft bylaws governing the operations of the Measure S Oversight Committee;
- 3) The draft application and eligibility affidavit for prospective committee members; and
- 4) Any revisions or additional provisions desired by the City Council prior to returning the item for formal adoption and implementation.

14. Request for Council input and consideration on the proposed water and sewer rate study**0252**

Recommended Action:

Staff respectfully recommend that the City Council move forward with one of the following options:

- 1) The City Council can direct staff to move forward by selecting a rate plan option and
- 2) formalizing new rates as proposed. The rate consultant will draft a rate study report describing the rates as proposed and begin the Proposition 218 public notification process, or
- 3) The City Council can direct staff to make changes to the rate plan options as proposed. The rate consultant will return on August 4th with revised results for the City Council to review and formalize the revised rates into a draft rate study report. Please note this may delay rate implementation beyond the anticipated January 1, 2027 proposed date, or
- 4) The City Council can choose not to move forward with new rates on the Water or Sewer System. This would require adjustments of either operational costs or capital costs to keep the system operating with the required net income to support debt service obligations.

15. A Resolution of the City Council of the City of Red Bluff Confirming an Emergency that Required Immediate Repair of a Sewer Main Located Behind the Thai House Restaurant, 248 South Main Street. [19-2026](#)

Recommended Action:

Adopt Resolution No. 19-2026; A Declaration of Emergency regarding an obstructed sewer main located behind the Thai House Restaurant, 248 South Main Street and the need for immediate repair.

Authorize a project specific supplemental appropriation for Fund 47-44-760220-0102 Wastewater Collections Capital Outlay Sewer Line Repair/Replacement in the amount of **\$27,863.70**.

16. A Resolution of the City Council of the City of Red Bluff (1) Calling for an Election on a Ballot Measure to Ask the Voters of the City of Red Bluff, California, Whether the Offices of City Clerk and City Treasurer Shall be Appointive; (2) Requesting the Board of Supervisors of Tehama County to Consolidate a Municipal Election on a Local Measure with Other Elections to be Held on the November 3, 2026, Consolidated Election Date; (3) Requesting the Tehama County Board of Supervisors Permit the Tehama County Elections Official to Render Election Services to the City; and (4) Approving the Proposed Measure [21-2026](#)

Recommended Action:

Adopt Resolution No. 21-2026 for an election on a ballot measure to ask the voters of the City of Red Bluff, California, whether the offices of City Clerk and City Treasurer shall be appointive; (2) Requesting the Board of Supervisors of Tehama County to consolidate a municipal election on a local measure with other elections to be held on the November 3, 2026, consolidated election date; (3) Requesting the Tehama County Board of Supervisors permit the Tehama County Elections Official to render election services to the City; and (4) Approve the proposed draft resolution.

COMMITTEE REPORTS / COUNCIL COMMENTS

Reports by City Council Members on the activities of their assigned agencies/committees:

- *Antelope Water/Sewer Project JPA - All Councilmembers
- *Chamber of Commerce - Gonzales & Pope
- *City/County Ad Hoc Committee - Deiters and Gonzales
- *Community Action Agency - Deiters
- *Downtown Red Bluff Business Association - Clement & Pope
- *Executive Committee - Tehama County Solid Waste Management Agency - Deiters & Hurton

- *Local Agency Formation Commission (LAFCO) - All Councilmembers
- *Red Bluff Community Center Commission - Gonzales & Hurton
- *Tehama County Air Pollution District Review Committee - Gonzales & Pope
- *Tehama County Continuum of Care Executive Council - Deiters & Clement
- *Tehama County Solid Waste Management Agency (JPA) - All Councilmembers
- *Tehama County Transportation Commission - Hurton & Pope

ADDITIONAL COUNCIL COMMENTS AND OTHER MEETINGS ATTENDED**FUTURE AGENDA ITEMS BY CONSENSUS OF COUNCIL****CITIZEN COMMENT BEFORE CLOSED SESSION - N/A****RECESS TO CLOSED SESSION - N/A****REPORTABLE ACTIONS FROM CLOSED SESSION - N/A****ADJOURNMENT**

This meeting is adjourned until the next regularly scheduled meeting. Regular City Council meetings are scheduled on the first and third Tuesdays of the month beginning at 5:30 p.m. in the City Council Chambers at 555 Washington Street, Red Bluff California. Agenda packets, minutes and audio are available on the City's website at <https://cityofredbluff.legistar.com/Calendar.aspx>. Contact the Deputy City Clerk's office for assistance at (530) 527-2605 x 3057.

CAMPAIGN CONTRIBUTION DISCLOSURE PURSUANT TO THE LEVINE ACT (GC Section §84308)

Members of the City Council are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Councilmember received more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the City's decision on the agenda item since January 1, 2023. Members of the City Council who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Councilmember since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Councilmember and may be made either in writing to the City Clerk's Department before the subject hearing or by verbal disclosure at the time of the hearing.



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0232

Agenda Date: 7/21/2026

Agenda #: 1.

TO: Honorable Mayor and Members of the City Council

FROM: Scott Garrison, Human Resources Administrator

SUBJECT:
Employee Length of Service Recognition

RECOMMENDED COUNCIL ACTION:

Formally recognize City employees for their length of service. Certificates of appreciation will be presented to the employee if present or their Supervisor if not.

SUMMARY:

City employees are recognized for their length of service in 5-year increments on a quarterly basis.

PREVIOUS COUNCIL ACTION:

Employees were last recognized for their length of service at the April 7, 2026, City Council Meeting.

DISCUSSION:

The City Council wishes to recognize employees for their length of service quarterly, in 5-year increments of service. The employee's listed below are hereby recognized for the **2nd Quarter** ending June 30, 2026. A certificate of appreciation will be presented for 5-15 years of service. A plaque of appreciation will be presented for 20 years and above.

Employee: Brandon Stewart
Department/Position: Sr. Wastewater Collections Operator
Hire Date: 6/14/2021
Service Years: 5

Employee: Randy Raglin
Department/Position: Sr. Wastewater Collections Operator
Hire Date: 5/3/2021
Service Years: 5

Employee: Tristin Dunn
Department/Position: Sr. Water Operator
Hire Date: 5/31/2021
Service Years: 5

Employee: Jeffrey Mayberry
Department/Position: Police Officer
Hire Date: 6/14/2021
Service Years: 5

Employee: Zack DeRego
Department/Position: Police Communications Dispatcher

Hire Date: 5/10/2021
Service Years: **5**

Employee: Richard Miller
Department/Position: Public Works Director
Hire Date: 4/11/2016
Service Years: **10**

Employee: Justin Kingsley
Department/Position: Fire Division Chief
Hire Date: 4/5/2016
Service Years: **10**

Employee: Rick Lara
Department/Position: Public Works Maintenance Supervisor
Hire Date: 6/21/2006
Service Years: **20**

Employee: Ken Garner
Department/Position: Public Works Electrician
Hire Date: 4/8/1996
Service Years: **30**

CITY FISCAL IMPACT:

There is no financial impact to the City's Budget other than the cost of the plaques, certificates, and staff time.

ATTACHMENTS:

[Click or tap here to enter text.](#)



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0257

Agenda Date: 7/21/2026

Agenda #: 2.

TO: Honorable Mayor and Members of the City Council

FROM: Cassidy DeRego, City Clerk

SUBJECT:

Approve Minutes: June 2nd, June 16th, and July 9th

RECOMMENDED COUNCIL ACTION:

Council to approve the minutes from the June 2nd, June 16th, and July 9th City Council Meetings.

ATTACHMENTS:

1. June 2, 2026, Regular Meeting
2. June 16, 2026, Regular Meeting
3. July 9, 2026, Special Meeting



CALL TO ORDER

COUNCIL PRESENT

J.R. Gonzales, Mayor
Mark Clement, Mayor Pro Tem
Cassie Pope, Councilmember
Patrick Hurton, Councilmember
Kris Deiters, Councilmember

STAFF PRESENT

Tom Westbrook, City Manager
Sophia Meyer, City Attorney
Paul Young, Finance Director
Scott Garrison, HR Administrator
Scott Miller, Public Works Director
Beth Lindauer, Community Development Director
Quintan Ortega, Police Chief
Michael Bachmeyer, Fire Chief
Anita Rice, Deputy City Clerk/Executive Assistant to the City Manager
Cassidy DeRego, City Clerk
Donna Gordy, Treasurer

PLEDGE OF ALLEGIANCE

Mayor Gonzales led the Pledge of Allegiance.

CITIZEN COMMENT

Pastor Scott Camp led a prayer

Ken Boone, a community member, read biblical scripture. He discussed Measure S.

David Burke, a community member, discussed Measure S and his desire to see a local hire requirement for City of Red Bluff projects.

William Ellis, a community member, apologized to Mayor Gonzales about a misunderstanding that occurred at the last City Council meeting.

ANNOUNCEMENTS OF AGENDA CORRECTIONS

Tom Westbrook, City Manager, reported that Item 8 on the Regular Agenda needs to be pulled from the agenda and continued to the next regularly scheduled City Council meeting.

STAFF ITEMS

Tom Westbrook, City Manager, gave an update on several community events. He outlined the new process to find the meeting agendas on the City of Red Bluff website. He also gave an update on community events.

Scott Garrison, HR Administrator, gave a staffing update.

Beth Lindauer, Community Development Director, gave a statistical and informational update for the building department.

Scott Miller, Public Works Director, reported on several projects being completed throughout the City of Red Bluff.

Michael Bachmeyer, Fire Chief, reported that the controlled burn in the sand slough is complete. He also gave an update on training and fire mitigation efforts.

Paul Young, Finance Director, gave a sales tax update.

Robin Kampmann, City Engineer, reported that they are moving forward with applying for a \$1.66 Million grant. The Splash Park project is also moving forward.

COMMISSIONS REPORTS - Planning Commission

Ms. Lindauer reported that they requested more information for items that were heard. Those items will be coming back to a future Planning Commission meeting for further discussion.

PRESENTATION

None

CONFLICT OF INTEREST DECLARATION

No conflict of interest was declared.

CONSENT AGENDA / APPROVAL OF DRAFT MINUTES**Approval of the Consent Agenda**

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

1. Code Enforcement Activity Report - April 2026 [0199](#)
This Report was approved.
2. Public Works Monthly Activity Summary, May [0203](#)
This Report was approved.

ITEMS PULLED FROM CONSENT

REGULAR AGENDA

3. 2025 Assistance to Firefighters Grant (AFG) [0192](#)
The Council had an in-depth discussion and all questions were answered adequately. It was explained that they will have two years to spend the funds once they are received. Since manufacturing can take over two years, they are looking at different manufacturers that might be a quicker option and more budget friendly option.

Ken Boone, a community member, asked and received clarification that the new engine will be able to withstand the current local road conditions.

William Ellis, a community member, asked and received clarification that the price will be locked in at the time of purchase.
A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, that this Grant be approved. The motion carried by the following vote:
RESULT: APPROVED
MOVER: Mark Clement
SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters
4. A Resolution of the Red Bluff City Council Ordering an Election, [08-2026](#)
Requesting County Elections to Conduct the Election, Requesting Consolidation of the Election, and Determining the Charges for the Candidates' Statements.
Councilmember Deiters voiced reservations about having the Treasurer and Clerk positions on the November 2026 ballot.
A motion was made by Council Member Hurton, seconded by Mayor Pro Tem Clement, that this Resolution be adopted. The motion carried by the following vote:
RESULT: ADOPTED
MOVER: Patrick Hurton
SECONDER: Mark Clement

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters
5. A Resolution of the City Council of the City of Red Bluff Setting Forth [09-2026](#)
Salaries, Benefits and Other Terms of Employment Applicable to Management and Mid-Management Employees

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Deiters, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Mark Clement
SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

6. A Resolution of the City Council of the City of Red Bluff Setting Forth Salaries, Benefits and Other Terms of Employment Applicable to the recognized bargaining unit Red Bluff Police Mid-Managers Association (RBPMMA). [10-2026](#)

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Hurton, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Mark Clement
SECONDER: Patrick Hurton

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

7. Memorandum of Understanding (MOU) between the Police Officers' Association and the City of Red Bluff for the term of July 1, 2026, through June 30, 2029 [0187](#)

A motion was made by Council Member Pope, seconded by Council Member Deiters, that this Agreement be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Cassie Pope
SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

8. Memorandum of Understanding (MOU) between the Red Bluff Firefighters' Association and the City of Red Bluff for the term of July 1, 2026, through June 30, 2029 [0188](#)

This item was requested to be continued to the next scheduled City Council meeting.

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Deiters, that this Agreement be continued. The motion carried by the following vote:

RESULT: CONTINUED
MOVER: Mark Clement
SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

9. Introduction and First Reading of an Ordinance Amending RBMC §20.6(A) Regarding Lot Line Adjustments and Voluntary Mergers Consistent with the California Subdivision Map Act [0201](#)

Mayor Gonzales opened the Public Hearing at 6:21 p.m. There being no comment the Public Hearing was closed at 6:22 p.m.

A motion was made by Council Member Hurton, seconded by Mayor Pro Tem Clement, that this Report be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Patrick Hurton

SECONDER: Mark Clement

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

10. Legal Services Agreement for Representation of the City in Civil Actions [0197](#)
Related to PFAS in City Water Supply

The Council had an in-depth discussion and all questions were answered adequately. It was explained that it has only been detected in one well. They have until October 2026. The costs are unknown and will include maintenance.

William Ellis, a community member, asked and received clarification that these are trace amounts and not in the entire water system. The EPA has done studies on these chemicals.

A motion was made by Council Member Deiters, seconded by Council Member Pope, that this Agreement be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Kris Deiters

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

COMMITTEE REPORTS / COUNCIL COMMENTS

Reports by City Council Members on the activities of their assigned agencies/committees:

*Antelope Water/Sewer Project JPA

Mr. Westbrook, City Manager, reported that the next meeting is scheduled for Thursday, June 11, 2026.

*Chamber of Commerce

Mayor Gonzales gave an update on community events.

*City/County Ad Hoc Committee

Councilmember Deiters reported that no meeting was scheduled.

*Community Action Agency

Councilmember Deiters reported that the next meeting is scheduled for Thursday, June 18, 2026.

*Downtown Red Bluff Business Association

Mayor Pro Tem Clement reported that no meeting was scheduled.

*Executive Committee - Tehama County Solid Waste Management Agency

Councilmember Deiters reported that the next meeting is scheduled for Monday, June 8, 2026.

*Local Agency Formation Commission (LAFCO)

Mayor Gonzales reported no meeting was scheduled.

*Red Bluff Community Center Commission

Mr. Westbrook reported that the next meeting is scheduled for Thursday, August 20, 2026.

*Tehama County Air Pollution District Review Committee

Mayor Gonzales reported no meeting was scheduled.

*Tehama County Continuum of Care Executive Council

Councilmember Deiters reported that the next meeting is scheduled for Wednesday, June 10, 2026.

*Tehama County Solid Waste Management Agency (JPA)

Councilmember Deiters reported that the next meeting is scheduled for Monday, July 6, 2026.

*Tehama County Transportation Commission

Councilmember Hurton reported 6/22

ADDITIONAL COUNCIL COMMENTS AND OTHER MEETINGS ATTENDED

Councilmember Pope reported that she attended a new mandated course that was hosted by Cal Cities.

Councilmember Deiters reported that she will be speaking with Andrea Curry about possible funding for offsite parking for RVs and cars. There is uncertainty whether funds are available. She also wanted to remind the public that everyone must stop at STOP signs.

FUTURE AGENDA ITEMS BY CONSENSUS OF COUNCIL

Councilmember Hurton asked to discuss City Council compensation brought to a future Council meeting. This was approved by consensus to come to the next City Council meeting.

CITIZEN COMMENT BEFORE CLOSED SESSION

None received.

Meeting went into Recess

Meeting reconvened

RECESS TO CLOSED SESSION

11. Closed Executive Session - Labor Negotiations

[0191](#)

REPORTABLE ACTIONS FROM CLOSED SESSION

None received.

ADJOURNMENT

This meeting is adjourned until the next regularly scheduled meeting. Regular City Council meetings are scheduled on the first and third Tuesdays of the month beginning at 5:30 p.m. in the City Council Chambers at 555 Washington Street, Red Bluff California. Agenda packets, minutes and audio are available on the City's website at <https://cityofredbluff.legistar.com/Calendar.aspx>. Contact the Deputy City Clerk's office for assistance at (530) 527-2605 x 3057.

There being no further business Mayor Gonzales adjourned the meeting at 6:40 p.m. to a Closed Session. The next City Council meeting will be held on Tuesday, June 16, 2026, at 5:30 p.m. in the Red Bluff City Council Chambers.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CALL TO ORDER

COUNCIL PRESENT

J.R. Gonzales, Mayor
Mark Clement, Mayor Pro Tem
Cassie Pope, Councilmember
Patrick Hurton, Councilmember
Kris Deiters, Councilmember

STAFF PRESENT

Tom Westbrook, City Manager
Sophia Meyer, City Attorney (remotely)
Leanna Pearson, Financial Management Specialist
Paul Young, Finance Director
Scott Miller, Public Works Director
Beth Lindauer, Community Development Director
Quintan Ortega, Police Chief
Michael Bachmeyer, Fire Chief
Anita Rice, Deputy City Clerk/Executive Assistant to the City Manager
Cassidy DeRego, City Clerk
Donna Gordy, Treasurer

PLEDGE OF ALLEGIANCE

Mayor Gonzales led the Pledge of Allegiance.

CITIZEN COMMENT

Pastor Scott Camp led a prayer

Ken Boone, a community member, read biblical scripture.

Bill Byron asked to have the cannabis ordinance revisited. He would like to have cannabis lounges allowed within the City of Red Bluff. He feels this could be a large benefit to the community.

ANNOUNCEMENTS OF AGENDA CORRECTIONS

None

STAFF ITEMS

Tom Westbrook, City Manager, gave an update on several community events. The City Hall will be closed on Friday June 19, 2026, and Friday, July 3, 2026. The Tuesday, July 7, 2026, City Council meeting has been canceled. A Special City Council meeting may need to be scheduled to address some time sensitive items that are needed for the Citizens Initiative tax that was passed.

Beth Lindauer, Community Development Director, gave an update on several new businesses within the community.

Scott Miller, Public Works Director, gave an update on several projects being completed within the community. He also gave an update on the City Pool participation.

Bachmeyer, Fire Chief, reported that on Saturday, July 4, 2026, there will be a planned public firework display.

Quintan Ortega, Police Chief, gave a staffing update.

Robin Kampmann, City Engineer, reported that the River Park Splash Pad Project is moving forward and will be going out for bid again.

COMMISSIONS REPORTS - Airport Commission

Mr. Westbrook reported that a new airport consultant ad hoc committee was created.

PRESENTATION - None**CONFLICT OF INTEREST DECLARATION**

None

CONSENT AGENDA / APPROVAL OF DRAFT MINUTES**Approval of the Consent Agenda**

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

- | | | |
|----|--|-------------|
| 1. | Approval of May 19, 2026 Minutes | 0228 |
| | The Minutes were approved. | |
| 2. | Open Market Purchases of \$2,000 or More & Contract Awards | 0204 |
| | This Report was approved. | |
| 3. | Approval of Warrant List | 0205 |

This Report was approved.

4. Second Reading and Adoption of an Ordinance Amending RBMC §20.6(A) Regarding Lot Line Adjustments and Voluntary Mergers Consistent with the California Subdivision Map Act 1098

This Ordinance was approved.

5. 2026 California Fire Foundation Statewide Grant Cycle Application 0223

This Grant was approved.

6. 2025 Assistance to Firefighters Micro Grant Application 0207

This Grant was approved.

7. California Department of Justice Tobacco Grant Program Application 12-2026

This Resolution was approved.

8. Code Enforcement Activities Report - MAY 2026 0225

This Report was approved.

ITEMS PULLED FROM CONSENT

REGULAR AGENDA

9. Cross-Connection Control - Ordinance Amendment 0196

John Graham, consultant, gave a presentation on the Cross-Connection Control-Ordinance Amendment.

Mayor Gonzales opened the Public Hearing at 5:59 p.m. There being no comments, the Public Hearing was closed at 6:00 p.m.

The Council had an in-depth discussion and all questions were answered adequately. It was explained that they will begin with businesses and this will be a multi-year process.

A motion was made by Council Member Deiters, seconded by Mayor Pro Tem Clement, that this Public Hearing be adopted. The motion carried by the following vote:

RESULT: ADOPTED

MOVER: Kris Deiters

SECONDER: Mark Clement

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

10. 2026/27 Budget Adoption 0217

Councilmember Deiters emphasized that the City of Red Bluff is struggling with revenue sources; therefore, the general fund budget is decreasing year over year.

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Deiters, that this Report be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Mark Clement
SECONDER: Kris Deiters
Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

11. Adopt a List of Projects for FY 2026-27, Funded by SB1 13-2026

The Council had an in-depth discussion and all questions were answered adequately. It was explained that these are maintenance projects. They can include larger projects in the future.

A motion was made by Council Member Pope, seconded by Mayor Pro Tem Clement, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Cassie Pope
SECONDER: Mark Clement
Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

12. Set Forth Salaries, Benefits, and Other Terms of Employment 14-2026

Applicable to the recognized bargaining unit Red Bluff Fire Mid-Managers Association (RBFMA).

Mark Moyer, Division Chief, thanked the Council for approving this agreement.

A motion was made by Council Member Deiters, seconded by Mayor Pro Tem Clement, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Kris Deiters
SECONDER: Mark Clement
Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

13. Memorandum of Understanding (MOU) between the Red Bluff Firefighters' Association and the City of Red Bluff for the term of July 1, 2026, through June 30, 2029 0188

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Hurton, that this Agreement be approved. The motion carried by the following vote:

RESULT: APPROVED
MOVER: Mark Clement
SECONDER: Patrick Hurton
Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

14. Approval of the 1st Amendment to the City Manager Contract with the City of Red Bluff 0212

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, that this Contract be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

15. Update and Amend Certain Salary Schedules Applicable to City Employees **15-2026**

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Hurton, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED

MOVER: Mark Clement

SECONDER: Patrick Hurton

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

16. Position Allocation List (PAL) **0214**

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, that this Report be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

17. A Letter of Support for Tehama County Continuum of Care Encampment Resolution Funding Round 5 (ERF) Notice of Funding Availability Application **0218**

Andrea Curry, with Tehama County Continuum of Care, explained that this requires that they work towards a policy within three months. They do not anticipate any issues with that process.

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Deiters, that this Grant be adopted. The motion carried by the following vote:

RESULT: ADOPTED

MOVER: Mark Clement

SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

18. California Climate Investments Wildfire Prevention Grants Program **11-2026**

A motion was made by Council Member Pope, seconded by Mayor Pro Tem Clement, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED

MOVER: Cassie Pope

SECONDER: Mark Clement

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

19. Discussion Regarding City Council Compensation.

0216

The Council had an in-depth discussion, and all questions were answered adequately. It was explained that each Councilmember can choose to take or decline both compensation and benefits. Councilmember Hurton expressed his desire to see the compensation for the City Council changed to \$1.00 per month due to the City of Red Bluffs current budget constraints.

William Ellis, a community member, stated that he understands that three seats will be up for election in November. He feels that the new Council should be the one to make this determination. He also feels that sitting Councilmembers deserve to be compensated.

This Discussion was denied.

RESULT: DENIED

MOVER: Patrick Hurton

COMMITTEE REPORTS / COUNCIL COMMENTS

*Antelope Water/Sewer Project JPA - All Council Members

Mr. Westbrook reported that no meeting was scheduled.

*Chamber of Commerce - Gonzales & Pope

Mayor Gonzales reported on several community events.

*City/County Ad Hoc Committee - Deiters & Gonzales

Councilmember Deiters reported that no meeting was scheduled.

*Community Action Agency - Deiters

Councilmember Deiters reported that the next meeting is scheduled for Thursday, June 18, 2026.

*Downtown Red Bluff Business Association - Clement & Pope

Mayor Pro Tem Clement reported that no meeting was scheduled.

*Executive Committee - Tehama County Solid Waste Management Agency - Deiters & Hurton

Councilmember Deiters reported that the last meeting was held on Monday, June 8, 2026. A resolution changing the meeting place to the Tehama County Board of Supervisors Chambers was passed.

*Local Agency Formation Commission (LAFCO) - Gonzales & Hurton

Mayor Gonzales reported that they discussed an access dispute and direction was

given to staff.

*Red Bluff Community Center Commission - Gonzales & Hurton

Mr. Westbrook reported that the next meeting is scheduled for Thursday, August 20, 2026.

*Tehama County Air Pollution District Review Committee - Deiters & Pope

Councilmember Pope reported that no meeting was scheduled.

*Tehama County Continuum of Care Executive Council - Deiters & Pope

Councilmember Deiters reported that the last meeting was held on Wednesday, June 10, 2026. Their July meeting has been canceled. They reviewed housing and funding projects. They have applied for funding; however, they are anticipating a lack of funding for several programs moving into the future.

*Tehama County Solid Waste Management Agency (JPA) - All Council Members

Councilmember Deiters reported that no meeting was scheduled.

*Tehama County Transportation Commission - Hurton & Pope

Councilmember Hurton reported that the next meeting is scheduled for Monday, June 22, 2026.

ADDITIONAL COUNCIL COMMENTS AND OTHER MEETINGS ATTENDED

None

FUTURE AGENDA ITEMS BY CONSENSUS OF COUNCIL

Councilmember Deiters asked to bring forward Mr. Byron's request from Citizen Comment regarding cannabis lounges. There was no consensus from the City Council.

CITIZEN COMMENT BEFORE CLOSED SESSION - n/a

RECESS TO CLOSED SESSION - n/a

REPORTABLE ACTIONS FROM CLOSED SESSION - n/a

ADJOURNMENT

There being no further business Mayor Gonzales adjourned the meeting at 7:08 p.m. The next City Council meeting will be held on Tuesday, July 21, 2026, at 5:30 p.m. in the Red Bluff City Council Chambers.

ATTEST:

MAYOR

DEPUTY CITY CLERK



SPECIAL MEETING

**CALL TO ORDER-Councilmember Hurton, Starbucks, 1924 Central Ave.,
Mckinnleyville CA (REMOTE)**

COUNCIL PRESENT

J.R. Gonzales, Mayor
Mark Clement, Mayor Pro Tem
Cassie Pope, Councilmember
Patrick Hurton, Councilmember (attending remotely)
Kris Deiters, Councilmember

STAFF PRESENT

Tom Westbrook, City Manager
Sophia Meyer, City Attorney (attending remotely)
Paul Young, Finance Director
Scott Miller, Public Works Director
Robin Kampmann, City Engineer (attending remotely)
Anita Rice, Deputy City Clerk/Executive Assistant to the City Manager
Cassidy DeRego, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Gonzales led the Pledge of Allegiance.

ANNOUNCEMENTS OF AGENDA CORRECTIONS

None

CONFLICT OF INTEREST DECLARATION

No conflict of interest was declared.

SPECIAL AGENDA

1. Certify the Results of the June 2026 Primary Election [18-2026](#)

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED
MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

2. A Resolution of the City of Red Bluff Authorizing the City Manager to Execute Agreements with the State Board of Equalization (BOE) for Implementation of a Local Transactions and Use Tax [16-2026](#)

A community member asked and received clarification that the tax would be charged when purchasing goods and services within the City of Red Bluff. It will be added to the existing sales tax.

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Deiters, that this Report be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Mark Clement

SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

3. A Resolution Authorizing Examination of Transactions & Use Tax Records, & Agreement with Hinderliter, De Llamas, & Associates (HdL) [17-2026](#)

A motion was made by Mayor Pro Tem Clement, seconded by Council Member Pope, that this Resolution be adopted. The motion carried by the following vote:

RESULT: ADOPTED

MOVER: Mark Clement

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

4. Creation of Fund 38 Street SMART Citizen Initiative [0235](#)

Ken Boone, Speaking on behalf of the Street SMART Initiative, thanked the Council for this to keep track of the funds that are received.

A motion was made by Council Member Pope, seconded by Council Member Deiters, that this Report be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Cassie Pope

SECONDER: Kris Deiters

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

5. South Jackson Lift Station Change Order and Supplemental Appropriation [0237](#)

It was explained that this became unavailable about six months ago. This will also affect the existing lift stations as the controls need to be replaced in the future.

A motion was made by Council Member Deiters, seconded by Council Member Pope, to authorize Change Order #1, to Task Order No. 3 in the amount of \$31,400.00 be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Kris Deiters

SECONDER: Cassie Pope

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

A motion was made by Council Member Deiters, seconded by Mayor Pro Tem Clement, to authorize a project specific supplemental appropriation for Fund 47 44 760220 0100 Wastewater Collection Maintenance Improve Other Than Buildings in the amount of \$31,400.00 be approved. The motion carried by the following vote:

RESULT: APPROVED

MOVER: Kris Deiters

SECONDER: Mark Clement

Aye: Mayor Pro Tem Clement, Council Member Pope, Council Member Hurton, Mayor Gonzales, and Council Member Deiters

ADJOURNMENT

There being no further business Mayor Gonzales adjourned the meeting at 5:49 p.m. The next City Council meeting will be held on Tuesday, July 21, 2026, at 5:30 p.m. in the Red Bluff City Council Chambers.

MAYOR

ATTEST:

DEPUTY CITY CLERK



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 20-2026

Agenda Date: 7/21/2026

Agenda #: 3.

TO: Honorable Mayor and Members of the City Council

FROM: Ruben Murgia, Police Captain

SUBJECT:

Resolution to Accept the Department of California Highway Patrol's Cannabis Tax Fund Grant Program Award

RECOMMENDED COUNCIL ACTION:

Adopt a Resolution No. 20-2026 to Accept the Department of California Highway Patrol's Cannabis Tax Fund Grant Program funds in the amount of \$89,836.25 for FY26/27.

SUMMARY:

In February 2026, the Red Bluff Police Department applied for the California Highway Patrol's (CHP) Cannabis Tax Fund Grant Program (CTFGP) to primarily cover the overtime costs associated with traffic enforcement operations, community checkpoints, saturation patrol operations, training in impaired driving detection (SFST & ARIDE), providing a traffic enforcement motorcycle, and community education events. The project will allow the RBPD to engage with the community and build capacity to prevent and reduce drug-impaired (DUID) and alcohol driving (DUI), including those negative effects caused by Cannabis. By combining targeted, data-driven DUID and DUI enforcement activities with community education and engagement events, aligned with the CHP Cannabis Tax Fund Grant Program, the RBPD will reduce preventable crashes and injuries, creating safer roadways for all road users.

PREVIOUS COUNCIL ACTION:

None. The application submitted for this funding opportunity was the first submittal to the Cannabis Tax Fund Grant Program.

DISCUSSION:

With the passage of Proposition 64 (the Control, Regulate, and Tax Adult Use of Marijuana Act or AUMA), California voters mandated the State set aside funding for the California Highway Patrol (CHP) to award grants to local governments and qualified nonprofit organizations with the goal of reducing impaired driving crashes, increasing public awareness surrounding the dangers of impaired driving, and making roadways safer to travel.

CITY FISCAL IMPACT:

No anticipated impact to the General Fund Budget.

ATTACHMENTS:

1. Cannabis Tax Fund Grant Program Request for Application (RFA)

CITY COUNCIL RESOLUTION NO. 20-2026**A RESOLUTION OF THE CITY OF RED BLUFF, AUTHORIZING ACCEPTANCE OF \$89,836.25 IN
CALIFORNIA HIGHWAY PATROL
CANNABIS TAX FUND GRANT PROGRAM GRANT FUNDS AND AUTHORIZING THE GRANT
AGREEMENT AWARD NUMBER 30922**

WHEREAS, the City of Red Bluff Police Department desires to reduce cannabis and impaired driving through a three-prong combined enforcement, training, community education, and supporting equipment request through the use of funds made available through the Cannabis Tax Fund Grant Program (CTFGP) administered by the California Highway Patrol (CHP); and has received a Grant Award Agreement from the State of California Department of Highway Patrol for the FY26/27 Cannabis Tax Fund Grant Program Grant.

WHEREAS, CHP has notified and provided notice to the City of its intent to award a grant in the amount of Eighty Nine Thousand Eight Hundred Thirty Six Dollars and Twenty Five Cents (\$89,836.25); and

WHEREAS, CHP requires that City Council adopt a resolution in order to be eligible to accept and execute the Grant Agreement in the amount of Eighty Nine Thousand Eight Hundred Thirty Six Dollars and Twenty Five Cents (\$89,836.25);

WHEREAS, the City of Red Bluff agrees to abide by the terms and conditions of the Grant Agreement as set forth by the California Department of Highway Patrol.

WHEREAS, the City Council finds it to be in the best interests of the City of Red Bluff to accept this grant and authorize the Chief of Police and other appropriate officials to execute all documents necessary to implement the grant.

NOW THEREFORE, BE IT RESOLVED ON JULY 21, 2026, BY THE CITY COUNCIL OF THE CITY OF RED BLUFF:

1. The City Council approves and accepts the California Highway Patrol Grant Agreement for the FY26/27 CTFGP Law Enforcement Grant, Award Number 30922, in an amount not to exceed \$89,836.25.
2. The City Council authorizes the Chief of Police, or designee, to execute the grant agreement and any related documents, amendments, certifications, reimbursement requests, reports, and other instruments necessary to carry out the grant activities, subject to any required legal review and consistent with City policy.
3. The City Council authorizes the Finance Director, or designee, to act as the authorized financial contact for reimbursement and fiscal administration of the grant, consistent with the grant agreement.

4. The City Council authorizes City staff to take all actions necessary to implement the grant program in accordance with the grant agreement, applicable state regulations, and City procedures.

This resolution shall take effect immediately upon adoption.

MOTION:

SECOND:

AYES:

NOES:

ABSENT OR NOT VOTING:

ATTEST:

Mayor's Signature

Deputy City Clerk



CANNABIS TAX FUND GRANT PROGRAM REQUEST FOR APPLICATION (RFA)

Grant Opportunity

Law Enforcement

Eligible Grant Applicants

Small and Mid-Size Law Enforcement Organizations/Agencies

Small-Size: 100 Employees or Less

Mid-Size: 500 Employees or Less

Project Performance Period

July 1, 2026, through June 30, 2027

This Request for Application (RFA) provides specific Grant Opportunity information for the Cannabis Tax Fund Grant Program (CTFGP) 2026-2027 Grant Cycle, including important deadlines and details. To ensure all eligibility requirements are met for successful participation in the CTFGP, please review the **California Code of Regulations (Title 13, Division 2, Chapter 13) and other CTFGP information posted on the California Highway Patrol's (CHP) website:** <https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>.

Important Dates

Activity	Date
Grant Workshop	January 6, 2026
Grant Application Submission Period	January 7, 2026 – February 23, 2026
Grant Application Submission Deadline	February 23, 2026, 5:00pm Pacific Time
Grant Application Review	February – May 2026
Award Announcements	May – June 2026
Start of Project Performance Period	July 1, 2026
Project Performance Period	July 1, 2026 – June 30, 2027

Funding Requirements

A Grant Applicant may only submit one Grant Application, per Grant Opportunity, and shall only request the amount of grant funds necessary to complete the Project within the Project Performance Period and within the local community served by the applying agency. Activities outside the jurisdiction but within the surrounding area(s) of the applying agency may be considered on a case-by-case basis with Cannabis Grants Unit (CGU) approval.

Grant funds shall be used to implement new activities or augment existing funds, which expand current activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that are appropriated or earmarked for the same purpose and are routine and/or existing state and local expenditures. Supplanting is the deliberate reduction in the amount of federal, state, or local funding appropriated to an existing program or activity because grant funds are awarded for the same purpose. It is the responsibility of the Grant Applicant to ensure supplanting does not occur.

Match Requirements

This Grant Opportunity does not require matching funds.

Project Costs

Estimated Project costs shall support CTFGP grant-funded Project activities that help address impaired driving and are directly related to the scope of work identified in the Grant Application. To be permissible, Project costs must be reasonable, necessary, and expended according to the CTFGP policies, procedures, and regulations.

Projects are required to have a realistic and prudent budget that avoids unnecessary expenditures unrelated to the Project activities. Final determination of eligibility and award shall be made by the CGU and approved within the Grant Agreement.

Please refer to Annex A for ineligible expenses.

Project Performance Period

One Year – July 1, 2026, through June 30, 2027

Eligible Grant Applicants

Small-Size Law Enforcement Organizations/Agencies: 100 employees or less

Mid-Size Law Enforcement Organizations/Agencies: 500 employees or less

Small and Mid-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code.

Project Funding

Available Project funding is approximately \$13 million, with a \$500,000 cap, per Grant Application. The Grant Applicant must provide strong justification, measurable goals, and an immediate need for all requested budget items, as part of the Project.

Project Requirements

Requested services, equipment, and supplies shall be in direct support of grant-funded Project activities. Law Enforcement Projects shall include at least one CTFGP funded Project activity and focus on one or more of the following areas:

- Increase driving under the influence (DUI)/driving under the influence of drugs (DUID) enforcement efforts (ex: DUI Saturation Patrols, DUI Checkpoints)
- Drug Evaluation and Classification (DEC) Program courses (ex: SFST Training, ARIDE Training, DRE Training), and other trainings to help increase the knowledge of law enforcement personnel in detecting and removing impaired drivers from the roadway
- General prevention education and community outreach designed to educate the public about the dangers of impaired driving (ex: presentations to high school and/or college students, with a direct focus on Drive High = DUI, or another campaign message against impaired driving)

If engaging in CTFGP grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the applicant does not have primary traffic jurisdiction, the applicant should consult with the agency having primary traffic jurisdiction.

If the Project includes limited, education-based activities, in conjunction with other enforcement-related activities/efforts, then Law Enforcement Organizations/Agencies should apply for this Law Enforcement Grant Opportunity.

If the Project, in its entirety, solely focuses on an innovative, education-based program for local communities, then Law Enforcement Organizations/Agencies should apply for the Education Grant Opportunity.

Eligible Project Cost Categories

Personnel

Costs may include compensation for wages, such as overtime, and benefits (annual leave and sick leave) for work directly related to, and consistent with, the Project. Personnel hours shall be awarded based on the number of CTFGP grant-funded Project activities approved by CGU. To be eligible for reimbursement, personnel services must occur within the Project Performance Period.

Eligible expenses may include, but are not limited to:

- Hours worked on Project activities above and beyond normal work duties, including DUI Saturation Patrols and DUI Checkpoints
- Attend or instruct approved trainings related to impaired driving
- Backfill for staff attending trainings

Travel

Costs may include travel associated with approved in-state and out-of-state Project-related conferences, seminars, workshops, and trainings. The most economical mode of travel, in terms of direct expenses to the Project, must be used. Out-of-state travel is only allowed in exceptional situations. To be eligible for reimbursement, travel must occur within the Project Performance Period.

Eligible expenses may include, but are not limited to:

- Mileage (based on current State rate) or fuel expenses (rental vehicles only)
- Hotel accommodations for duration of event/training
- Commercial airline fares
- Parking fees
- Bridge tolls and/or taxi or bus fares

For maximum allowed per diem rates, including meals and lodging, please visit the California Department of Human Resources (CalHR) website:

<https://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>.

Equipment

Costs may include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000 (ex: four identical assets, which cost \$1,250 each, for a total of \$5,000, are not considered an equipment purchase). Equipment shall be directly related and necessary to complete CTFGP grant-funded DUI/DUID enforcement, checkpoint, and education activities included in the Project. Equipment should be purchased at the beginning of the Project Performance Period to ensure it is utilized when completing corresponding Project activities. If requesting equipment, **the Project shall contain a correlating CTFGP grant-funded Project activity that takes place in the Applicant's jurisdiction (ex: message board for DUI checkpoints)**. To be eligible for reimbursement,

equipment must be purchased and received within the Project Performance Period. If requesting a vehicle, the requestor shall only request to outfit the vehicle with the standard equipment similar to the rest of the agency's vehicle fleet.

Consultants/Contracts

Costs may include professional services necessary to carry out Project activities, including goals and deliverables, that are clearly outlined in the Grant Application. A copy of the Contract and/or Scope of Work must be submitted to and approved by the CGU prior to commencement of work. To be eligible for reimbursement, Consultants/Contracts services must occur within the Project Performance Period.

Eligible expenses may include, but are not limited to:

- Social media costs
- Billboards
- Advertisements

Other Direct Costs

Other Direct Costs shall be directly related and necessary to complete CTFGP grant-funded activities included in the Project. Other Direct Costs should be purchased at the beginning of the Project Performance Period to ensure they are utilized when completing corresponding Project activities. To be eligible for reimbursement, Other Direct Costs must be purchased and received within the Project Performance Period.

Eligible expenses may include, but are not limited to:

- Equipment with a single unit acquisition cost under \$5,000 (ex: Preliminary Alcohol Screening [PAS] devices)
- Materials and Supplies (ex: cones, tents, small light towers, reflective vests)
- Registration fees for approved conferences
- Educational/outreach materials (ex: brochures, pamphlets)

Additional Information

References

- Revenue and Taxation Code Section 34019
- California Code of Regulations, Title 13, Division 2, Chapter 13

For additional questions, please contact the Cannabis Grants Unit at (916) 843-4360 or via email at CGUGrants@chp.ca.gov.

ANNEX A

Ineligible Expenses for Law Enforcement Grant Opportunity

Items

Building/Facility Construction
Computers for Administrative Office Work
Drones/Drone Software, Accessories, and Storage
Entertainment
Equipment Giveaways
Equipment-Only Projects (Must have correlating CTFGP grant-funded project activity)
Expenditures Outside the Project Period
Expenses not tied to a correlating project activity (ex: Request checkpoint supplies without a CTFGP funded Checkpoint within the project)
Facility Rental
Food During Enforcement Efforts (ex: Pizza at DUI checkpoint)
Food For Personnel/Instructors/Training
Frozen Positions
Fuel, Mileage and Toll Costs (When using agency vehicles for travel)
Full Salary Positions
Gifts
Highway Construction, Maintenance, Design
Land
Law Enforcement Items (spike strips, lidar/radar, license plate reader, flock cameras, e-site printers, station-related software)
Liability Insurance
Lobbying Costs
Magnetic Decals (CTFGP funded vehicles)
Office Furniture and Fixtures
Overhead Costs (ex: Microsoft Office software, cellular plans, radio subscriptions, vehicle insurance & maintenance)
Personnel Costs to attend coalition meetings and meetings not specific to the planning and implementation of the CTFGP funded activities
Personnel Costs for Presenting at Conferences
Personnel Time for Conference, Seminar, or Workshop Attendance
Personnel Support at Non CTFGP Funded Checkpoints
Professional Fees (ex: membership dues)
Speed Only Radar Signs
Supplanting
Surveillance/Undercover Vehicles
SWAT/Armored Vehicles
Traffic Investigation Equipment (ex: 3D scanners)

Travel (stays and expenses outside of event dates, third party travel site reservations, airline/hotel/rental car/ride share fees paid by rewards credits [credits, points, etc.], upgraded services)
Travel for Presenting at Conferences
Unapproved Trainings, Equipment, and or Other Direct Costs
Uniforms
Utilities
Weapons
Vehicle Operations Training
Vehicles used for administrative services

The items listed above are provided as examples and do not constitute all ineligible costs



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0241

Agenda Date: 7/21/2026

Agenda #: 4.

TO: Honorable Mayor and Members of the City Council

FROM: Paul Young, Finance Director

SUBJECT:
Open Market Purchases of \$2,000 or More & Contract Awards

RECOMMENDED COUNCIL ACTION:

Acceptance of the open market purchases of \$2,000 or more & contract awards for the previous month.

SUMMARY:

Listed is the open market purchases of \$2,000 or more and the contract awards for council approval.

PREVIOUS COUNCIL ACTION:

City Council approves open market purchases of \$2,000 or more and contract awards on a monthly basis.

DISCUSSION:

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Attached is a list of monthly purchases and awards with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids followed City specifications and requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

CITY FISCAL IMPACT:

All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

ATTACHMENTS:

1. Open Market Purchases and Contracts

CITY OF RED BLUFF

Open Market Purchases & Contract Awards

For June 2026

<u>Date</u>	<u>Department</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6/1/2026	Pool	20 Pulsar Briquettes, 2 80oz Big Tabs, 2 Granular Algae out/pool clea	Lincoln Aquatics	\$7,253.65
6/1/2026	Water	Blade Concrete Ring Saw	United Rentals	\$5,848.01
6/2/2026	Police	Traffic Signs	Traffic Safety Store	\$2,207.84
6/4/2026	Police	Renewal of NetMotion	Apex Technology Management	\$2,400.00
6/15/2026	Fire	Front end Brake and Rotor Replacement	Ben's Truck Repair, Inc.	\$2,973.98
6/15/2026	Multi	23.27 Tons to Transfer of Asphalt for the streets/23.27 Tons of EZ Str	Granite Construction Company	\$5,938.38
6/15/2026	Multi	15 Day Water & Sewer bills and Monthly statements with are return	Infosend	\$3,365.10
6/15/2026	Streets	Replace 10' Signal Light Mount on S.East Corner of Luther and Mill st	Terry Hansen Electric	\$3,858.71
6/15/2026	Water	1Gate Valve,2Rubber Gasket,2-8 Bolt Set, 1Wedge Action PVC, 1	Pace Supply Corp.	\$2,603.38
6/15/2026	City Manager	Professional Attorney Services May 2026	Sophia R. Meyer Law	\$4,655.00
6/15/2026	Fire	New Command Vehicle Parts and Outfitting	LEHR	\$6,881.11
6/15/2026	Fire	2500 Tradesman Crew Cab 4X4	Red Bluff Chrysler Dodge Jeep Ram	\$51,389.45
6/16/2026	Water	Brand New Pump for the Bidwell Lift Station	Xylem Water Solutions USA Inc.	\$18,479.28
6/16/2026	Sewer	Repair to the existing sewer main and upsizing.	R&R Horn Inc.	\$1,165,864.00
6/17/2026	Police	LPR Replacement for CJIS compliance	Motorola Solutions	\$14,667.60
6/22/2026	Finance	Earthquake Insurance	Alliant	\$29,116.55
6/23/2026	Fire	Repairs on the Bobcat for Fire Mitigation	Iconic Machinery	\$4,148.81
6/23/2026	Pool	Replace 4Valves,4 Cartridges, 4Trim Kits, Propress Caps & T's at City I	DW Plumbing Inc.	\$2,293.34
6/23/2026	Pool	18 Pulsar Briquettes,8Refillable muriatic acid, Chemical shell deposit	Lincoln Aquatics	\$4,999.20
6/23/2026	Multi	City Hall and Police Department Janitorial	Peerless Building Maintenance	\$3,197.05
6/26/2026	Police	Power Time Subscription	Neo Gov	\$3,019.81
6/29/2026	Finance	Semi annual Pension Obligation Bonds Payment	Us Bank	\$1,236,183.35
6/30/2026	Finance	May & June Monthly Portfolio management	Adams Ashby Group	\$2,000.00
				\$2,583,343.60

The City of Red Bluff is an Equal Opportunity Provider



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0240

Agenda Date: 7/21/2026

Agenda #: 5.

TO: Honorable Mayor and Members of the City Council

FROM: Paul Young, Finance Director

SUBJECT:
Approval of Warrant List

RECOMMENDED COUNCIL ACTION:

Approve Check Warrant No. 109694 through 109852 dated June 1, 2026 thru June 30, 2026.

SUMMARY:

This is a normal procedure per California Government code section 41004 and General Warrants needed to be approved by the City Council regularly.

PREVIOUS COUNCIL ACTION:

None

DISCUSSION:

Monthly report to the City Council

CITY FISCAL IMPACT:

There are available funds for payment of each demand listed.

ATTACHMENTS:

1. Warrant Report

Bank Reconciliation

Board Audit

User: pyoung@cityofredbluff.org
 Printed: 07/02/2026 - 10:03AM
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 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 10 General Fund				
Department: 00 Fund Level				
0	Cal-PERS Retirement	PR Batch 00001.06.2026 CalPERS Cl	06/09/2026	90,976.42
0	Cal-PERS Retirement	PR Batch 00002.06.2026 CalPERS Cl	06/24/2026	90,170.18
0	Employment Development Dept - PIT	PR Batch 00001.06.2026 State Income	06/09/2026	17,219.43
0	Employment Development Dept - PIT	PR Batch 00002.06.2026 State Income	06/24/2026	17,497.14
0	Employment Development Dept - SDI	PR Batch 00001.06.2026 State Disabil	06/09/2026	5,596.97
0	Employment Development Dept - SDI	PR Batch 00002.06.2026 State Disabil	06/24/2026	5,593.65
0	US Department of Treasury	PR Batch 00001.06.2026 Federal Inco	06/09/2026	108,555.27
0	US Department of Treasury	PR Batch 00002.06.2026 FICA Emplo	06/24/2026	111,827.22
109722	Priscilla Raglin	Business License Refund	06/05/2026	95.00
109739	CA State Disbursement Unit	PR Batch 00001.06.2026 Levy	06/11/2026	1,858.14
109747	Mission Square	PR Batch 00001.06.2026 Deferred Coi	06/11/2026	14,015.80
109801	Aflac	PR Batch 00001.06.2026 AFLAC Pret	06/26/2026	3,192.27
109807	CA State Disbursement Unit	PR Batch 00002.06.2026 Levy - CS	06/26/2026	1,858.14
109819	Medical Air Services Association, Inc.	PR Batch 00001.06.2026 MASA Insur	06/26/2026	210.00
109821	Mission Square	PR Batch 00002.06.2026 Deferred Coi	06/26/2026	14,030.03
109824	Operating Eng Local #3	PR Batch 00002.06.2026 Union Dues	06/26/2026	1,560.00
109832	Red Bluff Fire Fighters Assoc.	PR Batch 00002.06.2026 Firefighters	06/26/2026	915.00
109833	Red Bluff Police Mid Managers Associ	PR Batch 00002.06.2026 Police Mid M	06/26/2026	120.00
109834	Red Bluff Police Off Assc	PR Batch 00001.06.2026 Police Office	06/26/2026	3,060.00
Total for Department: 00 Fund Level				488,350.66
Department: 10 General Rev				
109699	Joanne Bickley	Return Deposit-Contemporary Histori	06/05/2026	500.00
Total for Department: 10 General Rev				500.00
Department: 12 City Manager				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	10.11
109762	Apex Technology Management Inc	Technical support and basic hardware	06/17/2026	879.10
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	13.94
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	38.36
109805	AT&T	05/12/26-6/11/2026	06/26/2026	54.04
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Iphone Pro Ma	06/26/2026	-22.98
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	2.44
Total for Department: 12 City Manager				975.01
Department: 13 City Clerk				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	4.36
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	6.01
109805	AT&T	05/12/26-6/11/2026	06/26/2026	23.28
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt 1200 Count Na	06/26/2026	20.41
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	477.43
Total for Department: 13 City Clerk				531.49
Department: 15 City Attorney				

Check No.	Vendor/Employee	Transaction Description	Date	Amount
109793	Sophia R. Meyer Law PC	Professional Attorney Services May 20	06/17/2026	4,655.00
Total for Department: 15 City Attorney				4,655.00
Department: 18 Finance				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	17.40
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	2,637.30
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	24.00
109779	Hinderliter De Llamas & Assoc.	Transaction Tax (April-June 2026)	06/17/2026	1,515.77
109788	ODP Business Solutions LLC	Deposit Books/finance	06/17/2026	115.48
109805	AT&T	05/12/26-6/11/2026	06/26/2026	93.04
109811	Brenda Esparza	Wellness Reimbursement for July25-Ju	06/26/2026	180.00
109835	Red Bluff-Petty Cash	Postage/Supplies	06/26/2026	9.93
109838	Rhonda Melati Saulus	Wellness Reimbursement for July2025	06/26/2026	180.00
109845	Lisa Tharaldsen	Wellness Reimbursement for Dec25-ju	06/26/2026	105.00
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Paperform - CC	06/26/2026	223.00
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	36.19
Total for Department: 18 Finance				5,137.11
Department: 21 Community Promotional				
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	9.53
Total for Department: 21 Community Promotional				9.53
Department: 22 Human Resources				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	8.71
109762	Apex Technology Management Inc	Technical support and basic hardware :	06/17/2026	586.08
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	12.00
109805	AT&T	05/12/26-6/11/2026	06/26/2026	46.52
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Member Recer	06/26/2026	165.00
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	43.69
Total for Department: 22 Human Resources				862.00
Department: 41 Engineering				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	4.36
109762	Apex Technology Management Inc	Agreement SSL WildCard Certificate	06/17/2026	1,758.21
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	6.01
109805	AT&T	05/12/26-6/11/2026	06/26/2026	23.28
109823	Napa Auto Parts	Oil Filters	06/26/2026	7.52
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Ultra Soft Faci:	06/26/2026	23.91
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	52.85
Total for Department: 41 Engineering				1,876.14
Department: 57 Gov Building				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	94.14
109711	Garratt-Callahan Company	Water Treatment Program-May 2026	06/05/2026	1,128.76
109718	Mission Linen Supply	Linen Maintenance & Mat Service-Ma	06/05/2026	220.61
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	10,126.97
109749	Security Shredding	ATTN; Marie Jensen Confidential Shr	06/11/2026	60.00
109762	Apex Technology Management Inc	Host Memory Upgrade	06/17/2026	13,367.05
109826	Pacific Gas & Electric	05/13/2026-6/10/2026	06/26/2026	42.38
109836	Riverside Landscape	City Hall Parking lot project supplies	06/26/2026	177.61
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	75.00
109844	Tehama Lock & Security	June 2026 Programming	06/26/2026	79.00
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Wireless Splitte	06/26/2026	369.53
Total for Department: 57 Gov Building				25,741.05

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Total for Fund:10 General Fund				528,637.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 11 Public Safety Fund				
Department: 00 Fund Level				
109742	CASSIE LYNN DUFFER	Payment Released by DA on 02-10-20	06/11/2026	621.00
Total for Department: 00 Fund Level				621.00
Department: 31 Fire				
109697	Ben's Truck Repair Inc	Opacity Test & Labor	06/05/2026	258.12
109700	Bob's Tire Center	Flat Tire Repair	06/05/2026	50.00
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	396.81
109729	Verizon Wireless	04/19/2026-05/18/2026	06/05/2026	380.83
109746	Mes Service Company LLC	Regulator Repair FIRE DEPT.	06/11/2026	980.56
109751	Makaila Stritzel	EMT Recertification on 6/10/2026 paid	06/11/2026	86.00
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	2,637.30
109765	Ben Toilet Rental Inc.	Portable Toilet Rental / 05/06/2026-06	06/17/2026	323.24
109772	Charter Communications	06/01/2026-6/30/2026	06/17/2026	81.51
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	6,496.72
109780	Hunt & Sons LLC	Fuel May2026	06/17/2026	363.50
109782	Joe's Aftermarket Parts	RBFD-WABCO 1200 Air Dryer	06/17/2026	1,019.23
109783	Life Assist Inc.	AED Defib Electrodes in different size	06/17/2026	987.99
109787	ODP Business Solutions LLC	Trash liners/bleach/toilet cleaner	06/17/2026	841.59
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	60.06
109803	AP Air, Inc.	Aftermarket Compressor RBFD	06/26/2026	333.55
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.85
109805	AT&T	05/12/26-6/11/2026	06/26/2026	117.31
109806	Bob's Tire Center	Service call-Tire repair	06/26/2026	1,917.63
109815	Hunt & Sons LLC	Fuel June 2026	06/26/2026	228.45
109818	Cody Mahrt	Meal Reimbursement for OES-Pre-post	06/26/2026	253.24
109823	Napa Auto Parts	Oil Filter	06/26/2026	495.26
109843	Suburban Propane	Bulk Tank Rent	06/26/2026	60.00
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt classroom floor	06/26/2026	4,586.23
109848	US Bank Equipment Finance	Contract payment May 2026 RBFD	06/26/2026	90.06
109850	Western Business Products	Contract Base Rate 6/6/26-7/5/26	06/26/2026	49.82
Total for Department: 31 Fire				23,116.86
Department: 33 Police				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	124.99
109701	Butte College	Spring 2026 Enrollment fees- Nicholas	06/05/2026	1,867.68
109704	Complete Comfort, Inc.	Travel & Diagnosis of AC Unit @ 532	06/05/2026	250.00
109705	Core Psychological Corporation	Pre-Employment Physical-Isaiah Cole	06/05/2026	500.00
109706	Crown Motors LLC	Parts & Labor for AC/Heating- RBPD	06/05/2026	1,898.11
109707	Hunter Davidson	Reimbursement for Education-MOU202	06/05/2026	300.00
109708	Department of Justice	Blood Alcohol Analysis-April 2026	06/05/2026	910.00
109717	Meyer's Police K-9 Training, LLC	Monthly Maintenance Training- Max I	06/05/2026	400.00
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	536.51
109724	Shelby's Pest Control	Monthly Pest Control added on - Evid	06/05/2026	40.00
109725	SpeakWrite, L. L.C.	Dictation for RBPD-May 2026	06/05/2026	101.09
109728	Valley Veterinary Clinic	Euth Medication/Fluids/ Medication/O	06/05/2026	860.47
109738	Brandy Black	Catered breakfast and lunch for PD 6/2	06/11/2026	1,435.23
109740	Jose Cisneros	Tehama Family Fitness Receipts for A	06/11/2026	45.00
109741	Department of Justice	MAY 26, Fingerprinting, Child Abuse	06/11/2026	523.00
109754	US Bank Equipment Finance	PD Copier/ Equipment Finance Payme	06/11/2026	514.36
109756	Verizon Wireless	PD APR-24 to MAY 23, 2026	06/11/2026	906.43
109761	Apex Heating and Air Conditioning	3 Wire 3.5-5 ton Hard Starter	06/17/2026	395.51
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	14,707.42
109764	AT&T	05/01/2026-05/31/2026	06/17/2026	295.99
109766	Ben's Truck Repair Inc	Shop Rags/Tub Towels/Glass clnr	06/17/2026	41.41
109768	Kevin Bowen	Education reimbursement Per MOU \$	06/17/2026	750.00
109772	Charter Communications	06/01/2026-6/30/2026	06/17/2026	76.83
109777	Green waste of Tehama	Materials to MRF	06/17/2026	957.68
109780	Hunt & Sons LLC	Fuel May2026	06/17/2026	4,714.13

Check No.	Vendor/Employee	Transaction Description	Date	Amount
109784	LiveView Technologies, Inc.	Monthly software monitoring subscrip	06/17/2026	1,445.87
109785	Mallory Safety & Supply LLC	Disposable gloves- RBPB	06/17/2026	611.02
109786	Merchants Credit Bureau	Compliance fee	06/17/2026	19.00
109798	Walker Printing LLC	2025 Annual Report	06/17/2026	134.06
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.86
109810	Empower Tehama	Emergency SART exam performed 5/2	06/26/2026	1,500.00
109815	Hunt & Sons LLC	Fuel June 2026	06/26/2026	4,667.15
109822	Motorola Solutions Inc	LPR Replacement for CJIS Complianc	06/26/2026	14,667.60
109823	Napa Auto Parts	Oil Filters	06/26/2026	7.52
109825	O'Reilly Automotive Inc	Wiper Blades	06/26/2026	142.13
109840	Stericycle	Monthly Shredding Service for RBPB	06/26/2026	216.42
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Extensio	06/26/2026	9,765.01
Total for Department: 33 Police				66,349.48
Total for Fund:11 Public Safety Fund				90,087.34

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 20 Building/Planning (Comm D)				
Department: 00 Fund Level				
109737	ACCURATE PLUMBING	SMIP-Residential	06/11/2026	1.70
Total for Department: 00 Fund Level				1.70
Department: 26 Community Development				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	2.17
109737	ACCURATE PLUMBING	Plumbing Permit Fee	06/11/2026	89.60
109753	TC Clerk & Recorder		06/11/2026	50.00
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	2,051.24
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	3.00
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	316.79
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	79.75
109805	AT&T	05/12/26-6/11/2026	06/26/2026	11.62
109831	Red Bluff Daily News	Notice of Public Hearing	06/26/2026	523.93
109835	Red Bluff-Petty Cash	Postage/Supplies	06/26/2026	4.14
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Data Storage -	06/26/2026	150.59
109848	US Bank Equipment Finance	Contract payment May 2026	06/26/2026	41.33
Total for Department: 26 Community Development				3,324.16
Total for Fund:20 Building/Planning (Comm D)				3,325.86

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 31 SB 1186 Fund				
Department: 10 General Rev				
109722	Priscilla Raglin	Business License Refund	06/05/2026	4.00
Total for Department: 10 General Rev				4.00
Total for Fund:31 SB 1186 Fund				4.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 40 Local Transportation				
Department: 42 Traffic Control Impact Fees				
109719	North Valley Distributing	Electronic silicon photo sensor w/turn	06/05/2026	308.50
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	14,924.51
109721	Paint Marts	Hydraulic oil/filter-paint sprayer	06/05/2026	146.00
109726	T and S Dvbe Inc.	High intensity prismatic sign	06/05/2026	368.95
109745	J.F. Shea Construction Inc.	3/8" PG-64-10 AC Qty. 6 Rate at 95.00	06/11/2026	611.33
109776	Granite Construction Company	23.27 Tons of EZ St Asphalt and transp	06/17/2026	1,979.46
109794	Terry Hansen Electric	Replace 10' Signal Light Mount on SE	06/17/2026	3,858.71
109849	Valley Rock Products	3/4 base rock/concrete sand	06/26/2026	1,333.53
Total for Department: 42 Traffic Control Impact Fees				23,530.99
Total for Fund:40 Local Transportation				23,530.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 41 Special Gas Tax				
Department: 42 Traffic Control Impact Fees				
109817	Rick Lara	Wellness Reimbursement for July2025	06/26/2026	180.00
Total for Department: 42 Traffic Control Impact Fees				180.00
Total for Fund:41 Special Gas Tax				180.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 43 Transportation Fund				
Department: 42 Traffic Control Impact Fees				
109702	Cal-Line Equipment Inc.	Spark Arrestor for Chipper - Streets/Par	06/05/2026	417.55
109709	Fasteners Inc	Max Lite Earplugs	06/05/2026	272.40
109712	Golden Rule Small Engines	Weed eater heads	06/05/2026	58.11
109713	Interstate Batteries	MTP65HD Battery-Streets	06/05/2026	110.77
109721	Paint Marts	Reversible tips	06/05/2026	66.85
109762	Apex Technology Management Inc	Agreement SSL WildCard Certificate	06/17/2026	586.08
109766	Ben's Truck Repair Inc	Opacity Test and Labor	06/17/2026	265.56
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	2,102.48
109778	Green Waste of Tehama	Roll off 20 & 40 yrd haul/recycle and	06/17/2026	96.03
109780	Hunt & Sons LLC	Fuel May2026	06/17/2026	446.55
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	38.36
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.85
109805	AT&T	05/12/26-6/11/2026	06/26/2026	37.54
109814	Hawes Ranch & Farm	Small Tie Wire/Post Driver	06/26/2026	93.41
109815	Hunt & Sons LLC	Fuel June 2026	06/26/2026	444.59
109823	Napa Auto Parts	Oil Filters	06/26/2026	18.77
109825	O'Reilly Automotive Inc	Brake Rotor and Pads	06/26/2026	429.57
109830	Red Bluff Ace Hardware	Gas Can	06/26/2026	60.18
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	37.50
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Electrical Shirt	06/26/2026	2,205.08
Total for Department: 42 Traffic Control Impact Fees				7,809.23
Department: 46 Fleet Operations				
109778	Green Waste of Tehama	Roll off 20 & 40 yrd haul/recycle and	06/17/2026	96.03
109816	Kimball-Midwest	Shop Supplies	06/26/2026	581.49
109825	O'Reilly Automotive Inc	Shop Supplies	06/26/2026	37.61
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt papertowels for	06/26/2026	66.16
Total for Department: 46 Fleet Operations				781.29
Total for Fund:43 Transportation Fund				8,590.52

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 45 Waste Water Operating				
Department: 00 Fund Level				
109744	AJIT SINGH GREWAL	Refund Check	06/11/2026	25.78
109755	TODD UYEHARA	Refund Check	06/11/2026	10.93
109757	LILIA VILLANUEVA	Refund Check	06/11/2026	12.98
109770	BUSINESS CONNECTIONS	Refund Check	06/17/2026	1.09
109796	WILLEM VAN OPIJNEN	Refund Chec	06/17/2026	38.71
Total for Department: 00 Fund Level				89.49
Department: 43 Waste Water Disposal				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	51.49
109698	Bentronics	Monthly Paging Service-June 2026	06/05/2026	15.00
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	26,807.78
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	26.13
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.86
109805	AT&T	05/12/26-6/11/2026	06/26/2026	414.25
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	37.50
Total for Department: 43 Waste Water Disposal				27,374.01
Department: 44 Waste Water Maintenance				
109697	Ben's Truck Repair Inc	Air Hose/Dot Splice Fitting-Vaccon	06/05/2026	1,878.44
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	6,855.71
109750	Brandon Stewart	Planet Fitness Receipt for Brandon Ste	06/11/2026	60.00
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	879.10
109764	AT&T	05/01/2026-05/31/2026	06/17/2026	47.13
109766	Ben's Truck Repair Inc	Opacity Test and Labor	06/17/2026	519.17
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	3,195.11
109776	Granite Construction Company	23.27 Tons of EZ St Asphalt and trans	06/17/2026	1,979.46
109778	Green Waste of Tehama	Roll off 20 & 40 yrd haul/recycle and	06/17/2026	96.03
109781	Infosend Inc	15-day Water Bills and Monthly Stater	06/17/2026	1,682.55
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	114.73
109799	Xylem Water Solutions Usa Inc	Brand New Pump for the Bidwell Lift	06/17/2026	18,479.28
109802	AlSCO Inc	Air gauges	06/26/2026	21.63
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.86
109805	AT&T	05/12/26-6/11/2026	06/26/2026	101.82
109826	Pacific Gas & Electric	05/13/2026-6/10/2026	06/26/2026	117.78
109837	Rpower LLC	Auto marine battery for Reed's creek li	06/26/2026	214.30
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	37.50
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Fee fpr Copy o	06/26/2026	843.58
109849	Valley Rock Products	3/4 base rock	06/26/2026	1,333.52
109852	XIO Inc	Cellular Modem, 4G upgrade-Meadow	06/26/2026	1,804.79
Total for Department: 44 Waste Water Maintenance				40,283.49
Total for Fund:45 Waste Water Operating				67,746.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 47 Waste Water Collection				
Department: 44 Waste Water Maintenance				
109829	Provost & Pritchard Cons. Grp.	Sewer Main Replacement- Professiona	06/26/2026	1,928.70
Total for Department: 44 Waste Water Maintenance				1,928.70
Total for Fund:47 Waste Water Collection				1,928.70

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 49 WW Collection Impact Fund				
Department: 44 Waste Water Maintenance				
109790	R & R Horn Inc.	Repair to the existing sewer main and 1	06/17/2026	191,710.24
Total for Department: 44 Waste Water Maintenance				191,710.24
Total for Fund:49 WW Collection Impact Fund				191,710.24

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 50 Water Operating				
Department: 00 Fund Level				
109744	AJIT SINGH GREWAL	Refund Check	06/11/2026	10.97
109755	TODD UYEHARA	Refund Check	06/11/2026	6.48
109757	LILIA VILLANUEVA	Refund Check	06/11/2026	7.86
109770	BUSINESS CONNECTIONS	Refund Check	06/17/2026	0.90
109792	BRIAN SAAVEDRA	Refund Check	06/17/2026	33.60
109796	WILLEM VAN OPIJNEN	Refund Check	06/17/2026	18.44
Total for Department: 00 Fund Level				78.25
Department: 50 Water				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	18.81
109696	Badger Meter Inc	Beacon MBL Hosting Serv. Unit	06/05/2026	526.90
109712	Golden Rule Small Engines	1 Gal Fuel/Mowing Head	06/05/2026	154.67
109718	Mission Linen Supply	Linen Maintenance & Mat Service-Ma	06/05/2026	37.95
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	43,188.75
109723	Rental Guys	1 yard concrete	06/05/2026	199.30
109748	Pacific Gas & Electric	PW Mendenhall Rd 05 to 06, 2026	06/11/2026	23.73
109752	SWRCB Office of Operator Cert.	Austin Kunau Cert. Grade Passed D2	06/11/2026	80.00
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	1,465.16
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	25.92
109764	AT&T	05/01/2026-05/31/2026	06/17/2026	47.14
109766	Ben's Truck Repair Inc	Opacity Test and Labor	06/17/2026	265.54
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	2,563.31
109776	Granite Construction Company	23.27 Tons of EZ St Asphalt and trans	06/17/2026	1,979.46
109778	Green Waste of Tehama	Roll off 20 & 40 yrd haul/recycle and	06/17/2026	96.02
109781	Infosend Inc	15-day Water Bills and Monthly Stater	06/17/2026	1,682.55
109789	Pace Supply Corp	Water Meter Parts -Full face rubber ga	06/17/2026	2,603.38
109795	United Rentals Inc.	Blade Concrete Ring Saw	06/17/2026	5,848.01
109797	Verizon Wireless	04/24/2026-05/23/2026	06/17/2026	152.74
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.86
109805	AT&T	05/12/26-6/11/2026	06/26/2026	138.05
109812	Ferguson Enterprises LLC # 1423	5-1/4 SAF FLG REP KIT	06/26/2026	1,219.05
109823	Napa Auto Parts	Oil Filters	06/26/2026	7.52
109829	Provost & Pritchard Cons. Grp.	PFAS project- Professional services 5/	06/26/2026	124.00
109835	Red Bluff-Petty Cash	Postage/Supplies	06/26/2026	25.85
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	37.50
109841	Anthony Strole	Wellness Reimbursement for July25-Ju	06/26/2026	120.00
109842	Jeff Strole	Wellness Reimbursement for Jan26-Ju	06/26/2026	90.00
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Ext Paint Wove	06/26/2026	1,399.93
109849	Valley Rock Products	3/4 base rock/concrete sand	06/26/2026	1,333.53
Total for Department: 50 Water				65,476.63
Total for Fund:50 Water Operating				65,554.88

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 52 Water Distribution System				
Department: 50 Water				
109771	Carollo Engineers Inc.	Professional Services Through 5/31/26	06/17/2026	4,734.75
Total for Department: 50 Water				4,734.75
Total for Fund:52 Water Distribution System				4,734.75

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 55 Aviation				
Department: 55 Airport				
109695	AT&T	4/22/2026-5/21/2026	06/05/2026	10.87
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	2,733.85
109762	Apex Technology Management Inc	Monthly Billing for June 2026/Comp.	06/17/2026	293.00
109763	AT&T	5/4/2026-6/3/2026	06/17/2026	14.98
109765	Ben Toilet Rental Inc.	Portable Toilet Rental / Airport-05/06/	06/17/2026	103.79
109805	AT&T	05/12/26-6/11/2026	06/26/2026	58.13
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	17.50
109851	Woods Pest Control Inc.	FAA Building Pest Cycle-June 2026	06/26/2026	85.00
Total for Department: 55 Airport				3,317.12
Total for Fund:55 Aviation				3,317.12

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 60 Parks and Recreation				
Department: 45 Park Maintenance				
109709	Fasteners Inc	Industrial Blk Gloves/Torch Kit/Misc i	06/05/2026	266.91
109712	Golden Rule Small Engines	Mower blades/chain/files	06/05/2026	256.58
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	1,209.00
109727	The Plumbing Shop	Chicago Metering Faucets	06/05/2026	965.25
109760	Alex Amaya	Wellness reimbursement July2025-Jun	06/17/2026	180.00
109767	Big O Tire	Flat tire repair/ Reissue of ck-did not r	06/17/2026	57.23
109775	Flyers Energy LLC	Fuel - May 2026	06/17/2026	1,018.23
109778	Green Waste of Tehama	Roll off 20 & 40 yrd haul/recycle and	06/17/2026	96.02
109804	Asbury Environmental Services	Used Oil Service	06/26/2026	21.86
109805	AT&T	05/12/26-6/11/2026	06/26/2026	12.52
109808	CA State Lands Commission	Staff/Project charges 5/1/2026-5/31/20	06/26/2026	405.30
109814	Hawes Ranch & Farm	Round-up/Shovel/Rake	06/26/2026	424.13
109823	Napa Auto Parts	Oil Filters	06/26/2026	3.76
109826	Pacific Gas & Electric	05/13/2026-6/10/2026	06/26/2026	74.58
109828	Park Planet	Swing Parts	06/26/2026	354.68
109830	Red Bluff Ace Hardware	cobweb brush/pole saw/steel/weed too	06/26/2026	407.31
109844	Tehama Lock & Security	Key Copies and pad locks	06/26/2026	212.95
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt papertowels for	06/26/2026	2,649.94
Total for Department: 45 Park Maintenance				8,616.25
Department: 60 Recreation				
109703	Cascade Athletic Supply Co.	Softballs for RB Parks & Rec	06/05/2026	723.05
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	62.50
109800	Zelmas	Laser engraving for Parks And Rec.	06/17/2026	40.00
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Credit Card Pro	06/26/2026	920.14
Total for Department: 60 Recreation				1,745.69
Department: 62 Swimming Pool				
109710	Freight Pros LLC	Instant Drug Test - New Hires for Pool	06/05/2026	440.00
109714	Lincoln Aquatics	20 Pulsar Briquettes/80oz big tabs/Alg	06/05/2026	7,253.65
109715	Mendes Supply Company	Green Foamy hand wash	06/05/2026	219.79
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	92.09
109769	Business Connections	Finger printing for Pool	06/17/2026	300.00
109772	Charter Communications	06/13/2026-07/12/2026	06/17/2026	128.70
109805	AT&T	05/12/26-6/11/2026	06/26/2026	34.90
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Snack Bar - CC	06/26/2026	1,782.45
Total for Department: 62 Swimming Pool				10,251.58
Total for Fund:60 Parks and Recreation				20,613.52

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 63 Red Bluff Community Ctr				
Department: 00 Fund Level				
109716	Oscar Mendoza	Return of Cleaning deposit-5/30/2026	06/05/2026	150.00
109730	Linda Younger	Return of Cleaning Deposit 5/23/2026	06/05/2026	100.00
109759	Courtney Abbassisharghi	Return of cleaning deposit	06/17/2026	100.00
109827	Corinne Palmer	Return Cleaning Deposit	06/26/2026	100.00
109846	Erasmus Trejo	Return Cleaning Deposit	06/26/2026	100.00
Total for Department: 00 Fund Level				550.00
Department: 63 Community Center				
109715	Mendes Supply Company	Nitrile exam gloves	06/05/2026	635.59
109720	Pacific Gas & Electric	04/16/2026-5/14/2026	06/05/2026	7,363.79
109758	Western Business Products	Contract base/ overage rate 5/6/2026-	06/11/2026	46.64
109762	Apex Technology Management Inc	Agreement SSL WildCard Certificate	06/17/2026	586.08
109772	Charter Communications	06/01/2026-6/30/2026	06/17/2026	82.63
109773	Corning Carpet	Replace Carpet at Community Center	06/17/2026	27,649.23
109774	DeLage Landen Financial SvcInc	06/01/2026-06/30/2026	06/17/2026	119.92
109780	Hunt & Sons LLC	Fuel May2026	06/17/2026	103.33
109791	Red Bluff Outdoor Power	Mower Belt	06/17/2026	104.26
109805	AT&T	05/12/26-6/11/2026	06/26/2026	209.66
109809	Charter Communications	6/13/2026-7/12/2026	06/26/2026	189.99
109813	Gager Distributing Inc.	VP Super shine/VP Chlorine Rinse	06/26/2026	215.86
109820	Mendes Supply Company	Can liner's/Toilet Tissue/Hand Towels	06/26/2026	312.99
109839	Shelby's Pest Control	Monthly Pest Control Services-May 20	06/26/2026	37.50
109844	Tehama Lock & Security	Pad lock for Dumpster @ Comm Cntr	06/26/2026	36.78
109847	US Bank Corporate Pymnt System	May 26 Cal-Card Stmt Monitor Stand	06/26/2026	624.20
Total for Department: 63 Community Center				38,318.45
Total for Fund:63 Red Bluff Community Ctr				38,868.45

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 70 CDBG - Grants/Program Inc				
Department: 70 CDBG				
109694	Adams Ashby Group Inc.	April 2026 Monthly Portfolio Manage:	06/05/2026	1,250.00
Total for Department: 70 CDBG				1,250.00
Total for Fund:70 CDBG - Grants/Program Inc				1,250.00

Accounts Payable

Checks by Date - Summary by Check Number

User: pyoung@cityofredbluff.org
Printed: 7/2/2026 10:06 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	10579	Cal-PERS Retirement	06/09/2026	90,976.42
ACH	10581	Employment Development Dept - PIT	06/09/2026	17,219.43
ACH	10582	Employment Development Dept - SDI	06/09/2026	5,596.97
ACH	10583	US Department of Treasury	06/09/2026	108,555.27
ACH	10579	Cal-PERS Retirement	06/24/2026	90,170.18
ACH	10581	Employment Development Dept - PIT	06/24/2026	17,497.14
ACH	10582	Employment Development Dept - SDI	06/24/2026	5,593.65
ACH	10583	US Department of Treasury	06/24/2026	111,827.22
109694	10166	Adams Ashby Group Inc.	06/05/2026	1,250.00
109695	10460	AT&T	06/05/2026	347.41
109696	10452	Badger Meter Inc	06/05/2026	526.90
109697	10340	Ben's Truck Repair Inc	06/05/2026	2,136.56
109698	10608	Bentronics	06/05/2026	15.00
109699	11014	Joanne Bickley	06/05/2026	500.00
109700	10625	Bob's Tire Center	06/05/2026	50.00
109701	10161	Butte College	06/05/2026	1,867.68
109702	10130	Cal-Line Equipment Inc.	06/05/2026	417.55
109703	10433	Cascade Athletic Supply Co.	06/05/2026	723.05
109704	11012	Complete Comfort, Inc.	06/05/2026	250.00
109705	10992	Core Psychological Corporation	06/05/2026	500.00
109706	10560	Crown Motors LLC	06/05/2026	1,898.11
109707	10262	Hunter Davidson	06/05/2026	300.00
109708	10606	Department of Justice	06/05/2026	910.00
109709	10562	Fasteners Inc	06/05/2026	539.31
109710	10934	Freight Pros LLC	06/05/2026	440.00
109711	10070	Garratt-Callahan Company	06/05/2026	1,128.76
109712	10359	Golden Rule Small Engines	06/05/2026	469.36
109713	10432	Interstate Batteries	06/05/2026	110.77
109714	10522	Lincoln Aquatics	06/05/2026	7,253.65
109715	10622	Mendes Supply Company	06/05/2026	855.38
109716	11015	Oscar Mendoza	06/05/2026	150.00
109717	10741	Meyer's Police K-9 Training, LLC	06/05/2026	400.00
109718	10563	Mission Linen Supply	06/05/2026	258.56
109719	10564	North Valley Distributing	06/05/2026	308.50
109720	10552	Pacific Gas & Electric	06/05/2026	114,307.80
109721	10377	Paint Marts	06/05/2026	212.85
109722	10754	Priscilla Raglin	06/05/2026	99.00
109723	10554	Rental Guys	06/05/2026	199.30
109724	10555	Shelby's Pest Control	06/05/2026	40.00
109725	10812	SpeakWrite, L. L.C.	06/05/2026	101.09
109726	10213	T and S Dvbe Inc.	06/05/2026	368.95
109727	10418	The Plumbing Shop	06/05/2026	965.25
109728	10421	Valley Veterinary Clinic	06/05/2026	860.47
109729	10481	Verizon Wireless	06/05/2026	380.83
109730	11016	Linda Younger	06/05/2026	100.00
109737	11019	ACCURATE PLUMBING	06/11/2026	91.30
109738	11018	Brandy Black	06/11/2026	1,435.23

Check No	Vendor No	Vendor Name	Check Date	Check Amount
109739	10544	CA State Disbursement Unit	06/11/2026	1,858.14
109740	10903	Jose Cisneros	06/11/2026	45.00
109741	10606	Department of Justice	06/11/2026	523.00
109742	11020	CASSIE LYNN DUFFER	06/11/2026	621.00
109744	UB*00128	AJIT SINGH GREWAL	06/11/2026	36.75
109745	11013	J.F. Shea Construction Inc.	06/11/2026	611.33
109746	10779	Mes Service Company LLC	06/11/2026	980.56
109747	10475	Mission Square	06/11/2026	14,015.80
109748	10552	Pacific Gas & Electric	06/11/2026	23.73
109749	10629	Security Shredding	06/11/2026	60.00
109750	10244	Brandon Stewart	06/11/2026	60.00
109751	10290	Makaila Stritzel	06/11/2026	86.00
109752	10532	SWRCB Office of Operator Cert.	06/11/2026	80.00
109753	10398	TC Clerk & Recorder	06/11/2026	50.00
109754	10611	US Bank Equipment Finance	06/11/2026	514.36
109755	UB*00129	TODD UYEHARA	06/11/2026	17.41
109756	10481	Verizon Wireless	06/11/2026	906.43
109757	UB*00127	LILIA VILLANUEVA	06/11/2026	20.84
109758	10620	Western Business Products	06/11/2026	46.64
109759	11022	Courtney Abbassisharghi	06/17/2026	100.00
109760	10236	Alex Amaya	06/17/2026	180.00
109761	11023	Apex Heating and Air Conditioning	06/17/2026	395.51
109762	10181	Apex Technology Management Inc	06/17/2026	42,433.12
109763	10459	AT&T	06/17/2026	131.99
109764	10460	AT&T	06/17/2026	390.26
109765	10559	Ben Toilet Rental Inc.	06/17/2026	427.03
109766	10340	Ben's Truck Repair Inc	06/17/2026	1,091.68
109767	10342	Big O Tire	06/17/2026	57.23
109768	10282	Kevin Bowen	06/17/2026	750.00
109769	10344	Business Connections	06/17/2026	300.00
109770	UB*00131	BUSINESS CONNECTIONS	06/17/2026	1.99
109771	10575	Carollo Engineers Inc.	06/17/2026	4,734.75
109772	10627	Charter Communications	06/17/2026	369.67
109773	11007	Corning Carpet	06/17/2026	27,649.23
109774	10443	DeLage Landen Financial SvcInc	06/17/2026	119.92
109775	10510	Flyers Energy LLC	06/17/2026	15,692.64
109776	10505	Granite Construction Company	06/17/2026	5,938.38
109777	10361	Green waste of Tehama	06/17/2026	957.68
109778	10513	Green Waste of Tehama	06/17/2026	480.13
109779	10060	Hinderliter De Llamas & Assoc.	06/17/2026	1,515.77
109780	10615	Hunt & Sons LLC	06/17/2026	5,627.51
109781	10525	Infosend Inc	06/17/2026	3,365.10
109782	11021	Joe's Aftermarket Parts	06/17/2026	1,019.23
109783	10115	Life Assist Inc.	06/17/2026	987.99
109784	10804	LiveView Technologies, Inc.	06/17/2026	1,445.87
109785	10437	Mallory Safety & Supply LLC	06/17/2026	611.02
109786	10623	Merchants Credit Bureau	06/17/2026	19.00
109787	10469	ODP Business Solutions LLC	06/17/2026	841.59
109788	10494	ODP Business Solutions LLC	06/17/2026	115.48
109789	10607	Pace Supply Corp	06/17/2026	2,603.38
109790	10148	R & R Horn Inc.	06/17/2026	191,710.24
109791	10695	Red Bluff Outdoor Power	06/17/2026	104.26
109792	UB*00132	BRIAN SAAVEDRA	06/17/2026	33.60
109793	10201	Sophia R. Meyer Law PC	06/17/2026	4,655.00
109794	10647	Terry Hansen Electric	06/17/2026	3,858.71
109795	10742	United Rentals Inc.	06/17/2026	5,848.01
109796	UB*00130	WILLEM VAN OPIJNEN	06/17/2026	57.15

Check No	Vendor No	Vendor Name	Check Date	Check Amount
109797	10481	Verizon Wireless	06/17/2026	484.00
109798	10422	Walker Printing LLC	06/17/2026	134.06
109799	10465	Xylem Water Solutions Usa Inc	06/17/2026	18,479.28
109800	10707	Zelmas	06/17/2026	40.00
109801	10449	Aflac	06/26/2026	3,192.27
109802	10336	AlSCO Inc	06/26/2026	21.63
109803	10653	AP Air, Inc.	06/26/2026	333.55
109804	10610	Asbury Environmental Services	06/26/2026	153.00
109805	10460	AT&T	06/26/2026	1,375.96
109806	10625	Bob's Tire Center	06/26/2026	1,917.63
109807	10544	CA State Disbursement Unit	06/26/2026	1,858.14
109808	10549	CA State Lands Commission	06/26/2026	405.30
109809	10627	Charter Communications	06/26/2026	189.99
109810	10356	Empower Tehama	06/26/2026	1,500.00
109811	10245	Brenda Esparza	06/26/2026	180.00
109812	10632	Ferguson Enterprises LLC # 1423	06/26/2026	1,219.05
109813	10164	Gager Distributing Inc.	06/26/2026	215.86
109814	10362	Hawes Ranch & Farm	06/26/2026	517.54
109815	10615	Hunt & Sons LLC	06/26/2026	5,340.19
109816	10576	Kimball-Midwest	06/26/2026	581.49
109817	10312	Rick Lara	06/26/2026	180.00
109818	10252	Cody Mahrt	06/26/2026	253.24
109819	10938	Medical Air Services Association, Inc.	06/26/2026	210.00
109820	10622	Mendes Supply Company	06/26/2026	312.99
109821	10475	Mission Square	06/26/2026	14,030.03
109822	10024	Motorola Solutions Inc	06/26/2026	14,667.60
109823	10185	Napa Auto Parts	06/26/2026	540.35
109824	10074	Operating Eng Local #3	06/26/2026	1,560.00
109825	10477	O'Reilly Automotive Inc	06/26/2026	609.31
109826	10552	Pacific Gas & Electric	06/26/2026	234.74
109827	11026	Corinne Palmer	06/26/2026	100.00
109828	10831	Park Planet	06/26/2026	354.68
109829	10065	Provost & Pritchard Cons. Grp.	06/26/2026	2,052.70
109830	10141	Red Bluff Ace Hardware	06/26/2026	467.49
109831	10669	Red Bluff Daily News	06/26/2026	523.93
109832	10383	Red Bluff Fire Fighters Assoc.	06/26/2026	915.00
109833	10616	Red Bluff Police Mid Managers Association	06/26/2026	120.00
109834	10386	Red Bluff Police Off Asse	06/26/2026	3,060.00
109835	10388	Red Bluff-Petty Cash	06/26/2026	39.92
109836	10390	Riverside Landscape	06/26/2026	177.61
109837	11027	Rpower LLC	06/26/2026	214.30
109838	10215	Rhonda Melati Saulus	06/26/2026	180.00
109839	10555	Shelby's Pest Control	06/26/2026	280.00
109840	10626	Stericycle	06/26/2026	216.42
109841	10241	Anthony Strole	06/26/2026	120.00
109842	10268	Jeff Strole	06/26/2026	90.00
109843	10527	Suburban Propane	06/26/2026	60.00
109844	10614	Tehama Lock & Security	06/26/2026	328.73
109845	10925	Lisa Tharaldsen	06/26/2026	105.00
109846	11025	Erasmus Trejo	06/26/2026	100.00
109847	10474	US Bank Corporate Pymnt System	06/26/2026	25,772.18
109848	10611	US Bank Equipment Finance	06/26/2026	743.99
109849	10621	Valley Rock Products	06/26/2026	4,000.58
109850	10620	Western Business Products	06/26/2026	49.82
109851	10203	Woods Pest Control Inc.	06/26/2026	85.00
109852	10083	XIO Inc	06/26/2026	1,804.79

Check No	Vendor No	Vendor Name	Check Date	Check Amount
Report Total (160 checks):				1,050,081.35



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0233

Agenda Date: 7/21/2026

Agenda #: 6.

TO: Honorable Mayor and Members of the City Council

FROM: Scott Garrison, Human Resources Administrator

SUBJECT:
Quarterly Settlement Report: Workers' Compensation Claims Against the City.

RECOMMENDED COUNCIL ACTION:

Review Report on actions taken by the City Manager to settle workers' compensation claims with merit up to \$50,000 against the City of Red Bluff.

SUMMARY:

Review quarterly report on Workers Compensation Settlements approved by the City Manager, under \$50,000 for Quarter 2 of the year 2026.

PREVIOUS COUNCIL ACTION:

On April 7, 2026, the City Council reviewed the previous quarterly report.

DISCUSSION:

As required by the City of Red Bluff's City Code: Chapter II, Article X, Section 2.96 (C): *Delegation of authority over minor claims*. Claims with merit of up to \$50,000 may be settled and approved for payment by the City Manager after consultation with the City Attorney. Quarterly reports of actions taken on such claims will be submitted to the City Council.

CITY FISCAL IMPACT:

This is a report only. Any necessary requests for additional funds would be requested in a separate agenda item, if needed.

ATTACHMENTS:

1. Workers Compensation Settlement Report - Q2 2026

Workers Compensation Settlements Under \$50,000 - Quarterly Report 2026

Loss Date	Settlement Authority Date	Department	Employment Status	Permanent Disability	Future Medical Buy-out	Final Amount	Case Status After Settlement
Quarter 1 (January - March)							
7/11/2024	1/8/2026	Police	Current	\$6,090.00	\$23,910.00	\$30,000.00	Closed
5/6/2023	3/12/2026	Police	Separated	\$0.00	\$10,000.00	\$10,000.00	Closed
12/11/2023	3/18/2026	Public Works	Current	\$3,480.00	\$16,520.00	\$20,000.00	Closed
Quarter 2 (April - June)							
None to Report							
Quarter 3 (July - September)							
Quarter 4 (October - December)							



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0258

Agenda Date: 7/21/2026

Agenda #: 7.

TO: Honorable Mayor and Members of the City Council

FROM: Anita Rice, Deputy City Clerk

SUBJECT:
Quarterly Report: Liability Claims Against the City

RECOMMENDED COUNCIL ACTION:

Review report on actions taken by the City Manager to settle liability claims with merit up to \$50,000 against the City of Red Bluff.

SUMMARY:

As required by the City of Red Bluff's City Code: Chapter II, Article X, Section 2.96 (C): Delegation of authority over minor claims. Claims with merit of up to \$50,000 may be settled and approved for payment by the City Manager after consultation with the City Attorney. Quarterly reports of actions taken on such claims will be submitted to the City Council.

PREVIOUS COUNCIL ACTION:

On February 20, 2024, City Council adopted Ordinance 1079, updating the City Manager's settlement authority in the City Code to increase from a \$10,000 limit to \$50,000 for minor claims.

DISCUSSION:

[Click or tap here to enter discussion summary.](#)

CITY FISCAL IMPACT:

The City Council adopted Ordinance 1079, which authorized the City Manager to settle minor claims up to \$50,000; previously, the City Manager could settle claims of less than \$10,000. Ordinance 1079 also ensures transparency by requiring quarterly reports of settled claims to be submitted to the City Council for review, as mandated by the City's Code. This report pertains specifically to liability claims up to \$50,000 against the City, keeping the Council fully informed and involved in the process.

ATTACHMENTS:

1. Settlement Spreadsheet - 2nd Quarter

Liability Claims Settled - Under \$50,000 - Quarterly Report

Loss Date	Settlement Date	Location	Description	Amount
		Quarter 1 (January-March)		
N/A				
		Quarter 2 (April-June)		
1/15/2026	6/4/2026	2555 Forward Way	Sewer damage to residence	\$41,195.00
1/15/2026	4/29/2026	2615 Forward Way	Sewer damage to residence	\$27,939.37
		Quarter 3 (July-September)		
N/A				
		Quarter 4 (October-December)		
N/A				



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0250

Agenda Date: 7/21/2026

Agenda #: 8.

TO: Honorable Mayor and Members of the City Council

FROM: Scott Miller, Public Works Director

SUBJECT:
Public Works Monthly Activity Summary, June

RECOMMENDED COUNCIL ACTION:

No Action Required. Informational Only.

SUMMARY:

The attached information is a summary of notable tasks that the Public Works Department has completed during the preceding month of June.

PREVIOUS COUNCIL ACTION:

None.

DISCUSSION:

In addition to normal daily operations, the below are specific notable items completed by each Division in Public Works Department. Staff also participated in monthly safety training and Traffic Flagging Safety training.

STREETS

- Trimmed 27 city blocks of trees
- Applied 15 tons of road patch in potholes and Graded 1 alley
- 8-man hours of street striping
- Placed 40 tons of hot-mix asphalt patches
- 70-man hours of Park Dept. assistance and Government Building maintenance

PARKS

- Edged 5 parks
- Painted 4 restrooms
- Replaced/repared 2 irrigation mains, 19 sprinklers, and 2 toilets
- Trimmed and lifted 16 trees, removed 2 more
- Coordinated improvement projects with Sher Wintle Dog Park volunteers

ELECTRICAL

- Replaced/repared 6 stop/streetlights/bulbs
- Reset traffic control lighting timing
- Repaired and replaced multiple bulbs and transformers
- Various service calls at sewer lift-stations including re-powering replacement pump
- Multiple service calls Park and pool facilities including ADA pool lifts

FLEET

- Performed 11 oil services on 7 vehicles and 4 pieces of equipment

- 19 repairs on 13 vehicles and 6 pieces of equipment
- Performed 3 90-day truck inspections and 1 truck tested for Clean Truck program
- Resolved and had issues repaired with skid steer being utilized for fire mitigation
- Continued coordination of items and contacts for surplus equipment auction including multiple equipment decommissioning

SEWER COLLECTIONS

- Rodded and flushed 3.9 miles of sewer mains
- Vacuumed and cleaned-out sewer lift stations preventative maintenance
- De-ragged Elks, Denney's, and Motel 6 lift-station pumps
- Preventive inspections on 530 SSMH
- Assisted Parks staff vacuuming out kiddie pools and pot-holing for sprinkler repairs
- 87 USA markings requests and several contractor tie-in observations/inspections

WASTE WATER TREATMENT PLANT

- Treated 27.7 million gallons of influent
- Discharged 23.3 million gallons of treated effluent
- Annual sludge released to drying beds
- Sodium Bisulfate Tank level indicated replaced and additional venting installed
- Two Aeration Blower and Digester Aerator motors have been removed for repairs
- Conducted preventative inspections and maintenance on,
 - Primary Clarifier - cleaned and greased
 - Grit Blower belt alignment inspected
 - Raw Sludge Pumps de-ragged, greased, and inspected
 - Secondary Clarifier - cleaned & inspected weirs, chlorine ring, and outfall
 - Mechanical Bar Screen de-ragging, cleaned, and lubricated
 - Applied Water Pumps' HMI Panel inspected, cleaned, adjusted, tested fan
 - CL2 Analyzers flushed and calibrated
 - Tertiary filter cleaned and inspected, Traveling Bridge drive inspected

WATER

- Repaired 12 water main leaks
- Conducted 16 water quality samples
- Performed 4,972 water meter reads and 68 turn off/ons
- Responded to 71 utility locating requests
- Exercised 68 water main valves
- Flushed and/or conducted preventative maintenance on 41 fire hydrants
- Replaced 1 fire hydrant, 1 valve, and 25 Smart-meters
- Responded to 25 Work Orders

ENGINEERING

- Issued 17 Encroachment Permits and conducted 20 inspections
- Conducted 20 private development plan checks and 5 pre-con meetings
- Managed/coordinated 17 PW projects in the design/planning/construction phase
- Provided technical assistance/maintenance/installation on HVAC, IT, including new City Council A/V system
- Multiple inspections at Palms Villas and Rio Street Sewer construction projects

- Responded to public inquiries (phone, email, front counter), including 3 Public Record Requests and Issued 42 Work Orders
- Regulatory compliance updates for industrial and stormwater collection/discharge monitoring/reporting
- Coordinated Gov. Building maintenance/repairs at City Hall, Airport, River Park
- Ongoing response to an emergency blockage in sewer main behind Thai House
- Provided support and data in assistance with grant applications

CITY FISCAL IMPACT:

Impact varies depending on the Department's Division funding. Generally, costs associated with the summary items are covered by budgeted operational funding or project specific budget accounts.

ATTACHMENTS:

1. None.



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0254

Agenda Date: 7/21/2026

Agenda #: 9.

TO: Honorable Mayor and Councilmembers

FROM: Beth Lindauer, Community Development Director

SUBJECT:
Code Enforcement Activity Report - June 2026

RECOMMENDED COUNCIL ACTION:
Informational only.

SUMMARY:
During the month of June, Code Enforcement focused on addressing overgrown vegetation and blighted properties throughout the city. Efforts included responding to complaints, conducting proactive inspections, and working with property owners to bring properties into compliance.

DISCUSSION:
See attachment for additional code enforcement activities and photos.

CITY FISCAL IMPACT:
No anticipated fiscal impact.

ATTACHMENTS:
1. Code Enforcement Report - 2026

Code Enforcement Monthly Report – June 2026

Code Enforcement Program Update and Operational Enhancements

1. Courtesy Notice Program

Code Enforcement has actively implemented the Courtesy Notice (Courtesy Letter) program as an initial step in the enforcement process. This allows property owners the opportunity to correct violations before formal enforcement action is taken.

The program has resulted in increased voluntary compliance, with many cases being resolved early. This has reduced administrative costs related to preparing and mailing formal notices, as well as decreased staff time spent on enforcement actions. Overall, the program has helped improve efficiency and streamline the code enforcement process.

2. During the month of June, Code Enforcement focused on addressing overgrown vegetation and blighted properties throughout the city. Efforts included responding to complaints, conducting proactive inspections, and working with property owners to bring properties into compliance.

This focus was aimed at reducing fire hazards associated with dry vegetation, improving neighborhood appearance, and addressing ongoing property maintenance issues. Voluntary compliance was encouraged through courtesy notices, with formal enforcement used when necessary. Overall, these efforts supported community safety and helped maintain property standards citywide.

3. This month, Code Enforcement has been looking into different ways to handle problem properties that are not coming into compliance. Code Enforcement is working with other departments to better understand what options are available and when to use them.

These options include receivership for severely damaged or blighted properties, placing tax liens to recover costs, seeking court orders (injunctions) to force compliance, and, in extreme cases, eminent domain.

4. Code Enforcement has been addressing businesses operating within the city without a valid business license, including gas stations, home-based businesses, and nonprofit organizations.

Complaints: **8**

Notices: **18**

Closed: **11**

Inspections: **61** (Previous inspections # Mar **51**, Apr **74**, May **80**)

Aloha Street

The property has fully abated all weeds, repaired the broken garage door, and is now in full compliance.



Encinal Drive

The property located at 158 Encinal is one of several Courtesy Letter recipients that achieved voluntary compliance with the Red Bluff Municipal Code. Prior to the compliance deadline, the property owner contacted Code Enforcement and expressed a willingness to demonstrate the improvements made to the property.



Stonybrook Drive

The residents at 2048 Stonybrook achieved compliance by removing a substantial amount of debris from the property, totaling approximately seven (7) full trailer loads transported to the local landfill.





City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0256

Agenda Date: 7/21/2026

Agenda #: 10.

TO: Honorable Mayor and Members of the City Council

FROM: Emmy Westlake, Grants Management Specialist

SUBJECT:
Grants Management Update-2nd Quarter of 2026

RECOMMENDED COUNCIL ACTION:

None. The update is for informational purposes.

SUMMARY:

Quarterly update on citywide grant coordination for grant seeking, grant writing, grant administration, and grant management activities aimed to support the City's General Management Plan, the 5-year Capital Improvement Project (CIP) list, and support opportunities to implement initiatives that would have otherwise been unfunded. The following grant applications were submitted in the second quarter (April-June) of 2026.

Second Quarter Grant Applications Submitted:

- JAG FY2025
 - Amount: \$10,915.00
 - Department: Police
 - Use: Equipment Request-Ballistic Helmets
- Gary Sinise Foundation
 - Amount: \$25,090.37
 - Department: Fire
 - Use: Equipment Request -Turnout Gear
- Covery Foundation
 - Amount: \$26,398.43
 - Department: Fire
 - Use: Equipment Request- Automatic External Defibrillator (AED) Project- including training salaries/benefits and eight AEDs
- PG&E Community Grant

- Amount: \$5,000.00
 - Department: Parks
 - Use: Splash Park
- Spirit of the Blue
 - Amount: \$4,459.83
 - Department: Police
 - Use: Equipment Request-Ballistic Shield and Tactical First Aid Kits
- Urban Greening Grant
 - Amount: \$1,660,000.00
 - Department: Parks
 - Use: Splash Park shade and greening elements
- Assistance to Firefighters (AFG)
 - Amount: \$1,000,000.00
 - Department: Fire
 - Use: Equipment Request-Fire engine
- Assistance to Firefighters (AFG) Mini Grant.
 - Amount: \$74,228.68
 - Department: Fire
 - Use: Equipment Request-PPE, including wildland backpacks, helmets, shelters, coats, handheld radios, and AEDs
- Cal Fire Foundation Grant
 - Amount: \$25,000.00
 - Department: Fire
 - Use: Fuels reduction project in Forward Park and Brewery Creek, approximately 16.8 acres
- DOJ Tobacco Grant Program
 - Amount: \$56,230.00
 - Department: Code/Police

- Use: Tobacco enforcement and retailer education project

Previous Quarter Results (QTR 1 January-March):

- Office of Traffic Safety-STEP Grant
 - Amount: \$108,952.08
 - Department: Police
 - Use: Overtime for traffic safety activities supported by a Police Motorcycle
 - Status: Received notice of award of \$44,000 funding traffic safety activities
- McConnell Fund Grant - Community Foundation of the North State
 - Amount: \$22,448.51
 - Department: Fire
 - Use: Equipment Request-FX26 Defender masticating attachment for wildfire fuels reduction
 - Status: Not awarded
- BUILD Grant
 - Amount: \$5,900,000.00
 - Department: Roads
 - Use: Pedestrian facilities, bike lanes, and roadway improvements on South Jackson Street
 - Status: Not awarded
- The Dickey Foundation
 - Amount: \$10,000.00
 - Department: Police
 - Use: Equipment Request-5 SWAT ballistic helmets
 - Status: Waiting for Notification
- IAFC Wildfire Ready, Set, Go!
 - Amount: \$14,999.00
 - Department: Fire
 - Use: Forward Park Phase II fuels reduction project

- Status: Not awarded
- CHP Cannabis Tax Fund Grant Program
 - Amount: \$91,768.41
 - Department: Police.
 - Use: Reduce cannabis and impaired driving through enforcement, training, education, and equipment support.
 - Status: Received notice of award and agreement for \$89,836.25
- State & Local Cybersecurity Grant Program
 - Amount: \$72,407.48
 - Department: City Hall
 - Use: Address cybersecurity risks and improve critical infrastructure security
 - Status: Waiting on Notification-Award date approx. June 2026
- DOI Slip On Tanker
 - Amount: \$26,983.16
 - Department: Fire
 - Use: Equipment Request-Slip-On Tanker
 - Status: Waiting on Notification-Award date approx. May 15-Sept 15, 2026

PREVIOUS COUNCIL ACTION:

None

DISCUSSION:

Several grant applications were submitted to federal, state, county, and community foundations during the 2nd quarter of 2026 (April, May, June). During the 2nd quarter, staff actively pursued external funding opportunities that aligned with the priorities and capacity of the City of Red Bluff. Staff are continuing to prepare future grant applications to advance capital projects and programmatic investments that benefit the community.

CITY FISCAL IMPACT:

None. Informational only

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City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 1099

Agenda Date: 7/21/2026

Agenda #: 11.

TO: Honorable Mayor and Members of City Council

FROM: Robin Kampmann, City Engineer

SUBJECT:

Second Reading and Adoption of Ordinance 1099, an amendment to Chapter 24, Section 24.23 relating to the water system cross-connection control.

RECOMMENDED COUNCIL ACTION:

Waive the second reading except by title and adopt Ordinance No. 1099 Chapter 24, Section 24.23 of the Red Bluff Municipal Code, relating to the water system cross-connection control.

SUMMARY:

The Red Bluff Municipal Code Section 24.23 establishes the requirements of the city for the installation of and the use of backflow devices for the public water system. The current code language does not meet the updated requirements of the State Water Resources Control Board relating to cross-connection control and backflow prevention. The Cross-Connection Control Policy Handbook (CCCPH), adopted by the Water Board on December 19, 2023, or any subsequent version, replaces previous regulations effective July 1, 2024, and carries the full force and effect of law. This update to the Red Bluff Municipal Code meets the current updated requirements and is established to:

- A. Protect the City's public potable water supply system from contamination or pollution by isolating the water user's internal systems or private water sources that could backflow into the City's system;
- B. Promote the elimination or control of actual or potential cross-connections between potable and non-potable systems; and
- C. Maintain an effective Cross-Connection Control Program to systematically minimize potential risks to the City's potable water supply

PREVIOUS COUNCIL ACTION:

At the City Council meeting on June 16, 2026, the City Council introduced the first reading and held a public hearing on the proposed ordinance that would updated Chapter 24, Section 24.23 of the Red Bluff Municipal Code, relating to the water system cross-connection control.

DISCUSSION:

A cross connection is any actual or potential physical connection between the public potable water supply and any source of contamination or pollution. When water pressure fluctuates - due to a water main break, high demand, or firefighting activities - non-potable water can be "back-siphoned" or "back-pressured" into the public water system, potentially contaminating the drinking water supply for the broader community.

The Cross Connection Control Program is a critical public health protection measure. By codifying the program, the City ensures consistent, equitable enforcement across all customer classes - residential, commercial, industrial, and irrigation. Property owners with existing backflow prevention devices are already subject to annual testing requirements; this ordinance formalizes those requirements and provides clearer notice of obligations and consequences for non-compliance.

The proposed ordinance has been drafted to be consistent with and complementary to the requirements of CCR Title 17, California Health and Safety Code Section 116800 et seq., and guidance issued by the SWRCB Division of Drinking Water. The ordinance does not conflict with any existing state law and provides local enforcement mechanisms that supplement state oversight.

CEQA:

The City Council finds that adoption of this Ordinance will not have a significant effect on the environment and is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines. As separate and independent basis, this Ordinance is not a project under CEQA pursuant to Section 15060(c)(3).

CITY FISCAL IMPACT:

None

ATTACHMENTS:

1. None

CITY COUNCIL ORDINANCE NO. 1099**AN ORDINANCE OF THE RED BLUFF CITY COUNCIL AMENDING THE CITY CODE OF ORDINANCES -
CHAPTER 24, SECTION 24.23 WATER SYSTEM CROSS-CONNECTION CONTROL**

WHEREAS, the City of Red Bluff ("City") owns, operates, and maintains a public water system that provides potable water to its residents, businesses, and institutions; and

WHEREAS, the health and safety of the public depends upon the delivery of water that is free from contamination, and cross-connections between the public water system and sources of pollution or contamination pose a significant risk to that safety; and

WHEREAS, a "cross-connection" is any actual or potential connection between the public water supply and any source of contamination or pollution through which backflow could occur; and

WHEREAS, the California State Water Resources Control Board, Division of Drinking Water, requires all public water systems to establish and maintain an effective cross-connection control program pursuant to Title 17 of the California Code of Regulations; and

WHEREAS, the State Water Resources Control Board adopted the Cross-Connection Control Policy Handbook, effective July 1, 2024, and adopted a revised version of that handbook on April 21, 2026, updating requirements applicable to public water systems, including references to accrediting entities and permitting procedures; and

WHEREAS, the City Council desires to amend the Red Bluff Municipal Code to ensure the City's cross-connection control program remains consistent with current state law, regulations, and the Cross-Connection Control Policy Handbook; and

WHEREAS, an effective cross-connection control program requires periodic surveys of customer premises, identification of actual or potential cross-connections, installation and maintenance of approved backflow prevention assemblies where hazards are identified, annual testing of backflow prevention assemblies by certified testers, and public education regarding the hazards of cross-connections; and

WHEREAS, failure to maintain an adequate cross-connection control program could result in contamination of the public water supply, endangerment of public health, and potential noncompliance with state and federal safe drinking water requirements; and

WHEREAS, City Code Section 24.23 was amended as shown.

THE CITY COUNCIL OF THE CITY OF RED BLUFF DOES ORDAIN ON JULY 21, 2026, AS FOLLOWS:

The existing Section 24.23 is amended to read as follows:

SECTION 24.23 CROSS-CONNECTION CONTROL**§24.23-1 Purpose.**

The purpose of this Chapter is to comply with the requirements of the State Water Resources Control Board (Water Board) relating to cross-connection control and backflow prevention. The Cross-Connection Control Policy Handbook (CCCPH), adopted by the Water Board on December 19, 2023, or any subsequent version, replaces previous regulations effective July 1, 2024, and carries the full force and effect of law. This Chapter is established to:

- (A) Protect the City's public potable water supply system from contamination or pollution by isolating the water user's internal systems or private water sources that could backflow into the City's system;
- (B) Promote the elimination or control of actual or potential cross-connections between potable and non-potable systems; and
- (C) Maintain an effective Cross-Connection Control Program to systematically minimize potential risks to the City's potable water supply.

§24.23-2 Application.

- (A) The provisions of the CCCPH and all referenced California Health and Safety Code sections, as amended, are adopted by reference.
- (B) The City's Cross-Connection Control Program shall be accomplished primarily through premises containment. However, the City may, on a case-by-case basis, accept backflow prevention assemblies installed within internal plumbing systems in lieu of premises containment.
- (C) The City shall not be responsible for identifying or abating all cross-connections within private property.

§24.23-3 Definitions.

In addition to the definitions outlined in the CCCPH, the following terms are defined for the purpose of this chapter:

Air Gap Separation (AG): The term "Air Gap Separation" shall mean a backflow method meeting the requirements of the American Society of Mechanical Engineers (ASME) A112.1.2-2012(R2017), consisting of a physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge and of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch.

Approved Water Supply: The term "Approved Water Supply" shall mean a water source that has been approved by the State Water Board for domestic use in a public water system and designated as such in a domestic water supply permit issued pursuant to section 116525 of the CHSC.

Approved Backflow Prevention Assembly: The term "Approved Backflow Prevention Assembly" shall mean a backflow prevention assembly that is listed by at least one of the following: Standards found in Chapter 10 of the Manual of Cross-Connection Control, Tenth Edition, published by the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research.

Standards of American Society of Sanitary Engineers International (ASSE) current as of 2022 that include ASSE 1015-2021 for the DC, ASSE 1048-2021 for the DCDA & DCDA-II, ASSE 1013-2021 for the RP,

and ASSE 1047-2021 for the RPDA & RPDA-II, and must have the 1YT mark signifying twelve (12) months of field testing has been successfully completed.

Auxiliary Water Supply: The term “Auxiliary Water Supply” shall mean a source of water, other than an approved water supply, that is either in use, equipped, or can be equipped, to be used as a water supply, and is located on the premises of, or available to, a water user. Examples of auxiliary water supplies include, but are not limited to private wells, storage tanks, and bodies of water (lakes, rivers, streams, ocean).

Backflow: The term "Backflow" shall mean the undesirable or unintended reversal of flow of water and/or other liquids, gases, or other substances into a public water systems distribution system or approved water supply.

Backpressure: The term "Backpressure" shall mean a hydraulic condition characterized by the elevation of water pressure within premise piping that has the potential to cause a reversal of the normal direction of water flow.

Backsiphonage: The term "Backsiphonage" shall mean a hydraulic condition characterized by negative or sub-atmospheric pressure in the potable water supply system that has the potential to cause a reversal of the normal direction of water flow.

Backflow Prevention Assembly: The term “Backflow Prevention Assembly” shall mean a mechanical assembly designed and constructed to prevent backflow, such as that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field-tested, inspected and evaluated. The types of approved backflow prevention assemblies include:

Double Check Valve Backflow Prevention Assembly (DC): The term DC shall mean an assembly consisting of two independently-acting internally-loaded check valves, with tightly closing shut-off valves located at each end of the assembly (upstream and downstream of the two check valves) and fitted with test cocks that enable accurate field testing of the assembly. This type of assembly may only be used to isolate low hazard cross connections.

Double Check Detector Backflow Prevention Assembly (DCDA): The term DCDA shall mean a double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross connections.

Double Check Detector Backflow Prevention Assembly- Type II (DCDA-II): The term DCDA-II shall mean a double check valve backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross connections.

Pressure Vacuum Breaker Backsiphonage Prevention Assembly (PVB): The term PVB shall mean an assembly with an independently-acting internally-loaded check valve and independently-acting loaded air inlet valve located on the discharge side of the check valve; with test cocks and tightly closing shutoff valves located at each end of the assembly that enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage, and is not to be used to protect from backpressure. PVBs may only be used as premises containment on roadway right of way irrigation systems not subject to

backpressure.

Reduced Pressure Principle Backflow Prevention Assembly (RP): The term "RP" shall mean an assembly with two independently acting, internally-loaded check valves, with a hydraulically operating mechanically independent differential-pressure relief valve located between the check valves and below the upstream check valve. The assembly shall have shut-off valves located upstream and downstream of the two check-valves, and test cocks to enable accurate field testing of the assembly.

Reduced Pressure Principle Detector Backflow Prevention Assembly (RPDA): the term RPDA shall mean a reduced pressure principle backflow prevention assembly that includes a bypass with a water meter and reduced pressure principle backflow prevention assembly, with the bypasses water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

Reduced Pressure Principle Detector Backflow Prevention Assembly - Type II (RPDA-II): The term RPDA-II shall mean a reduced pressure principle backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

Spill-Resistant Pressure Vacuum Breaker Backsiphonage Prevention Assembly (SVB): The term SVB shall mean an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with shut off valves at each and at least a test cock and bleed/vent port, to enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from back pressure.

Cross Connection: The term "Cross Connection" shall mean any actual or potential connection or structural arrangement between a public water system, including a piping system connected to the public water system and located on the premises of a water user or available to the water user, and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.

High Hazard Cross Connection: The term "High Hazard Cross-Connection" shall mean a cross connection that poses a threat to the potability or safety of the public water supply. Materials entering the public water supply through a high hazard cross connection are contaminants (health hazards).

Low Hazard Cross-Connection: the term "Low Hazard Cross Connection" shall mean a cross connection that has been found to not pose a threat to the potability or safety of the public water supply, but may adversely affect the aesthetic quality of the potable water supply. Materials entering the public water supply through a low hazard cross-connection are pollutants (non-health hazards).

Potential: The term "Potential" shall mean having or showing the capacity to become or develop into something in the future.

Premises Containment: The term "Premises Containment" shall mean protection of a public water systems distribution system from backflow from a user's premises through the installation of one or more air gaps or backflow prevention assemblies, installed as close as practical to the user service connection, in a manner that isolates the water users water supply from the public water systems distribution system.

Service Connection: The term "Service Connection" shall mean the downstream end of the water meter, or the

point in a water system where the approved water supply can be protected from backflow using an air gap or backflow prevention assembly. This is the point of delivery to the Water User's water system where the City loses jurisdiction and sanitary control of the water.

User Supervisor: The term "User Supervisor" shall mean a person designated by a Water User to oversee a water use site and who is responsible for preventing cross connections.

Used Water: The term "Used Water" shall mean any water supplied by the City from a public potable water system to a Water User's water system after it has passed through the service connection and is no longer under the City's control.

Water User: The term "Water User" shall mean any person obtaining water from the public water system.

§24.23-4 Determination.

(A) The City shall ensure hazard assessments and surveys of its service area are conducted to identify Water User premises where actual or potential cross-connections are likely to occur. Such hazard assessments shall evaluate the degree of hazard, and any backflow protection needed.

(1) Hazard assessments must be completed in accordance with the City's Cross-Connection Control Plan approved by the State Water Resources Control Board.

(2) Water users shall provide reasonable access during normal business hours for inspections. Continued refusal of access shall require installation of an RP or RPDA on all services to the premises.

(B) Notwithstanding anything contained herein, the City may require premises that are classified "High-Hazard" in Appendix D of the CCCPH, such as premises with more than one service connection, to install appropriate backflow prevention without a full evaluation.

§24.23-5 Notice.

Upon determining that a cross-connection exists, the City shall provide written notice to the affected water user specifying the required type, location, and quality of backflow prevention assembly. The water user shall install the required protection at their own expense and in accordance with City standards.

§24.23-6 Installation.

(A) The location of any approved backflow prevention assembly installed pursuant to this Section shall be at the Water User's point of connection to the City's water System; within the Water User's premises, or both, as determined by the City's Cross-Connection Control Specialist.

(B) Where an approved backflow prevention assembly is required to be installed on the Water User's connection to the City's water, it shall be located at or near the property line of the premises or immediately outside the building being served, but, in all cases, at a place deemed acceptable by the City so that it is located before the first branch line leading off the service line.

(C) In all cases, backflow prevention assemblies shall be installed in accordance with the applicable City

engineering specifications.

(D) Freeze protection must be maintained and shall not utilize hazardous substances such as unencapsulated fiberglass insulation.

(E) Water users permitted to install backflow prevention assemblies in an alternate location within a structure are advised of, and acknowledge, the potential risk of water damage.

§24.23-7 Inspection, Testing, and Maintenance.

(A) All assemblies shall be field tested upon installation, repair, permanent relocation, and at least annually thereafter. The City may determine the necessity for more frequent testing on a case-by-case basis. All costs associated with the inspection, testing, and maintenance of required backflow prevention assemblies shall be borne by the Water User.

(B) The City shall oversee annual testing of all required assemblies by third-party contractors hired by, and at the expense of the customer. Contractors performing the assembly testing are required to be certified in accordance with Article 4 of the CCCPH, and agree to comply with the code of conduct established in the City's CCC Plan. The City shall provide customers with a resource list of contractors meeting this criteria.

(C) In the event that a backflow prevention assembly fails the required testing, or is otherwise found to not comply with City requirements, the Water User shall cause the necessary repairs or replacements to be completed within the timeframe provided by the City. Following such repairs or replacement, passing test results shall be submitted to the City within five (5) calendar days.

(D) Test results and records of all inspections, replacements, and repairs performed on required backflow prevention assemblies shall be maintained by the Water User and reported to the City in a manner deemed acceptable to the City.

§24.23-8 Enforcement.

(A) The City may discontinue or refuse to supply water and/or sewer service to any premises that is not in strict compliance with the requirements of this Chapter, or if it is found that a required backflow prevention assembly has been removed, bypassed, or otherwise modified, or if unprotected cross-connection otherwise exist on the premises.

(B) The City may also disconnect water and/or sewer service to any premises if the health and safety of any person is immediately threatened by a cross-connection.

(C) The City may refuse to restore such service to the premises until the cross-connection is controlled through the proper installation and testing of an approved backflow prevention assembly.

(D) At its discretion, the City may elect to have backflow prevention assemblies installed, tested, and/or repaired when the customer has failed to comply. All costs, along with an administrative fee will be added to the utility bill for the premise in question.

§24.23-9 Administration.

The Public Works Director shall maintain policies and procedures consistent with this Chapter and shall designate at least one certified Cross-Connection Control Specialist to administer and enforce its provisions.

MOTION:

SECOND:

AYES:

NOES:

ABSENT OR NOT VOTING:

ATTEST:

Mayor's Signature

Deputy City Clerk



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0234

Agenda Date: 7/21/2026

Agenda #: 12.

TO: Honorable Mayor and Members of the City Council

FROM: Scott Garrison, Human Resources Administrator

SUBJECT:
Annual Status Report on Vacancies for compliance with AB 2561

RECOMMENDED COUNCIL ACTION:

That the City Council:

1. Conduct the Public Hearing
2. Approve the Annual Status Report on Vacancies

SUMMARY:

The purpose of this report is to present an update on position vacancies as of June 2026 in compliance with Assembly Bill (AB) 2561 - Local public employees; vacant positions.

PREVIOUS COUNCIL ACTION:

The City Council previously approved the Annual Status Report on Vacancies at the June 3, 2025, City Council Meeting.

DISCUSSION:

On September 22, 2024, AB 2561 was signed into law to amend the Meyers-Milias-Brown Act and create a new obligation for public agencies to publicly address the status of their vacancies. AB 2561 imposed three requirements on local agencies: (1) at least once each fiscal year, an agency's governing board must hold a public hearing and receive the agency's report on the status of vacancies and recruitment and retention efforts; (2) during the hearing, the agency must identify any necessary changes to policies, procedures, and recruitment activities that may lead to hiring obstacles; and, (3) the agency must allow the recognized employee organization for a bargaining unit to make a presentation at the hearing.

Tonight's report on vacancies is for the 2025/26 fiscal year, covering July 2025 to June 2026.

The City had 20 vacancies this fiscal year, down from 32 in the previous year. 7 will carry over into next fiscal year with 3 of those positions slated to be filled with candidates in the hiring process. The remaining 4 vacancies left unfilled are for Police Sergeant, Police Dispatcher and 2 Police Officer positions. The City continues its efforts to recruit and fill those vacancies as the budget allows.

10 of the 20 vacancies were in Police, of which 3 of those vacancies had carried over from 2024.

The City has attempted to address the difficulties in hiring police staff this past year by authorizing a \$40,000 hiring bonus for Sergeant, which has assisted in filling a vacancy in this classification.

The City also ran two successful recruitments for Police Officer Trainee, which is a sponsorship program to the Police Academy. We plan on filling 2 Officer vacancies with graduates from our sponsorship program at the

Academy this year.

Other challenging positions to fill included the Police Community Services Officer (CSO) Homeless Liaison Officer (HLO) and Communications Dispatcher, some requiring multiple recruitment and interviewing efforts to select the right candidates.

All other recruitments were successful, and the vacancies filled in a timely manner.

The City filled 8 of the vacancies with external applicants. 5 vacancies were filled with internal applicants.

AB 2561 also requires that during the hearing, the agency must identify any necessary changes to policies, procedures, and recruitment activities that may lead to hiring obstacles. Staff have not identified any necessary changes to policies and procedures that may present obstacles in the hiring process beyond budgetary concerns. The City continues to take steps in support of recruitment and retention.

Finally, staff reached out to all 5 recognized employee organizations at the City of Red Bluff inviting them to attend tonight's Public Hearing.

CITY FISCAL IMPACT:

There is no fiscal impact associated with this status update. Staff will continue with efforts towards filling the remaining vacancies with available resources.

ATTACHMENTS:

1. Annual Report on Vacancies & Recruitment FY2025.26

2025/26 Annual Status Report on Vacancies & Recruitment

Department	Position	Vacancy Began	Vacancy End	Days Vacant	Reason	Recruitment Efforts	Status
Police	Officer	12/7/2024	6/30/2026	570	Promotion	Academy Sponsorship	Academy
Police	Homeless Liaison Officer	12/16/2024	6/30/2026	561	Promotion	4 Recruitments	In background
Police	Officer	2/1/2025	6/30/2026	514	Promotion	Academy Sponsorship	Academy
Police	Sergeant	2/12/2025	9/1/2025	201	Voluntary Quit	1 Recruitment	Filled
Police	Community Services Officer	3/14/2025	4/27/2026	409	Retirement	3 Recruitments	Filled
Police	Dispatcher	5/12/2025	3/17/2026	309	Promotion	3 Recruitments	Filled
Police	Sergeant	6/9/2025	6/30/2026	386	Voluntary Quit	Open Recruitment	Vacant
Community Dev.	Grants Management Spec.	7/1/2025	8/11/2025	41	New Position	1 Recruitment	Filled
Community Dev.	Code Enforcement Officer	7/1/2025	8/25/2025	55	New Position	1 Recruitment	Filled
Fire	Engineer	7/1/2025	7/6/2025	5	New Position	1 Internal Recruitment	Filled
Fire	Firefighter	7/6/2025	7/7/2025	1	Promotion	1 Recruitment	Filled
Public Works	Leadworker	7/5/2025	7/5/2025	0	Retirement	1 Internal Recruitment	Filled
Public Works	Maintenance Worker	7/5/2025	8/18/2025	44	Promotion	1 Recruitment	Filled
Public Works	Assistant Engineer	10/25/2025	9/8/2025	0	Retirement	1 Recruitment	Filled
Public Works	Water Operator	12/13/2025	1/3/2026	21	Termination	Transfer	Filled
Public Works	Wastewater Operator	1/3/2026	2/23/2026	51	Transfer	1 Recruitment	Filled
Fire	Firefighter	2/12/2026	2/16/2026	4	Voluntary Quit	1 Internal Recruitment	Filled
Police	Officer	2/15/2026	6/30/2026	135	Voluntary Quit	3 Recruitments	Vacant
Police	Officer	2/20/2026	6/30/2026	130	Voluntary Quit	3 Recruitments	Vacant
Police	Dispatcher	6/15/2026	6/30/2026	15	Voluntary Quit	New Recruitment	Vacant

VACANCIES BY DEPT.		AVERAGE DAYS VACANT		HIRE STATUS		REASONS FOR VACANCY	
Police	10	Police	323	External Hires:	8	Voluntary Quit/Demotion:	6
Fire	3	Fire	3.3	Internal Promotion:	5	Retirement:	3
Public Works	5	Public Works	23.2	In Process (Ext.):	3	Promotion/Transfer:	7
Administration	2	Administration	48	Unfilled:	4	Terminated:	1
TOTAL	20	TOTAL	108		20	New Position:	3



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0247

Agenda Date: 7/21/2026

Agenda #: 13.

TO: Honorable Mayor and Members of the City Council

FROM: Tom Westbrook, City Manager

SUBJECT:

Direction to Staff Regarding Draft Measure S Oversight Committee Ordinance, Bylaws, and Application Materials

RECOMMENDED COUNCIL ACTION:

Provide direction to staff regarding the proposed framework for the Measure S Oversight Committee, including:

- 1) The draft ordinance establishing the Measure S Oversight Committee within the Red Bluff Municipal Code;
- 2) The draft bylaws governing the operations of the Measure S Oversight Committee;
- 3) The draft application and eligibility affidavit for prospective committee members; and
- 4) Any revisions or additional provisions desired by the City Council prior to returning the item for formal adoption and implementation.

SUMMARY:

On June 2, 2026, the voters of the City of Red Bluff approved Measure S, the Red Bluff Street Repair and Safety Citizen Initiative.

Measure S requires the establishment of an independent Citizens Oversight Committee to review Measure S revenues and expenditures, monitor implementation of the Measure S Expenditure Plan, review annual fiscal audits, issue annual reports to the public, and promote accountability and transparency regarding the use of Measure S funds.

Measure S authorizes the City to adopt implementing ordinances, rules, and administrative procedures necessary to carry out the purposes of the initiative while remaining consistent with the voter-approved measure.

To facilitate implementation of Measure S, staff has prepared draft documents for City Council review and policy direction prior to formal adoption. Staff have prepared the following draft implementation documents:

1. Draft Ordinance adding Article XIII to Chapter 2 of the Red Bluff Municipal Code establishing the Measure S Citizens Oversight Committee.
2. Draft Measure S Oversight Committee Bylaws.
3. Draft Committee Application for Appointment.
4. Draft Eligibility Affidavit and Declaration.

The purpose of this agenda item is to obtain City Council policy direction prior to returning the documents for formal adoption.

PREVIOUS COUNCIL ACTION:

None.

DISCUSSION:**Draft Ordinance**

The draft ordinance establishes the Citizens Oversight Committee as an advisory body to the City Council and codifies committee composition, eligibility requirements, appointments, terms of office, removal provisions, duties, and reporting obligations.

The draft ordinance proposes:

- A five-member committee appointed by the City Council.
- Membership consisting of residents, business owners, and property owners within the City.
- Representation requirements ensuring the committee always includes at least one resident, one business owner, and one property owner.
- Prohibitions on service by City Councilmembers, Tehama County Supervisors, City employees, and Tehama County employees.
- Annual eligibility certifications and required ethics training.

The ordinance further clarifies that the Committee serves solely in an advisory role and possesses no authority over expenditures, contracts, project prioritization, procurement, or City operations.

Draft Bylaws

The draft bylaws establish operational procedures for the Committee, including:

- Election of Chair and Vice Chair;
- Establish meeting schedule;
- Brown Act compliance;
- Quorum and voting requirements;
- Attendance expectations;
- Conflict of interest provisions;
- Form 700 filing requirements; and
- Annual reporting procedures.

The bylaws are intended to align with the City's existing practices for advisory bodies while incorporating the unique requirements of Measure S.

Draft Application Materials

Staff has prepared a draft application and eligibility affidavit to assist the City Council in identifying qualified applicants and documenting compliance with Measure S Oversight Committee eligibility requirements.

The proposed application includes:

- Applicant contact information;
- Residency verification;
- Voter registration status;
- Employment and financial disclosure questions related to eligibility;
- Relevant experience and qualifications; and
- Applicant statements of interest.

The eligibility affidavit is intended to provide an additional layer of verification that applicants satisfy the eligibility requirements established by Measure S and City ordinance.

POLICY CONSIDERATIONS

The City Council may wish to provide directions regarding the following policy considerations:

1. The Measure S Oversight Committee requires at least one resident, one business owner and one property owner at all times.
2. Whether term limits should be imposed.
3. Whether staggered initial terms should be utilized to ensure continuity. DRAFT Ordinance proposes three-year terms with two being appointed for three-years, two being appointed for two-year terms and one being appointed for a one-year term.
4. The frequency of committee meetings.
5. Whether annual or semi-annual reporting to the City Council is preferred. Measure S requires an annual audit report to the City Council.
6. Any additional eligibility or disqualification criteria not otherwise addressed by Measure S.

CITY FISCAL IMPACT:

The fiscal impact associated with implementation of the Measure S Oversight Committee is anticipated to be minimal and will primarily consist of staff support, agenda preparation, meeting administration, records retention, and publication costs. Such costs are expected to be absorbed within existing departmental budgets unless the City Council directs otherwise. There is no administrative costs included in Measure S.

ATTACHMENTS:

1. DRAFT Ordinance - Measure S Oversight Committee
2. DRAFT Bylaws - Measure S Oversight Committee
3. DRAFT Application - Measure S Oversight Committee
4. Application - Appointed Councilmember

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RED BLUFF ADDING ARTICLE XIII TO CHAPTER 2 OF THE RED BLUFF MUNICIPAL CODE ESTABLISHING THE MEASURE S CITIZENS OVERSIGHT COMMITTEE

WHEREAS, on June 2, 2026, the voters of the City of Red Bluff approved Measure S, the Red Bluff Street Repair and Safety Citizen Initiative; and

WHEREAS, Measure S establishes a Citizens Oversight Committee to review the independent fiscal audit, monitor implementation of the Expenditure Plan, issue annual reports, and make recommendations regarding the proper expenditure of Measure S revenues; and

WHEREAS, Measure S further authorizes the City to adopt implementing ordinances, rules, and administrative procedures necessary to carry out the purposes of the initiative; and

WHEREAS, the City Council finds that adoption of this ordinance is necessary to implement Measure S in a manner that promotes transparency, accountability, consistency with existing City boards and commissions, and efficient administration of the initiative; and

WHEREAS, this ordinance does not amend or alter any substantive provision of Measure S but instead establishes administrative procedures consistent with the initiative.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RED BLUFF DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings.

The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. Addition of Municipal Code.

Article XIII is added to Chapter 2 of the Red Bluff Municipal Code to read substantially as follows:

ARTICLE XIII. MEASURE S CITIZENS OVERSIGHT COMMITTEE

§ 2.102 CREATION.

There is hereby created the Measure S Citizens Oversight Committee.

The Committee shall implement those duties prescribed by Measure S and shall serve solely in an advisory capacity to the City Council.

Nothing contained in this Article shall be construed to amend, modify, or supersede any provision of Measure S.

§ 2.103 COMPOSITION; APPOINTMENT.

(A) The Committee shall consist of five members appointed by the City Council.

(B) Membership shall consist of residents, business owners, and property owners within the City in any combination, provided there is at all times:

1. At least one resident;
2. At least one business owner; and
3. At least one property owner.

(C) A member may satisfy more than one qualification.

(D) No member shall be:

1. A member of the Red Bluff City Council;
2. A member of the Tehama County Board of Supervisors;
3. An employee of the City of Red Bluff; or
4. An employee of the County of Tehama.

(E) Each applicant shall complete:

1. A City application;
2. A Measure S Eligibility Affidavit;
3. Any conflict-of-interest disclosures required by law.

§ 2.104 TERMS OF OFFICE; VACANCIES; REMOVAL; QUALIFICATIONS.

Members shall be appointed by the City Council subject to the following:

(A) Terms shall be three years.

(B) Initial appointments shall be staggered so that two members serve three-year terms, two members serve two-year terms and one member serves a one-year term.

(C) A vacancy shall occur upon expiration of term, death, resignation, loss of qualification, or removal.

(D) Vacancies shall be filled by the City Council for the unexpired portion of the term.

(E) A member may be removed by a majority vote of the City Council.

(F) A member is disqualified and automatically removed if absent from two consecutive regular meetings without prior consent of the Chair. The City Council may rescind the automatic removal and reappoint the member.

(G) Each member shall annually certify continued eligibility.

§ 2.105 ORGANIZATION.

(A) At the first regular meeting each calendar year the Committee shall elect a Chair and Vice-Chair.

(B) The Committee shall adopt rules governing its procedures.

(C) The Committee shall comply with the Ralph M. Brown Act.

(D) Three members shall constitute a quorum.

§ 2.106 DUTIES AND RESPONSIBILITIES.

The Committee shall:

(A) Review the independent annual fiscal audit required by Measure S.

(B) Review annual reports concerning implementation of the Expenditure Plan.

(C) Monitor expenditures for consistency with Measure S.

(D) Monitor implementation of the projects identified in the Expenditure Plan.

(E) Receive staff reports regarding revenues, expenditures, project status, and audit findings.

(F) Make recommendations to the City Council.

(G) Prepare an annual report to the citizens and City Council concerning compliance with Measure S.

(H) Review any independent compliance audit prepared pursuant to Measure S.

§ 2.107 ADVISORY CAPACITY.

The Committee shall act solely in an advisory capacity.

The Committee shall have no authority to:

1. Direct City of Red Bluff employees;

2. Authorize expenditures;
3. Modify the Expenditure Plan;
4. Award contracts;
5. Select contractors;
6. Determine project priorities;
7. Exercise administrative authority vested in the City Council or City Manager.

§ 2.108 MEETINGS.

The Committee shall hold regular meetings at such times as established by its Bylaws and may hold special meetings as permitted by law.

§ 2.109 STAFF SUPPORT.

The City Manager shall designate a staff member to serve as Secretary to the Committee and provide administrative support, including agenda preparation, minutes, records management, financial reporting, and coordination of public notices.

§ 2.110 TRAINING.

Committee members shall complete ethics training required by Government Code section 53234 (AB 1234) and Brown Act training within six months of appointment.

§ 2.111 ANNUAL REPORT.

Following completion of the annual independent fiscal audit, the Committee shall present its annual report at a regular meeting of the City Council.

The report shall be made available to the public on the City's website.

SECTION 3. CEQA.

The City Council finds this ordinance is not a project under the California Environmental Quality Act pursuant to CEQA Guidelines section 15378 because it establishes administrative procedures for implementation of a voter-approved initiative. Alternatively, the ordinance is exempt under the common sense exemption in CEQA Guidelines section 15061(b)(3), as it can be seen with certainty that adoption of this ordinance will not have the potential for causing a significant effect on the environment.

SECTION 4. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid, such decision shall not affect the remaining portions of the ordinance.

SECTION 5. Effective Date.

This ordinance shall become effective thirty (30) days after its adoption and shall remain in effect for the duration of Measure S unless otherwise required by law or approved by the voters.

DRAFT

CITY OF RED BLUFF

MEASURE S OVERSIGHT COMMITTEE

BYLAWS

ARTICLE I. NAME AND AUTHORITY

Section 1.01. Name.

The name of this body shall be the City of Red Bluff Measure S Oversight Committee ("Committee").

Section 1.02. Authority.

The Committee is established pursuant to Measure S, the Street Safety, Maintenance and Road Tax Citizen Initiative approved by the voters of the City of Red Bluff on June 2, 2026.

Section 1.03. Purpose.

The purpose of the Committee is to provide independent public oversight regarding the expenditure of Measure S revenues and implementation of the Measure S Expenditure Plan.

ARTICLE II. PURPOSE, DUTIES, AND RESPONSIBILITIES

Section 2.01. Advisory Body.

The Committee shall serve solely in an advisory capacity to the City Council and shall not exercise administrative, operational, or policy-making authority.

Section 2.02. Duties.

The Measure S Oversight Committee shall:

- a. Review the annual independent fiscal audit of Measure S revenues and expenditures;
- b. Review expenditures for consistency with the Measure S Expenditure Plan and voter-approved uses of funds;
- c. Review the status of projects and programs funded through Measure S revenues;
- d. Monitor implementation of the projects and programs identified in the Expenditure Plan;
- e. Prepare and issue an annual report to the citizens of Red Bluff regarding the Committee's findings concerning compliance with Measure S and the Expenditure Plan;
- f. Make recommendations to the City Council regarding implementation of the Expenditure Plan; and
- g. Promote transparency and accountability regarding Measure S expenditures.

Section 2.03. Limitations.

The Measure S Oversight Committee shall not:

- a. Direct City of Red Bluff staff;
- b. Approve contracts, expenditures, budgets, or projects;
- c. Participate in procurement decisions;
- d. Modify the Measure S Expenditure Plan; or
- e. Exercise authority delegated to the City Council or City Manager.

ARTICLE III. MEMBERSHIP

Section 3.01. Membership.

The Measure S Oversight Committee shall consist of five (5) members appointed by the City Council.

Section 3.02. Eligibility.

Members shall be residents, business owners, or property owners located within the City of Red Bluff.

Section 3.03. Representation Requirements.

At all times, the Measure S Oversight Committee shall include:

- a. At least one resident of the City;
- b. At least one business owner within the City; and
- c. At least one property owner within the City.

A member may satisfy more than one category if applicable.

Section 3.04. Ineligible Persons.

The following persons shall be ineligible for appointment to the Measure S Oversight Committee:

- a. Members of the Red Bluff City Council;
- b. Members of the Tehama County Board of Supervisors;
- c. Employees of the City of Red Bluff; and
- d. Employees of the County of Tehama.

Section 3.05. Term of Office.

Members shall serve staggered four-year terms except that the initial appointments shall be made as follows:

- Two members shall serve an initial three-year term.
- Two members shall serve an initial two-year term.
- One member shall serve an initial one-year term.

Members may be reappointed without limitation unless otherwise directed by the City Council.

Section 3.06. Vacancies.

Vacancies shall be filled by the City Council for the remainder of the unexpired term in a manner that preserves the membership composition requirements established by Measure S.

Section 3.07. Removal.

Members may be removed by the City Council for cause including:

- a. Loss of eligibility;
- b. Failure to attend two consecutive regular meetings without prior consent of the Chair;
- c. Violation of applicable ethics or conflict-of-interest laws; or
- d. Conduct detrimental to the orderly operation of the Committee.
- e. Not completing required training or filing of Form 700's.

ARTICLE IV. OFFICERS

Section 4.01. Officers.

The officers of the Committee shall consist of a Chair and Vice Chair.

Section 4.02. Election.

Officers shall be elected annually by majority vote of the Committee at the first regular meeting following January 1 of each year.

Section 4.03. Duties of the Chair.

The Chair shall:

- a. Preside over meetings;
- b. Maintain order during meetings; and

c. Serve as the Committee's primary liaison with City staff.

Section 4.04. Duties of the Vice Chair.

The Vice Chair shall perform the duties of the Chair during the Chair's absence or inability to serve.

ARTICLE V. MEETINGS

Section 5.01. Regular Meetings.

The Committee shall meet not less than quarterly and may establish an annual meeting schedule.

Section 5.02. Special Meetings.

Special meetings may be called by the Chair or by a majority of the Committee in accordance with the Brown Act.

Section 5.03. Brown Act Compliance.

All meetings shall comply with the California Ralph M. Brown Act.

Section 5.04. Quorum.

Three members shall constitute a quorum.

Section 5.05. Voting.

Actions of the Committee shall require an affirmative vote of a majority of members present, provided a quorum exists.

Section 5.06. Rules of Order.

Proceedings shall be conducted in accordance with generally accepted parliamentary procedures outline in Rosenberg's Rules of Order and City meeting practices.

ARTICLE VI. STAFF SUPPORT

Section 6.01. Staff Liaison.

The City Manager shall designate staff to provide administrative support to the Committee.

Section 6.02. Information Requests.

Requests for information or reports shall be directed through the designated staff liaison.

ARTICLE VII. ETHICS AND CONFLICTS OF INTEREST

Section 7.01. Compliance with Law.

Members shall comply with all applicable provisions of state law and City policies regarding ethics and conflicts of interest.

Section 7.02. Financial Interests.

Members shall disclose financial interests as required by law and abstain from participation in matters in which they have a disqualifying financial interest. Members shall be required to file Form 700's with the Fair Political Practices Commission.

Section 7.03. Training.

Members shall complete ethics and Brown Act training as requested by the City within 180 days of appointment.

ARTICLE VIII. ANNUAL REPORT

Section 8.01. Annual Report.

The Committee shall prepare and present an annual report to the City Council and the citizens of Red Bluff regarding:

- a. Annual Measure S revenues received;
- b. Annual expenditures;
- c. Progress on projects identified in the Expenditure Plan;
- d. Results of the independent fiscal audit; and
- e. Findings regarding compliance with Measure S requirements.

ARTICLE IX. AMENDMENTS

Section 9.01. Amendment Authority.

These bylaws may be amended by the City Council provided that no amendment shall conflict with the provisions of Measure S or diminish the powers, duties, membership requirements, or accountability provisions established by the voter-approved initiative.

Section 9.02. Committee Recommendation.

The Committee may recommend amendments to these bylaws to the City Council for consideration.

CITY OF RED BLUFF

Measure S Citizens Oversight Committee

Application for Appointment

Thank you for your interest in serving on the City of Red Bluff Measure S Citizens Oversight Committee.

The Measure S Citizens Oversight Committee was established by the voters of the City of Red Bluff through Measure S. The Committee provides independent public oversight of Measure S revenues and expenditures by reviewing annual independent fiscal audits, monitoring implementation of the Measure S Expenditure Plan, issuing an annual report to the citizens of Red Bluff regarding compliance with Measure S, and making recommendations to the Red Bluff City Council.

The Committee serves in an advisory capacity and is not a policy-making body.

Applicant Information

Applicant Name: _____

Residence Address: _____

City _____ State _____ Zip _____

Mailing Address (if different): _____

City _____ State _____ Zip _____

Primary Phone: _____

Email Address: _____

Eligibility Requirements

Pursuant to Measure S, members of the Citizens Oversight Committee must be residents, business owners, or property owners within the City of Red Bluff. The Committee must always include at least one resident, one business owner, and one property owner.

I qualify as a (you may select more than one.):

- ☐ Resident of the City of Red Bluff
- ☐ Business Owner within the City of Red Bluff
- ☐ Property Owner within the City of Red Bluff

If you are a resident:

Length of residency in Red Bluff: _____ years _____ months

If you are a business owner:

Business Name: _____

Business Address: _____

City of Red Bluff Business License: ☐ Yes ☐ No

If you are a property owner:

Property Address or Assessor Parcel Number: _____

Qualifications

Please describe your education, employment history, volunteer activities, or professional experience that would assist you in serving on the Measure S Citizens Oversight Committee.

Please indicate your experience (check all that apply) in any of the following areas:

- | | | |
|--------------------------------------|--|--|
| ☐ Accounting | ☐ Budget Development | ☐ Public Works |
| ☐ Auditing | ☐ Construction | ☐ Engineering |
| ☐ Finance | ☐ Transportation Planning | ☐ Project Management |
| ☐ Government | ☐ Business Management | ☐ Community Organizations |
| ☐ Other _____ | | |

Statement of Interest

Why are you interested in serving on the Measure S Citizens Oversight Committee?

What skills or experience would you bring to the Committee?

Describe your understanding of the purpose of the Measure S Citizens Oversight Committee.

Availability

Can you attend meetings (check all that apply): ☐ Monthly ☐ Quarterly ☐ As Needed

Are you available to attend evening meetings? ☐ Yes ☐ No

Potential Conflicts of Interest

Do you have any financial interest, contractual relationship, or business relationship that could present a conflict regarding Measure S-funded projects? ☐ Yes ☐ No

If yes, please explain: _____

Do you currently serve on any City commission? ☐ Yes ☐ No

If yes, which Commission: _____

References

Reference #1

Reference #2

Name _____ Name _____

Phone _____ Phone _____

Professional/Personal _____ Professional/Personal _____

Applicant Acknowledgment

I acknowledge that I have read and understand the purpose and responsibilities of the City of Red Bluff Measure S Citizens Oversight Committee.

If appointed, I understand and agree that:

- The Citizens Oversight Committee serves solely in an advisory capacity to the Red Bluff City Council.
- The Committee's responsibilities are limited to those established by Measure S and any implementing policies or procedures adopted by the City that are consistent with Measure S.
- The Committee is responsible for reviewing the annual independent fiscal audit of Measure S revenues and expenditures, monitoring implementation of the Measure S Expenditure Plan, issuing an annual report regarding compliance with Measure S, and making recommendations to the Red Bluff City Council.
- The Committee does not have the authority to direct City staff, approve expenditures, award contracts, select projects, supervise construction, or establish City policy.
- I agree to comply with the provisions of the California Brown Act, the California Public Records Act, the Political Reform Act, any applicable conflict-of-interest requirements, and all City policies governing advisory bodies.

I further certify that I meet the eligibility requirements established by Measure S and that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature

Date

CITY OF RED BLUFF

Measure S Citizens Oversight Committee

Eligibility Affidavit and Declaration

Applicant Name: _____

I hereby declare and certify that I have applied for appointment to the City of Red Bluff Measure S Citizens Oversight Committee and that I meet the eligibility requirements established by Measure S.

Please initial each statement below.

Initials Statement

_____ I am at least eighteen (18) years of age.

_____ I qualify as at least one of the following (check all that apply below): Resident ☐
Business Owner ☐ Property Owner ☐ within the City of Red Bluff.

_____ I am not currently a member of the Red Bluff City Council.

_____ I am not currently a member of the Tehama County Board of Supervisors.

_____ I am not currently employed by the City of Red Bluff.

_____ I am not currently employed by the County of Tehama.

_____ I understand that if I become ineligible to serve during my appointment, I will immediately notify the City Clerk in writing.

_____ I understand that the Citizens Oversight Committee serves in an advisory capacity only and has only those duties and responsibilities established by Measure S and any implementing policies adopted by the City that are consistent with Measure S.

_____ I understand that I will be required to complete ethics training, file annual Form 700 with the Fair Political Practices Commission, and comply with the California Brown Act, Public Records Act, Political Reform Act, and all other applicable laws and City policies.

_____ I certify that all information contained in my application is true, complete, and accurate to the best of my knowledge.

Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing statements are true and correct.

I understand that any material misrepresentation or omission may result in my disqualification from appointment or removal from the Measure S Citizens Oversight Committee if appointed.

Executed on this _____ day of _____, 2026, at Red Bluff, California.

Applicant Signature:

DRAFT

CITY OF RED BLUFF

APPLICATION FOR APPOINTMENT CITY COUNCIL

Application due by January 6, 2026 at 5:00 p.m.

First Name:	Last Name:	Date:
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Residence Address (Must reside in the City of Red Bluff):
Mailing Address (If different):

Telephone/Cell:	E-mail Address:
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Business Name and Address:	
Occupation:	Phone Number:

Registered Voter (Required):	Yes:	No:
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List the qualifications you have that will assist the City Council in fulfilling its functions:

Have you served on any City of Red Bluff's Boards, Committees, or Commissions?	Yes:	No:
If so, list Council or the name of the Board, Committee, or Commission:		

Are you aware of the time commitments associated with serving on the City Council?	Yes:	No:
Listen to prior meetings here: http://redbluffca.igm2.com/Citizens/Default.aspx		
Can you meet those commitments and serve on additional committees?	Yes:	No:
Comment on your reasons for seeking this appointment:		

Please attach a resume outlining your experience, education, and any government experience.

Signature

***NOTE:** State law requires that appointments to the City Council are considered by the City Council in open session; therefore, you must be present for and may be asked questions at the **January 15, 2026, Special City Council Meeting at 5:30 p.m. in the Red Bluff Council Chambers at 555 Washington Street.**

The City of Red Bluff is an Equal Opportunity Provider



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 0252

Agenda Date: 7/21/2026

Agenda #: 14.

TO: Honorable Mayor and Members of the City Council

FROM: Robin Kampmann, City Engineer

SUBJECT:
Request for Council input and consideration on the proposed water and sewer rate study

RECOMMENDED COUNCIL ACTION:

Staff respectfully recommend that the City Council move forward with one of the following options:

- 1) The City Council can direct staff to move forward by selecting a rate plan option and
- 2) formalizing new rates as proposed. The rate consultant will draft a rate study report describing the rates as proposed and begin the Proposition 218 public notification process, or
- 3) The City Council can direct staff to make changes to the rate plan options as proposed. The rate consultant will return on August 4th with revised results for the City Council to review and formalize the revised rates into a draft rate study report. Please note this may delay rate implementation beyond the anticipated January 1, 2027 proposed date, or
- 4) The City Council can choose not to move forward with new rates on the Water or Sewer System. This would require adjustments of either operational costs or capital costs to keep the system operating with the required net income to support debt service obligations.

SUMMARY:

The City Council is being asked to review the draft Water and Sewer Rate Study recommendations and provide direction on the proposed water and sewer rate schedules. The information will be presented by the City's consultant, Sophia Mills, with the firm LT Municipal Consultants (LTMC).

PREVIOUS COUNCIL ACTION:

The City Council approved Ordinance 832 on February 1, 1997, establishing the sewer rates.

On May 20, 2008 the City Council approved an incremental increase of 5% to water consumption rates, beginning July 15, 2008.

On June 2, 2009 the City Council postponed the increases to the water rates.

On August 7, 2010 the City Council directed Staff to postpone the CPI rate increase based on December 2008 and 2009 until FY2011/12, at which time staff will present the FY2011/12 CPI rate increase to City Council.

On April 17, 2012 the City Council Conducted a public hearing and directed staff to prepare the CPI rate increase for FY2012/13.

DISCUSSION:

The City of Red Bluff provides water and sewer service to a population of about 14,400 people via approximately 4,600 active water and sewer connections. Water and sewer services are funded entirely through monthly rates paid by customers. Water and sewer rates were last adjusted July 2012 with a one-time increase. Prior to 2012 the water rates had not been increased since 2008 and the sewer rates had not been increased since they were established in 1997. The City Council has the authority to approve rate changes when necessary to ensure the financial stability of the Water and Sewer Enterprise Funds. The rate change and rate study process is governed by Proposition 218, which was added to the California Constitution in 1996. All property-related fees including water and sewer service fees must meet Proposition 218's requirements for calculating, documenting, and adopting fees. The proposed water and sewer rates will also be subject to a majority protest public hearing anticipated to be held in October 2026.

LTCM used projected operating costs and capital improvement plan projections to develop 5-year rate structures that would support the needs of each utility and maintain adequate debt coverage to qualify for future grants. Currently, the City is out of compliance with the rate covenant requirement associated with the California State Water Resources Control Board grants. All financial plan options include the minimum increases needed to meet debt service coverage requirements in the first year of the rate study period.

In addition to operating costs and debt service, the City must fund short- and long-term capital improvements necessary to keep the water and sewer systems operational and compliant with state requirements. The proposed water and sewer rate options would fund varying levels of capital improvements and offer different financing approaches, such as cash funding only or a combination of cash and loan proceeds.

The rate study also proposes rate structure adjustments to better comply with Proposition 218 requirements and recent court rulings.

Currently, water customers are charged a base fee by meter size with usage billed on a tiered system. It is proposed that tiered water usage be replaced with a uniform rate for all water usage.

Residential and Multifamily sewer customers are currently charged a flat monthly fee based on their residential type and commercial customers are separated into three (3) classes, bakery, restaurant and all others, with a base fee and allowable minimum usage and a use rate over the minimum usage for each class. It is proposed that the sewer rate structure be simplified by grouping customers into categories based on typical usage and wastewater strength. Residential customers would be classified as single-family or multifamily. Commercial customers would be categorized as low, medium, or high strength users based on business type and typical flow and pollutant characteristics. Under the proposed rates, residential sewer customers would continue to pay a fixed monthly fee. Commercial sewer customers would pay a base fee that includes the first 5,236 gallons of usage, with an excessive flow charge applied to usage above 5,236 gallons.

A summary of the water rate plan options are as follows:

Water Rates Option 1 - Cash Fund Full CIP:

- Rates fund \$18.9M water CIP.
- No debt
- Initial 1st year increase on average for a single-family residence is from \$28 to \$59 with additional increases in year 2 and year 3 but no increases year 4 or year 5.
- Will provide positive operating revenue in year 1 and positive net revenues in year 4
- Estimated ending fund balance after year 5 will be \$4.96M

Water Rates Option 2 - 50% Cash / 50% Debt to Fund Full CIP:

- Rates fund \$18.9M water CIP, \$8.8M in loans and \$10.1M in cash

- Annual debt payments of \$709,000 beginning year 4
- Initial 1st year increase on average for a single-family residence is from \$28 to \$59 but year 2 and year 3 will have smaller increases than Option 1 and year 4 and year 5 will have no increases similar to Option 1
- Will provide positive operating revenue in year 1 and positive net revenues in year 4
- Estimated ending fund balance after year 5 will be \$3.57M

Water Rates Option 3 - Phased-in to Fund Half CIP:

- Rates fund \$9.2M water CIP
- No debt
- Initial 1st year increase on average for a single-family residence is from \$28 to \$42 with consistent increases year 2 through year 5
- Will provide positive operating revenue in year 2 and positive net revenues in year 4
- Estimated ending fund balance after year 5 will be \$2.64M

A summary of the sewer rate plan options are as follows:

Sewer Rates Option 1 - Cash Fund Full CIP:

- Rates fund \$16M sewer CIP
- Full repayment of the sewer fund deficit of \$2.8M in approximately 10 years
- No new debt
- Initial 1st year increase on average for a single-family residence is from \$34 to \$86 with additional increases in years 2 through 5
- Estimated ending fund balance after year 5 will be \$4.15M

Sewer Rates Option 2 - 50% Cash / 50% Debt to Fund Partial CIP:

- Rates fund \$18.6M sewer CIP, \$8M in loans and \$10.6M in cash
- Full repayment of the sewer fund deficit of \$2.8M in approximately 10 years
- Annual debt payments of \$641,900 beginning year 3
- Initial 1st year increase on average for a single-family residence is from \$34 to \$86 with additional smaller increases in years 2 through 5 compared to Option 1
- Estimated ending fund balance after year 5 will be \$3.92M

Sewer Rates Option 3 - Cash Fund Lower CIP:

- Rates fund \$8M sewer CIP
- Full repayment of the sewer fund deficit of \$2.8M in approximately 10 years
- No new debt
- Initial 1st year increase on average for a single-family residence is from \$34 to \$86 with additional smaller increases in years 2 through 5 compared to Options 1 and 2
- Estimated ending fund balance after year 5 will be \$3.78M

CITY FISCAL IMPACT:

Cities have the authority to impose fees, charges and rates for services and facilities it provides. Use of these revenues is limited to paying for the services for which these fees are collected.

ATTACHMENTS:

1. Red Bluff Rate Study Presentation



LT MUNICIPAL
CONSULTANTS

Water and Sewer Rate Study

City of Red Bluff

July 21, 2026





Background

- The City of Red Bluff provides water and wastewater (sewer) service to about 4,600 active service connections
- The goal of the rate study is to fund the full cost of providing service
 - Cost of service includes operating & maintenance costs, capital improvement projects, maintaining reserve funds for emergencies
- Rate structure adjustments are proposed to more fairly recover costs proportional to usage of the systems
- This rate study proposes new 5-year plan with rates going into effect each January 1 from 2027 to 2031



Background Continued

- Water and sewer rates have not increased for **14 years**
 - Last rate increase – July 15, 2012
- Both funds are operating in a deficit (revenues are less than expenses)
 - Without rate increases, water reserves will be depleted by 2029/30 (w/ no CIP funding)
 - Sewer reserves are fully depleted – Estimated July 1, 2026 balance is **negative \$2,826,200**
- Utility funds are Enterprise Funds
 - Separate from General Fund
 - Similar to a private business; should be self-supported from rates and charges



Legal Requirements: Proposition 218

- Governs how water and sewer service charges can be calculated and adopted
 - Rates can be adopted over a maximum 5-year period with a single study
 - Rates must be based on the reasonable cost of providing service
 - Rates must proportionally recover costs based on how customers take service
- Procedural requirements for adopting rate adjustments:
 - Conduct a rate study
 - Mail a notice of public hearing and conduct hearing at least 45 days later
- Ratepayers can block the increase with a 50% protest



Rate Study Process

1. FINANCIAL PLAN

Long-term cash flow analysis to evaluate cost of service needs

2. RATE DESIGN

Review water and sewer rate structures to ensure compliance with Proposition 218

3. PUBLIC OUTREACH

Engage ratepayers through public outreach process



Key Considerations

1. Financial Plan

- Reverse deficit for both the Water and Sewer Enterprises
- Finance Capital Improvement Plan (developed in Master Plan process)

2. Rate Design

- Comply with all Proposition 218 requirements
- Replace tiered water rates with a uniform rate for all use
- Revise non-residential sewer rate customer categories

3. Public Outreach

- Rates must be adopted before January 1, 2027



WATER ENTERPRISE



Current Base Meter Rates

Fee Description	Monthly Charge [1]
BASE RATE (fixed)	
<u>Meter Size</u>	
3/4"	\$15.04
1"	\$25.78
1.5"	\$48.33
2"	\$60.24
3"	\$82.69
4"	\$205.81
6"	\$454.39

1 – Customers outside the City limits are billed 2x the rates shown here

* Meter fee rate structure is not proposed to be adjusted. Larger meters are billed higher rates in proportion to the capacity of each meter in the system.



Current Consumption Rates

Fee Description	Charge per 100 cubic feet [1]
CONSUMPTION RATE	
<u>Volume (Cubic Feet)</u>	
1 - 2,500	\$0.79
2,501 - 4,000	\$0.74
4,001 - 6,000	\$0.69
6,001 - 8,000	\$0.66
8,001 - 12,000	\$0.62
12,001 - 20,000	\$0.61
20,001 - 36,000	\$0.55
36,001 - 68,000	\$0.54
68,000+	\$0.48

Tiers are proposed to be replaced with a uniform rate for all water use.

1 – Customers outside the City limits are billed 2x the rates shown here

2 – 100 cubic feet = 1 HCF = 748 gallons



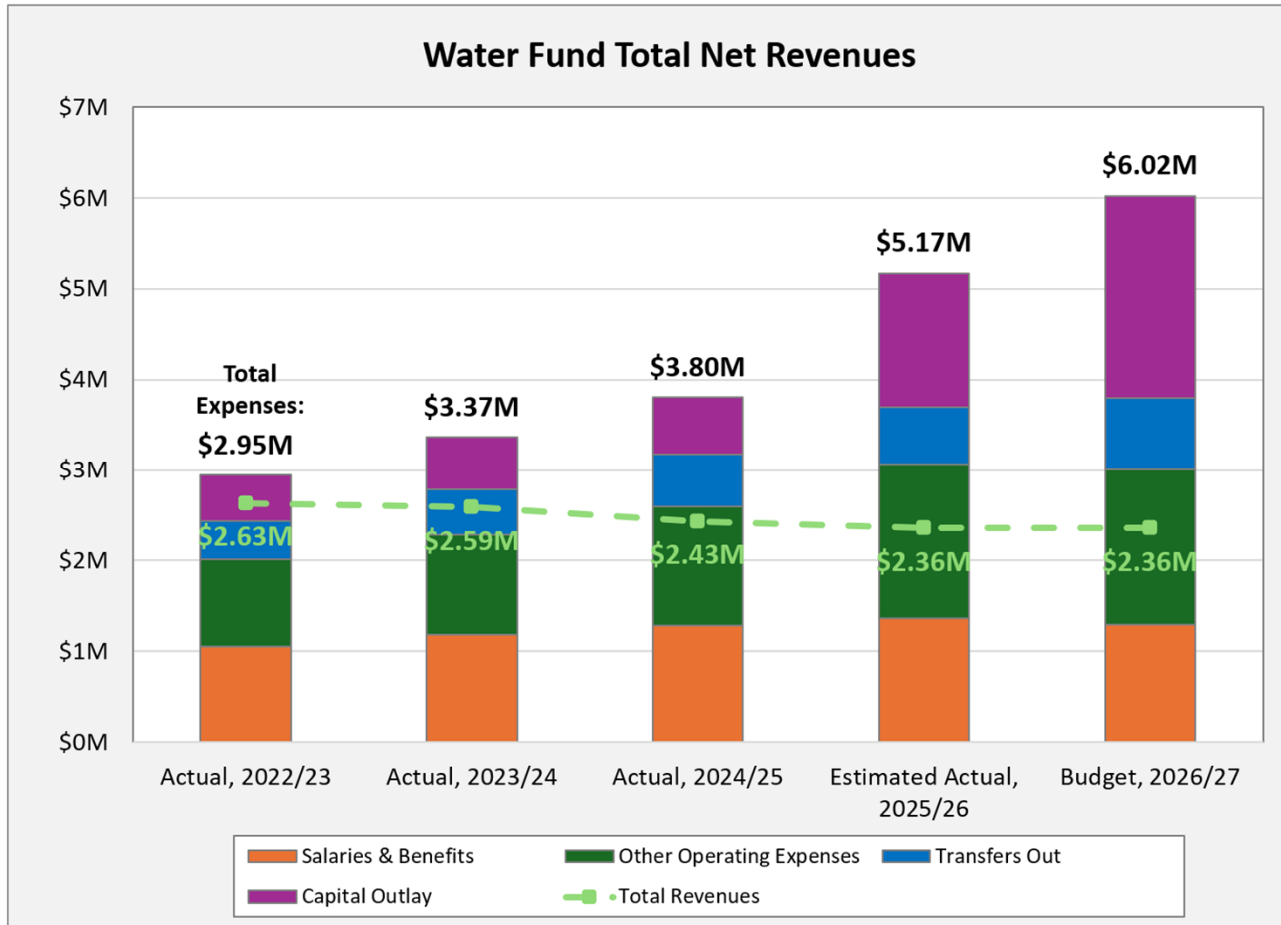
Current Average Residential Water Bill

Average Monthly Bill, 3/4" Meter (16 HCF)				
Category	Rate		Count	Total
Base Fee (3/4")	\$15.04	x	1	\$15.04
Consumption Rate (\$/HCF)	\$0.79	x	16	\$12.64
Total Monthly Bill				\$27.68

Based on average monthly water use of 16 HCF; 1 HCF = 748 gallons



Water Financial Standing



The fund has been operating in a deficit for the past five years.

July 1, 2026:
Remaining cash reserves of **\$5.6M**



Water Infrastructure Needs

- Capital Improvement Plan (CIP) for the next 5 years totals \$18.9M
- Short-term focus is funding high-priority projects identified in the August 2025 Water Master Plan
- Another priority is completing pipeline replacements in conjunction with roadway improvements funded via Street Smart Initiative
- Critical improvements include:
 - Well improvements – mitigate PFAS at Well 6, emergency chlorination of well sites, standby generators at Wells 10 & 14
 - Replacing old steel water pipelines and inoperable isolation valves
 - Replace existing SCADA and telemetry system

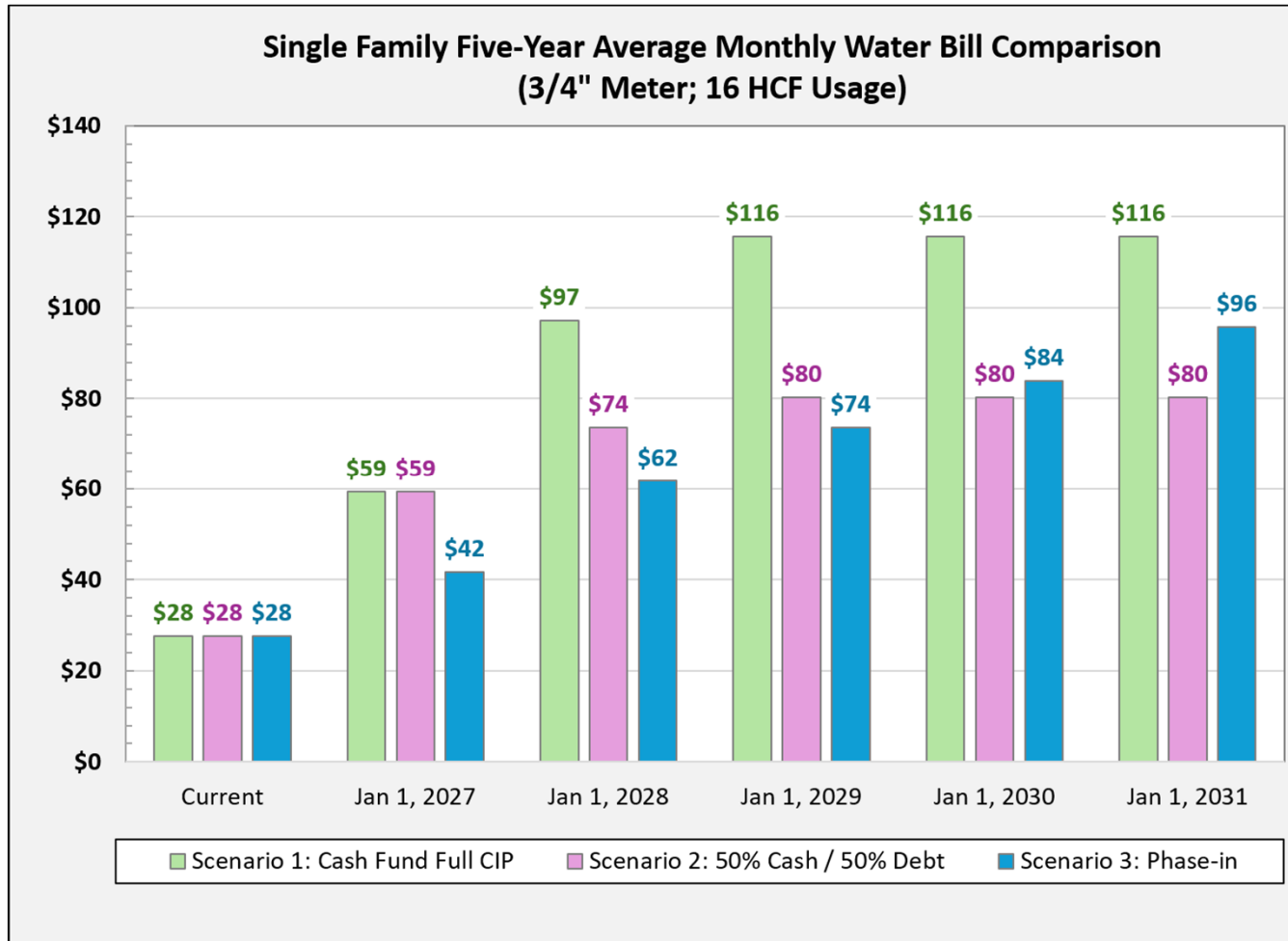


Water Financial Plan Scenarios

Variable	Scenario 1 (Cash Fund Full CIP)	Scenario 2 (50% cash / 50% debt)	Scenario 3 (Phase-in)
CIP Funding Over 5 yrs	\$18.9M cash funded	\$8.8M loan + \$10.1M cash	\$9.2M cash funded (about half of full CIP)
Debt Service	No debt	Annual payments of \$709,000 beginning yr 4	No debt
Initial Avg Bill Increase	\$28 → \$59	\$28 → \$59	\$28 → \$42
Net Revenues	• Positive Operating revenues yr 1 • Positive net revenues yr 4	• Positive Operating revenues yr 1 • Positive net revenues yr 4	• Positive Operating revenues yr 2 • Positive net revenues yr 4
Estimated ending fund balance (yr 5)	\$4.96M Current balance: \$5.6M	\$3.57M Current balance: \$5.6M	\$2.64M Current balance: \$5.6M

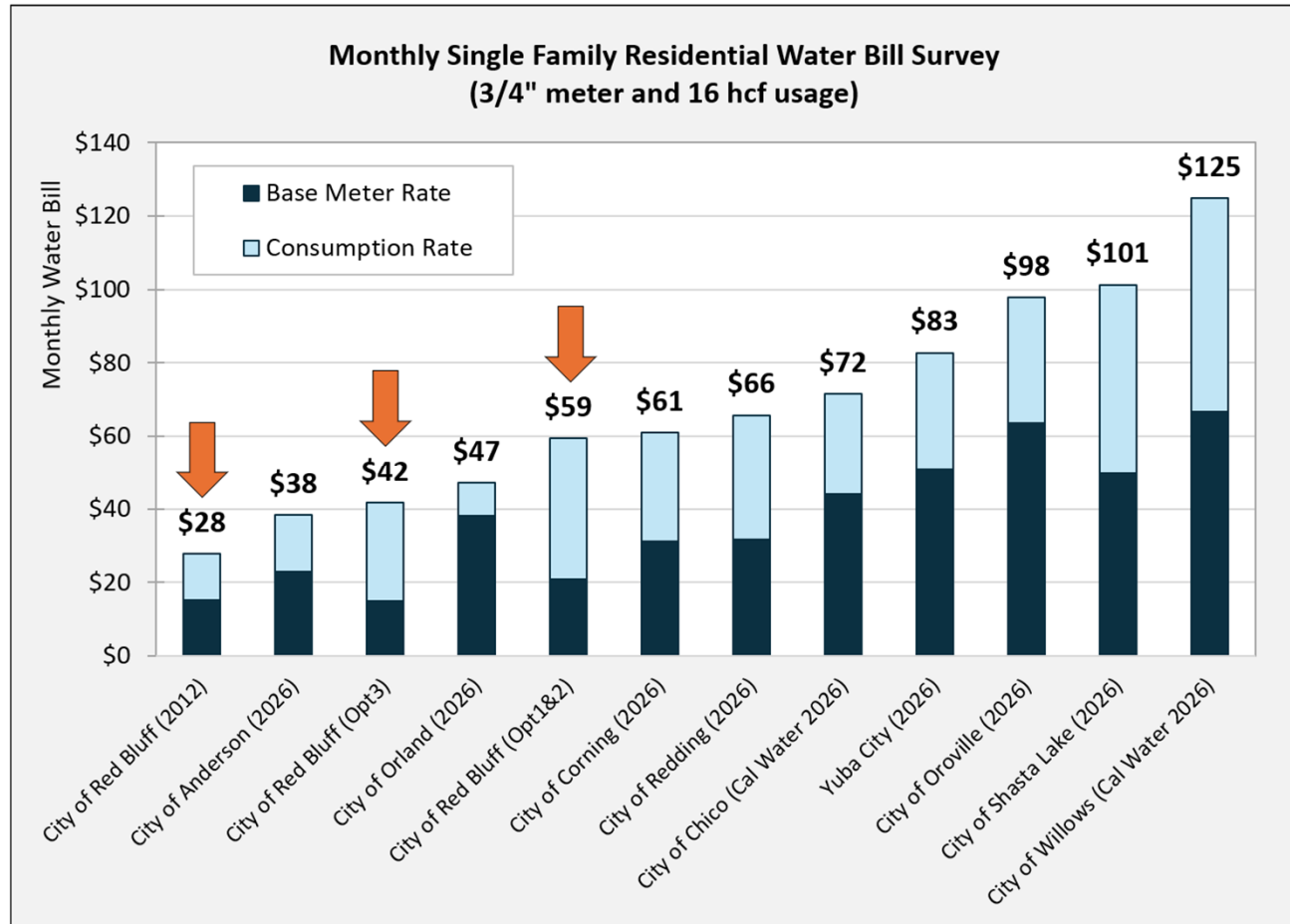


Water Scenario Bill Comparison





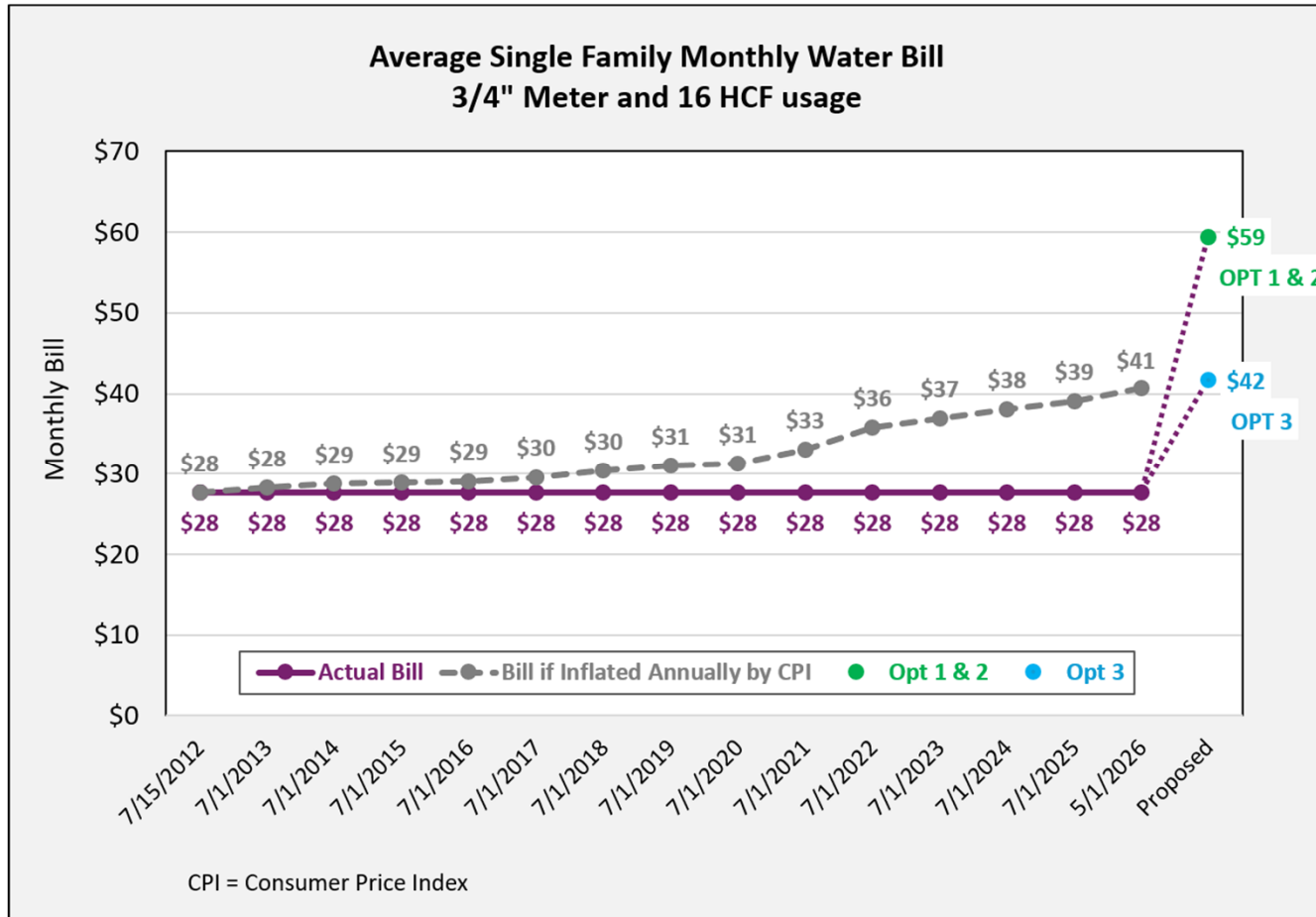
Water Bill Survey



HCF = hundred cubic feet; 1 HCF = 748 gallons



Avg Water Bill Compared w/Inflation





SEWER ENTERPRISE



Current Monthly Sewer Rates

Residential Class	Fixed Monthly Rate
Single Family	\$34.00
Multi-Family (Condo or Townhouse)	\$34.00
Mobile Homes, per unit	\$24.00
Apartment, per unit	\$24.00

Multi-family customers are proposed to be consolidated into one class.

Commercial Class	Amount Included in Minimum (HCF)	Use rate over minimum
		<u>\$/HCF</u>
Minimum Fee		\$34.00
Bakery	4	\$3.63
Restaurant	5	\$2.99
All Others	11	\$2.69

Non-residential customers are proposed to be reclassified into low, medium, and high strength classes, with 7 HCF included in minimum for all.

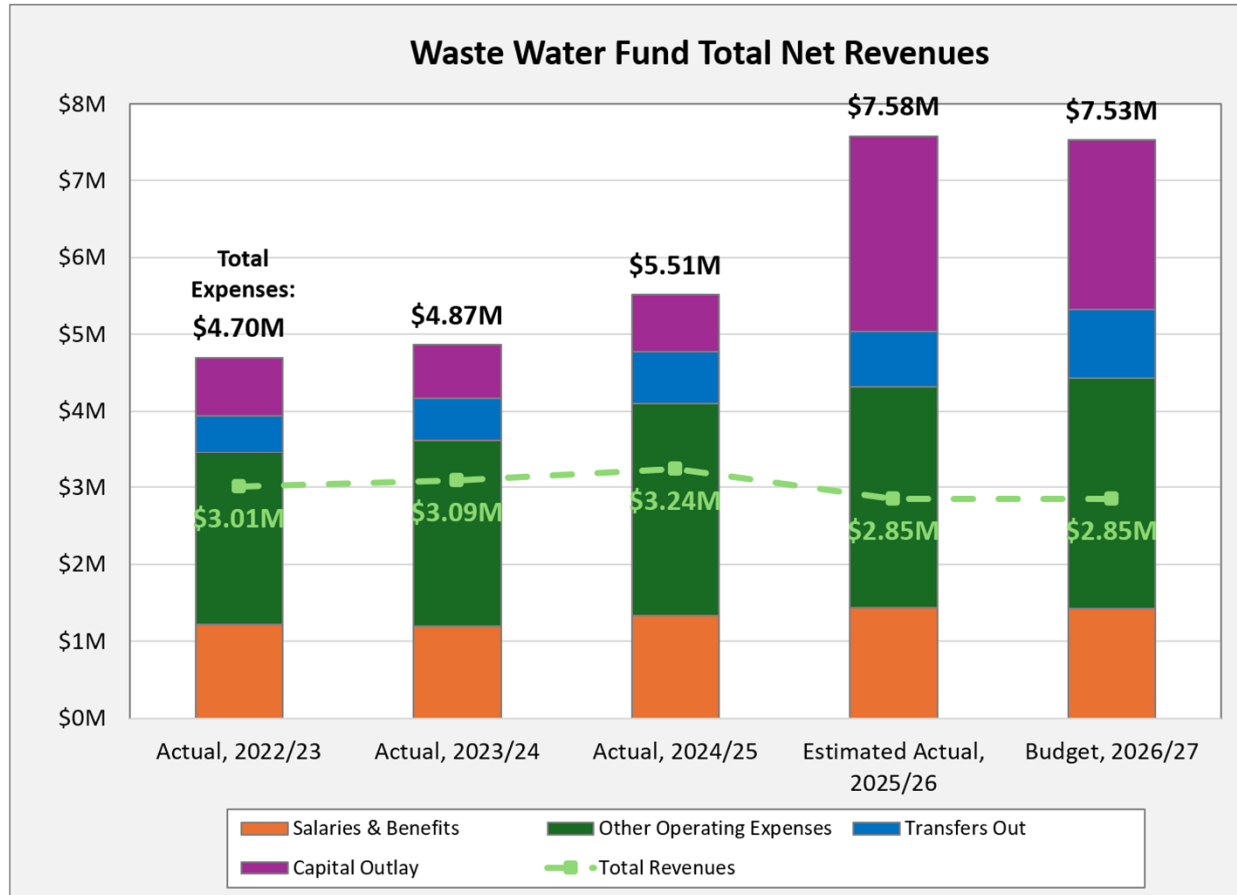


Proposed Sewer Customer Classes

- Residential
 - Single Family
 - Multi-family (existing condo, townhouse, mobile home, and apartment customers)
- Non-residential (based on pollutant strength)
 - High Strength = bakeries, restaurants, and theaters
 - Medium Strength = assisted living facilities, auto shops and dealerships, bars, car washes, churches, medical offices, gas stations, grocery stores, laundromats, hotel/motels, schools, veterinarians, RV parks, and mixed use
 - Low Strength = retail, offices, gyms



Sewer Financial Standing



The fund has been operating in a deficit for over five years.

July 1, 2026:
Cash balance of **negative \$2.8M**
(owed to other City funds)



Sewer Infrastructure Needs

- Recent capital spending has consisted of emergency repairs. Goal is to proactively improve sewer system before emergencies occur.
- Draft CIP recommends \$16M of projects over five years
- Similar to the Water Fund, focus is funding high-priority projects identified in the 2025 Sewer Master Plan and conducting pipeline replacements concurrent with planned road work
- Unlike the Water Fund, the Waste Water Fund does not have existing reserves to allow for the rates to be phased in
- Critical improvements include:
 - Second clarifier at WWTP – City cannot apply for an SRF loan without a rate increase
 - Improve operational efficiency during wet weather conditions

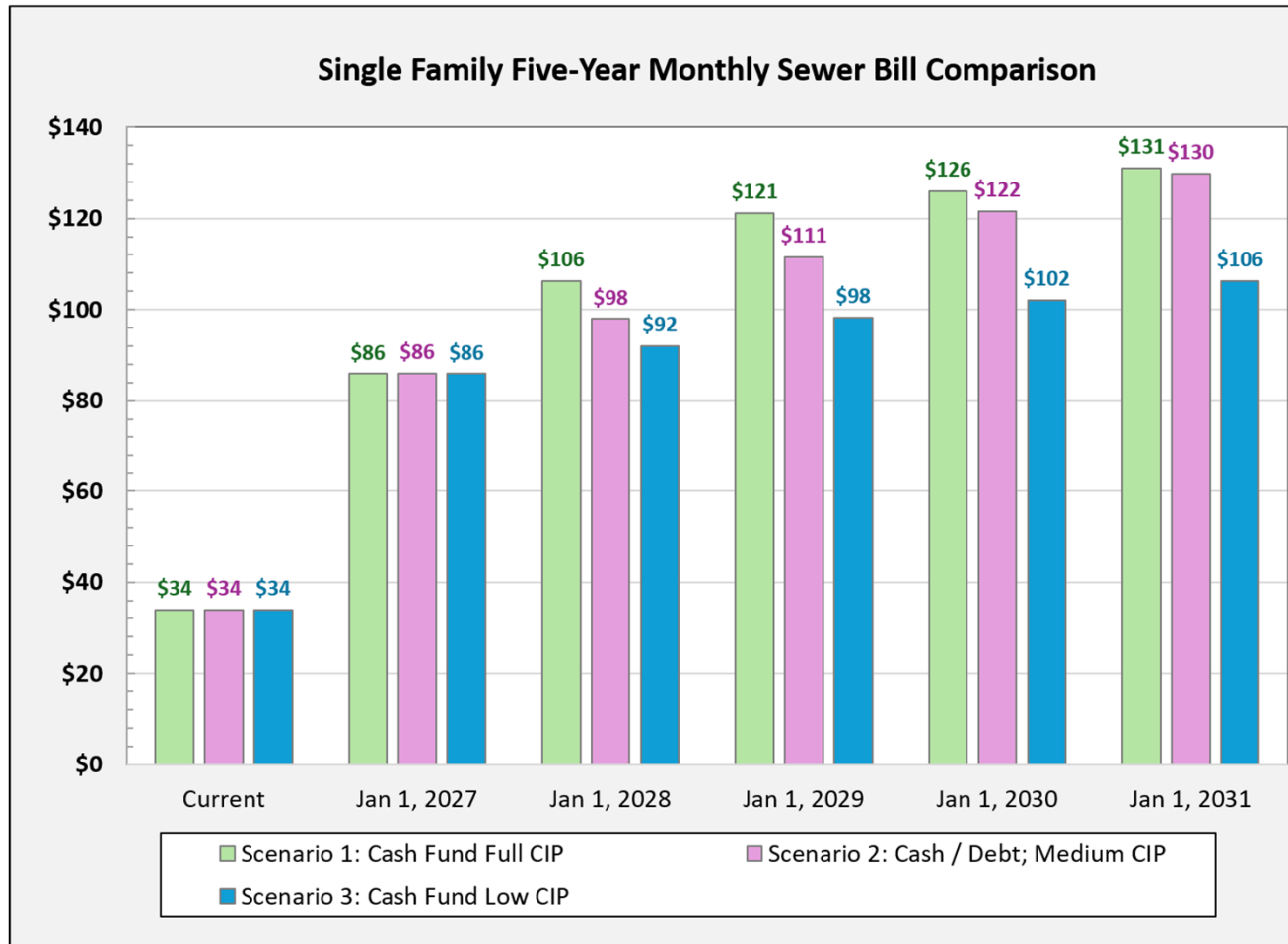


Sewer Financial Plan Scenarios

Variable	Scenario 1 (Cash Fund Full CIP)	Scenario 2 (Cash/Debt Medium CIP)	Scenario 3 (Cash Fund Low CIP)
CIP Funding Over 5 yrs	\$16M cash funded	\$8M loan + \$10.6M cash	\$8M cash funded
Repayment of Past Deficit (negative \$2.8M)	Full repayment in about 10 years	Full repayment in about 10 years	Full repayment in about 10 years
New Debt	No new debt	Annual payments of \$641,900 beginning yr 3	No new debt
Initial Avg Bill Increase	\$34 → \$86	\$34 → \$86	\$34 → \$86
Estimated ending fund balance (yr 5)	\$4.15M	\$3.92M	\$3.78M

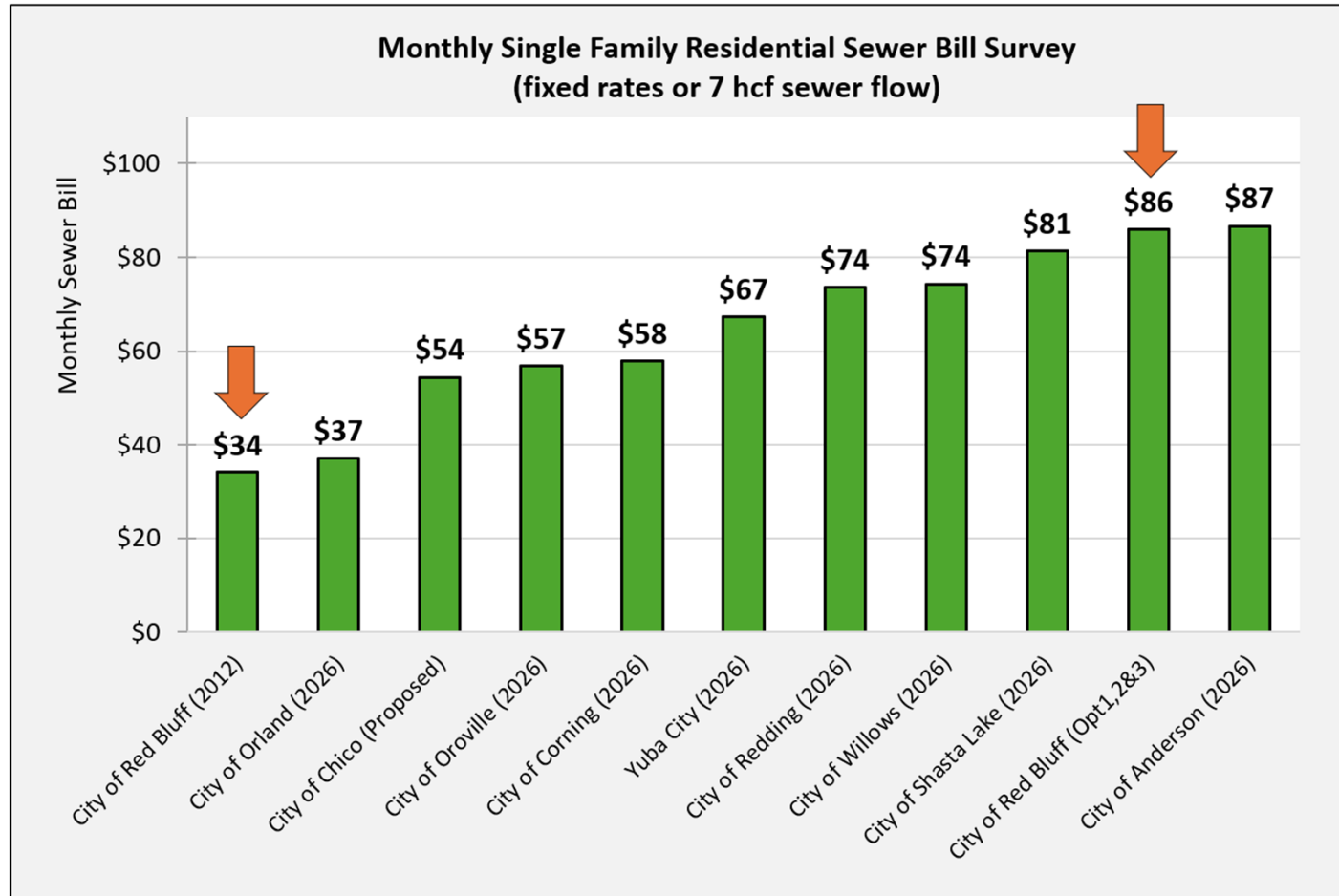


Sewer Scenario Bill Comparison



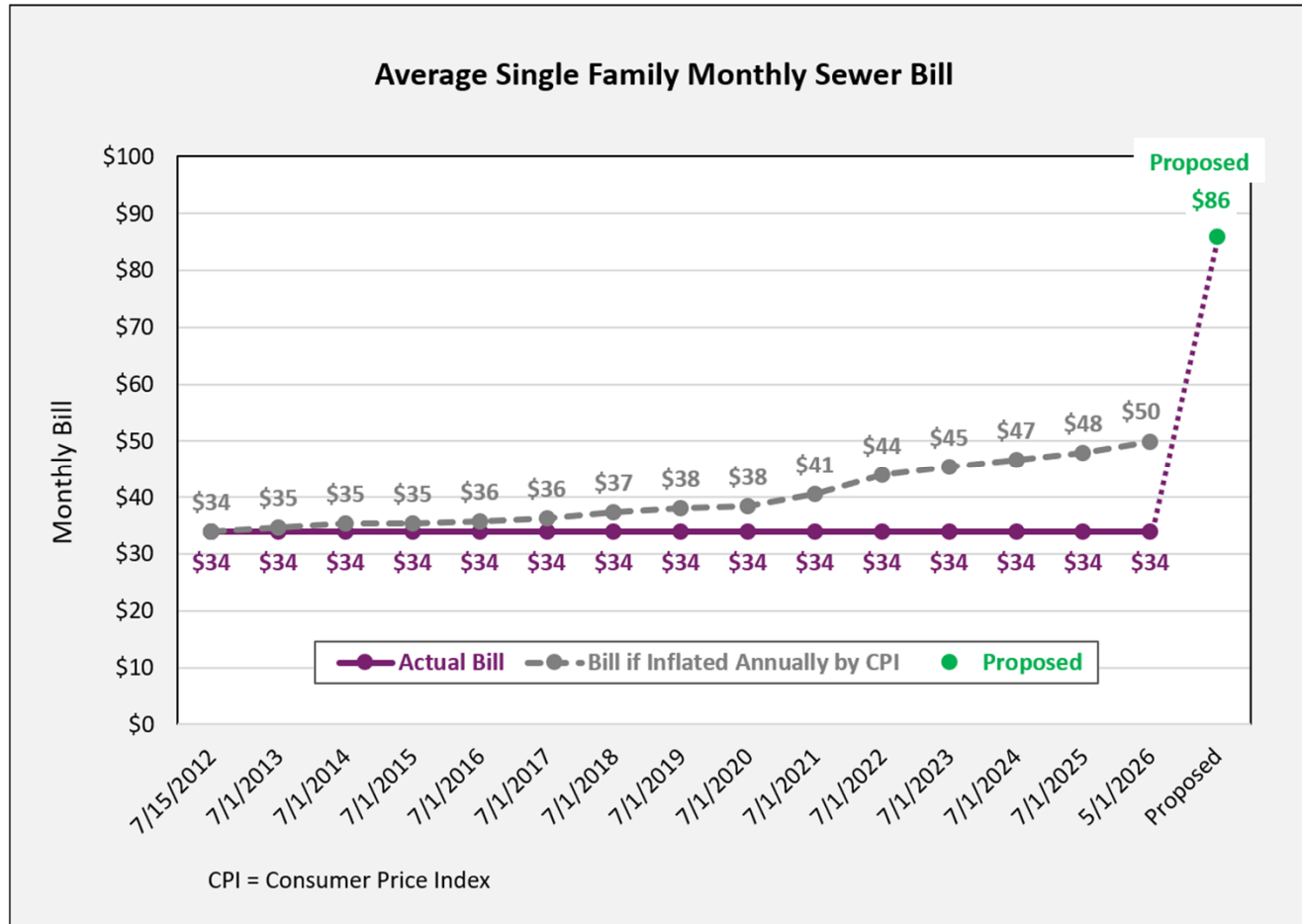


Sewer Survey



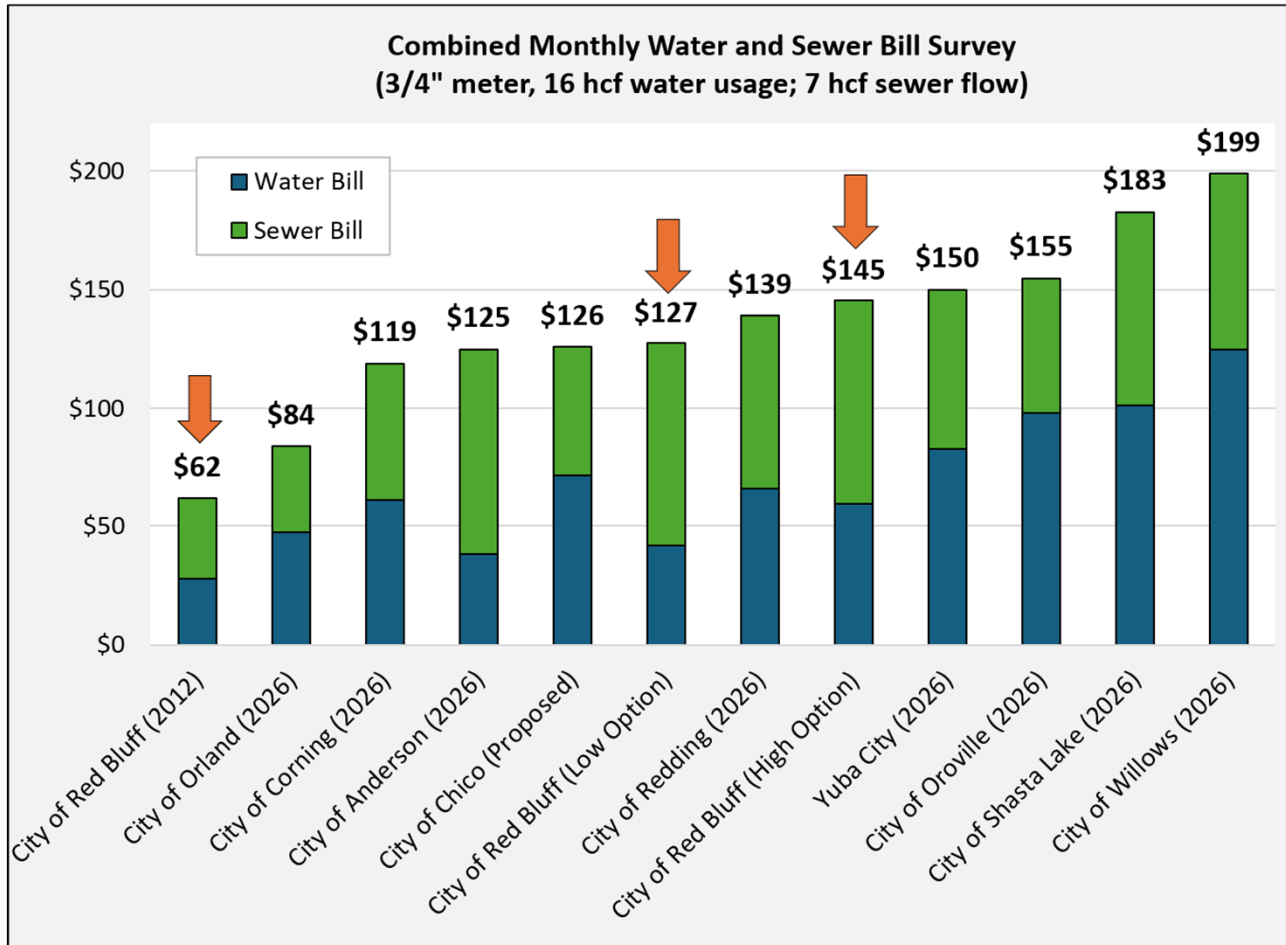


Sewer Bill Compared w/ Inflation



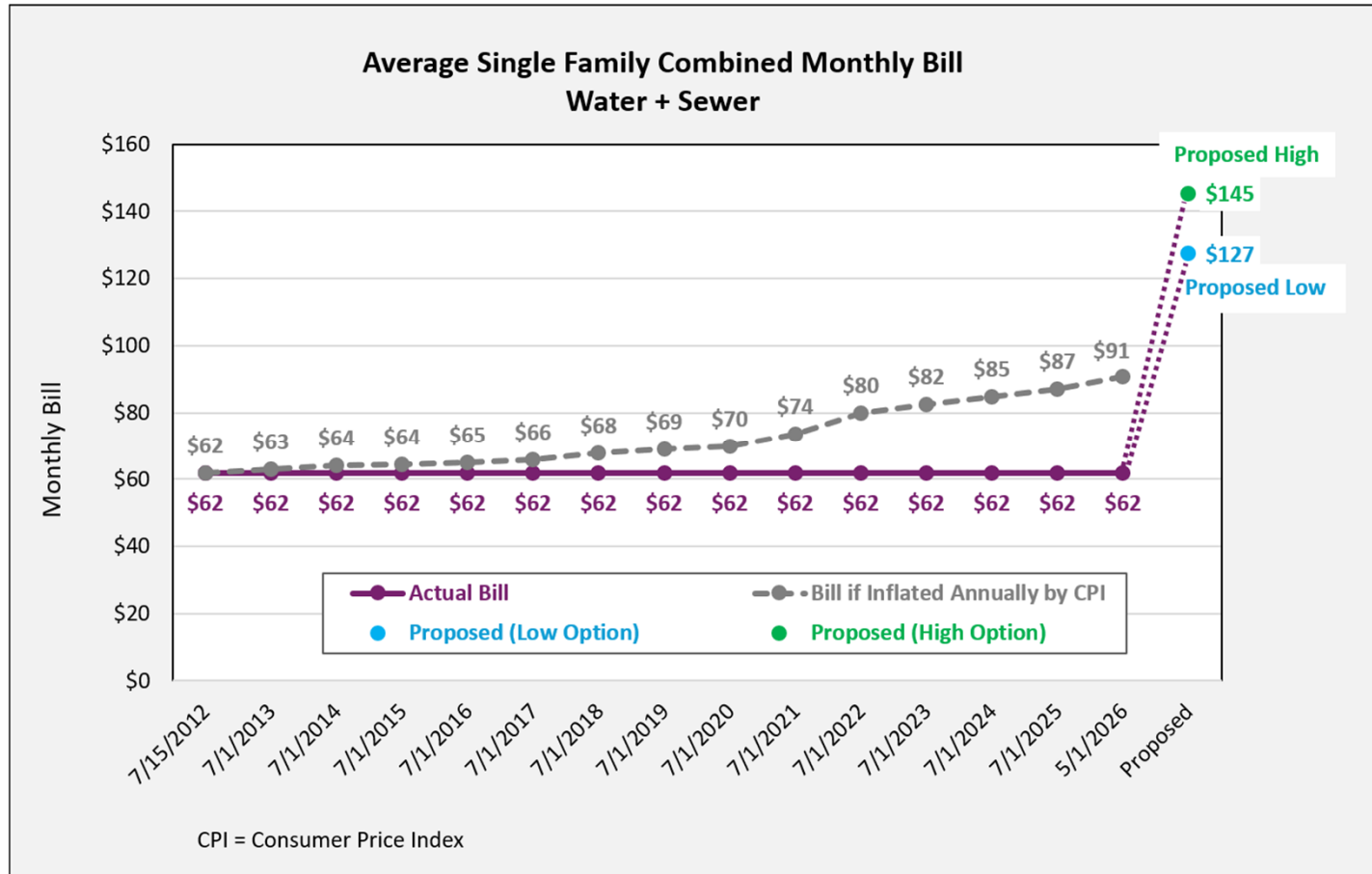


Water & Sewer Survey





Combined Bill Compared w/ Inflation





Tentative Schedule and Wrap Up

- Receive feedback from City Council and revise calculations as needed
- Return on August 4 with final recommendations; request authorization to conduct Proposition 218 notification
- August 20 - Mail Proposition 218 notices (47 days in advance)
- September 16 - Public outreach meeting
- October 6 - Prop 218 hearing
- January 1, 2027 - New rates go into effect





Detailed Rate Plans (for background)





Proposed Water Rates – Scenario 1

Fiscal Year Effective Date	CURRENT	PROPOSED				
		FY2026/27	FY2027/28	FY2028/29	FY2029/30	FY2030/31
		Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
METER FEE						
Meter Size						
3/4"	\$15.04	\$20.73	\$33.95	\$40.44	\$40.44	\$40.44
1"	\$25.78	\$33.34	\$54.60	\$65.05	\$65.05	\$65.05
1.5"	\$48.33	\$64.85	\$106.24	\$126.56	\$126.56	\$126.56
2"	\$60.24	\$102.67	\$168.20	\$200.38	\$200.38	\$200.38
3"	\$82.69	\$203.53	\$333.42	\$397.24	\$397.24	\$397.24
4"	\$205.81	\$316.99	\$519.30	\$618.70	\$618.70	\$618.70
6"	\$454.39	\$632.15	\$1,035.64	\$1,233.86	\$1,233.86	\$1,233.86
VOLUME RATE						
All Use (\$/HCF)	Varies by tier	\$2.42	\$3.95	\$4.70	\$4.70	\$4.70

HCF = hundred cubic feet; 1 HCF = 748 gallons



Proposed Water Rates – Scenario 2

Fiscal Year Effective Date	CURRENT	PROPOSED				
		FY2026/27	FY2027/28	FY2028/29	FY2029/30	FY2030/31
		Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
METER FEE						
Meter Size						
3/4"	\$15.04	\$20.73	\$25.72	\$28.08	\$28.08	\$28.08
1"	\$25.78	\$33.34	\$41.37	\$45.17	\$45.17	\$45.17
1.5"	\$48.33	\$64.85	\$80.48	\$87.88	\$87.88	\$87.88
2"	\$60.24	\$102.67	\$127.42	\$139.14	\$139.14	\$139.14
3"	\$82.69	\$203.53	\$252.60	\$275.84	\$275.84	\$275.84
4"	\$205.81	\$316.99	\$393.42	\$429.62	\$429.62	\$429.62
6"	\$454.39	\$632.15	\$784.58	\$856.78	\$856.78	\$856.78
VOLUME RATE						
All Use (\$/HCF)	Varies by tier	\$2.42	\$2.99	\$3.26	\$3.26	\$3.26

HCF = hundred cubic feet; 1 HCF = 748 gallons



Proposed Water Rates – Scenario 3

Fiscal Year Effective Date	CURRENT	PROPOSED				
		FY2026/27	FY2027/28	FY2028/29	FY2029/30	FY2030/31
		Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
METER FEE						
Meter Size						
3/4"	\$15.04	\$14.89	\$22.17	\$26.39	\$30.13	\$34.40
1"	\$25.78	\$23.60	\$35.15	\$41.85	\$47.78	\$54.56
1.5"	\$48.33	\$45.39	\$67.60	\$80.50	\$91.92	\$104.96
2"	\$60.24	\$71.53	\$106.54	\$126.88	\$144.88	\$165.44
3"	\$82.69	\$141.23	\$210.38	\$250.56	\$286.10	\$326.72
4"	\$205.81	\$219.65	\$327.20	\$389.70	\$444.98	\$508.16
6"	\$454.39	\$437.49	\$651.70	\$776.20	\$886.32	\$1,012.16
VOLUME RATE						
All Use (\$/HCF)	Varies by tier	\$1.67	\$2.48	\$2.95	\$3.36	\$3.83

HCF = hundred cubic feet; 1 HCF = 748 gallons



Proposed Sewer Rates – Scenario 1

CURRENT		PROPOSED					
		Effective Date	Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
Residential Customers	Monthly Rate	Residential Fixed Monthly Rates (\$/dwelling unit)					
Single Family Residential	\$34.00	Single Family	\$85.94	\$106.25	\$126.39	\$131.50	\$136.62
Multi-Family (Condo or Townhouse)	\$34.00	Multi-Family	\$62.74	\$77.57	\$92.27	\$96.00	\$99.74
Multi-Family (Apartment), per unit	\$24.00						
Mobile Homes, per unit	\$24.00						
Commercial Minimum Fee		Non-residential Minimum Fee (\$/unit; includes 7 HCF of usage)					
Bakery (includes 4 HCF)	\$34.00	High Strength	\$109.60	\$135.37	\$160.97	\$167.62	\$174.14
Restaurant (includes 5 HCF)	\$34.00	Medium Strength	\$85.94	\$106.25	\$126.39	\$131.50	\$136.62
All Others (includes 11 HCF)	\$34.00	Low Strength	\$80.90	\$99.95	\$118.83	\$123.66	\$128.50
Commercial Flow Rates (\$/HCF above minimum)		Non-residential Flow Rates (\$/HCF for use above 7 HCF)					
Bakery	\$3.63	High Strength	\$14.98	\$18.50	\$22.00	\$22.91	\$23.80
Restaurant	\$2.99	Medium Strength	\$11.60	\$14.34	\$17.06	\$17.75	\$18.44
All Others	\$2.69	Low Strength	\$10.88	\$13.44	\$15.98	\$16.63	\$17.28



Proposed Sewer Rates – Scenario 2

CURRENT		PROPOSED					
		Effective Date	Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
Residential Customers	Monthly Rate	Residential Fixed Monthly Rates (\$/dwelling unit)					
Single Family Residential	\$34.00	Single Family	\$85.94	\$97.94	\$111.43	\$121.50	\$129.87
Multi-Family (Condo or Townhouse)	\$34.00	Multi-Family	\$62.74	\$71.50	\$81.35	\$88.70	\$94.81
Multi-Family (Apartment), per unit	\$24.00						
Mobile Homes, per unit	\$24.00						
Commercial Minimum Fee		Non-residential Minimum Fee (\$/unit; includes 7 HCF of usage)					
Bakery (includes 4 HCF)	\$34.00	High Strength	\$110.58	\$125.94	\$143.49	\$156.36	\$167.11
Restaurant (includes 5 HCF)	\$34.00	Medium Strength	\$85.94	\$97.94	\$111.43	\$121.50	\$129.87
All Others (includes 11 HCF)	\$34.00	Low Strength	\$80.62	\$91.78	\$104.57	\$113.94	\$121.89
Commercial Flow Rates (\$/HCF above minimum)		Non-residential Flow Rates (\$/HCF for use above 7 HCF)					
Bakery	\$3.63	High Strength	\$15.12	\$17.22	\$19.62	\$21.38	\$22.85
Restaurant	\$2.99	Medium Strength	\$11.60	\$13.22	\$15.04	\$16.40	\$17.53
All Others	\$2.69	Low Strength	\$10.84	\$12.34	\$14.06	\$15.32	\$16.39



Proposed Sewer Rates – Scenario 3

CURRENT		PROPOSED					
		Effective Date	Jan 1, 2027	Jan 1, 2028	Jan 1, 2029	Jan 1, 2030	Jan 1, 2031
Residential Customers	Monthly Rate	Residential Fixed Monthly Rates (\$/dwelling unit)					
Single Family Residential	\$34.00	Single Family	\$85.87	\$91.94	\$98.24	\$102.10	\$106.31
Multi-Family (Condo or Townhouse)	\$34.00	Multi-Family	\$62.69	\$67.12	\$71.72	\$74.54	\$77.61
Multi-Family (Apartment), per unit	\$24.00						
Mobile Homes, per unit	\$24.00						
Commercial Minimum Fee		Non-residential Minimum Fee (\$/unit; includes 7 HCF of usage)					
Bakery (includes 4 HCF)	\$34.00	High Strength	\$112.05	\$119.94	\$128.48	\$133.32	\$138.79
Restaurant (includes 5 HCF)	\$34.00	Medium Strength	\$85.87	\$91.94	\$98.24	\$102.10	\$106.31
All Others (includes 11 HCF)	\$34.00	Low Strength	\$80.13	\$85.78	\$91.80	\$95.38	\$99.17
Commercial Flow Rates (\$/HCF above minimum)		Non-residential Flow Rates (\$/HCF for use above 7 HCF)					
Bakery	\$3.63	High Strength	\$15.33	\$16.41	\$17.58	\$18.24	\$18.99
Restaurant	\$2.99	Medium Strength	\$11.59	\$12.41	\$13.26	\$13.78	\$14.35
All Others	\$2.69	Low Strength	\$10.77	\$11.53	\$12.34	\$12.82	\$13.33



City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 19-2026

Agenda Date: 7/21/2026

Agenda #: 15.

TO: Honorable Mayor and Members of City Council

FROM: Scott Miller, Public Works Director

SUBJECT:

A Resolution of the City Council of the City of Red Bluff Confirming an Emergency that Required Immediate Repair of a Sewer Main Located Behind the Thai House Restaurant, 248 South Main Street.

RECOMMENDED COUNCIL ACTION:

Adopt Resolution No. 19-2026; A Declaration of Emergency regarding an obstructed sewer main located behind the Thai House Restaurant, 248 South Main Street and the need for immediate repair.

Authorize a project specific supplemental appropriation for Fund 47-44-760220-0102 Wastewater Collections Capital Outlay Sewer Line Repair/Replacement in the amount of **\$27,863.70**.

SUMMARY:

On Monday, June 29, 2026, the City Sewer Collections Department noticed that the manhole behind the Thai House Restaurant was backed up during their routine morning preventative maintenance inspections. Staff then immediately retrieved the departments Vac-Con and Rodder from the Corp Yard and began utilizing standard rodding techniques after vacuuming out the manhole to try to alleviate the backup. However, this resulted in the rodder getting seized and broken with approximately 93 feet remaining in the sewer main from the upstream manhole. Due to the complexity, depth, site constraints, and urgency to restore proper functioning flows, R&R Horn, Inc. was called to make emergency repairs. The City Sewer Collections Department then began monitoring the manhole and utilized the departments Vac-Con overnight to prevent the Manhole from overflowing and becoming a sewage spill.

PREVIOUS COUNCIL ACTION:

None

DISCUSSION:

On Monday, June 29, 2026, the City Sewer Collections Department noticed that the manhole behind the Thai House Restaurant was backed up during their routine morning preventative maintenance inspections. Staff then immediately retrieved the departments Vac-Con and Rodder from the Corp Yard and began utilizing standard rodding techniques after vacuuming out the manhole to try to alleviate the backup. However, this resulted in the rodder getting seized and broken with approximately 93 feet remaining in the sewer main from the upstream manhole. Due to the complexity, depth, site constraints, and urgency to restore proper functioning flows, R&R Horn, Inc. was called to make emergency repairs on Monday, June 29. The City Sewer Collections Department then began monitoring the manhole and utilized the department's Vac-Con as needed, to prevent the manhole from overflowing and becoming a sewage spill. R&R Horn was called as they were currently under contract with the City working on the nearby project with the necessary equipment and shoring protections readily available. On Tuesday, June 30, 2026, with the sewer department's assistance, crews began excavations repairing the sewer main. However, as the excavation was approaching an existing private structure that the sewer main ran underneath, the soil became increasingly unstable and was threatened to undermine the structure. The decision was made to stop work on Thursday July 2nd and backfill the excavation to seek other engineering actions to complete the repairs. As the full blockage was not alleviated,

City sewer crews were scheduled to monitor the sewage levels daily, including the weekend, and pump out any high levels encountered at the nearest manhole.

R&R Horn crews were released from the project, and the City Engineer was consulted. Options considered were technical shoring, horizontal boring, new lift-station, and rerouting sewer main around existing building and abandoning the understructure gravity main. The latter was pursued as the safest, most economical, and best approach for future maintenance due to the depth of the main, limited upstream connections, uncompromised sewage flow from the existing structure over the main, and apparent site availability and connectivity. Under the direction of the City Engineer, Sewer and Engineering staff have begun collecting information about previously unknown existing private lateral connections, elevations, and any other relevant information to complete the emergency reroute design. Staff have been in contact and have been working with the tenants and affected property owners during the entire process and are appreciative of their cooperation and assistance

The R&R Horn emergency portion is complete with the attached daily material and labor costs and invoice for a total of \$27,863.70. Once an in-house design solution is complete, staff will obtain emergency pricing from multiple contractors that have done similar work with the City in the past. Staff will present back to Council for additional direction/authorization.

CITY FISCAL IMPACT:

An initial Supplemental Appropriation for Fund 47-44-760220-0102 Wastewater Collections Capital Outlay Sewer Line Repair/Replacement of \$27,863.70 will be required for expenditures to date. There will be no impact to the General Fund for this project. Additional expenditures will be required that may include but not limited to, design, construction, appraisal and preparation/purchasing of easements, and possible other utility relocations for the final corrective action.

ATTACHMENTS:

1. T&M - 2026 Red Bluff Sewer Emergency Invoice

CITY COUNCIL RESOLUTION NO. 19-2026**A RESOLUTION OF THE RED BLUFF CITY COUNCIL CONFIRMING AN EMERGENCY THAT REQUIRED IMMEDIATE REPAIR OF A SEWER MAIN LOCATED BEHIND THE THAI HOUSE RESTAURANT AT 248 MAIN STREET**

WHEREAS, City crews were able to successfully complete one pass of rodding, the second pass resulted in a broken rod assembly in the main; and

WHEREAS, City crews were not able to retrieve the broken rod assembly from the main; and

WHEREAS, the scope of the needed retrieval and repairs exceeded the capability of City equipment and City staff due to the depth, site constraints, and urgency to restore the sewer main to proper functioning flows; and

WHEREAS, for the above reasons, the City Manager, in consultation with the Public Works Director, declared an emergency and authorized the emergency retention of R & R Horn, Inc. to make the needed repairs to the sewer main; and

WHEREAS, R & R Horn, Inc. began construction and repair work on June 29th, 2026, and were directed to halt the repairs on July 2nd, 2026 due to unstable soil conditions near a private structure; and

WHEREAS, additional and more technical engineering solutions are needed to safely and effectively restore sewage flows; and

NOW THEREFORE, BE IT RESOLVED ON July 21st, 2026, BY THE CITY COUNCIL OF THE CITY OF RED BLUFF:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The City Manager is authorized to make emergency declarations when the public interest and necessity require immediate action and expenditure of City funds to safeguard life, health or property. The City Council confirms and adopts the judgment and decision of the City Manager to find and declare an emergency in the above-described circumstance, which required immediate action in order to make the repairs described above.
3. The City Council further finds that during this emergency the public interest and necessity required the immediate expenditure of funds to repair or replace a public facility (i.e., sewer main), and to take any directly related and immediate action required by the emergency and to procure the necessary equipment, services, and supplies without giving notice for bids to let contracts.
4. The City Council further finds that the above-described emergency and the need for immediate action did not permit the delay necessary to conduct competitive solicitation for bids to let

contracts.

MOTION:

SECOND:

AYES:

NOES:

ABSENT OR NOT VOTING:

ATTEST:

Mayor's Signature

Deputy City Clerk

Time & Materials Work

Reference # _____

R & R Horn, Inc.
P.O. Box 6697
Chico, CA 95927

Project: Red Bluff Sewer Emergency Repair
Date: 7/15/2026

Prevailing Wage: Yes

Date	ID	Description	ST	OT	DT	UOM	Quantity	Rate	Amount
6/30/2026	310	CAT 310 Excavator	8.00			HR	8.00	\$ 106.00	\$ 848.00
6/30/2026	Util	ility Truck With Small Tool Supp	8.00			HR	8.00	\$ 59.75	\$ 478.00
6/30/2026	4man	Foreman	8.00			HR	8.00	\$ 158.00	\$ 1,264.00
6/30/2026	G3	Equipment Operator G3	8.00			HR	8.00	\$ 153.00	\$ 1,224.00
6/30/2026	lab	Construction Laborer	32.00			HR	32.00	\$ 103.00	\$ 3,296.00
6/30/2026	310	CAT 310 Excavator		4.00		HR	4.00	\$ 106.00	\$ 424.00
6/30/2026	Util	ility Truck With Small Tool Supp		4.00		HR	4.00	\$ 59.75	\$ 239.00
6/30/2026	4man	Foreman		4.00		HR	4.00	\$ 209.00	\$ 836.00
6/30/2026	G3	Equipment Operator G3		4.00		HR	4.00	\$ 202.00	\$ 808.00
6/30/2026	lab	Construction Laborer		16.00		HR	16.00	\$ 130.00	\$ 2,080.00
6/30/2026	310	CAT 310 Excavator			1.50	HR	1.50	\$ 106.00	\$ 159.00
6/30/2026	Util	ility Truck With Small Tool Supp			1.50	HR	1.50	\$ 59.75	\$ 89.63
6/30/2026	4man	Foreman			1.50	HR	1.50	\$ 259.00	\$ 388.50
6/30/2026	G3	Equipment Operator G3			1.50	HR	1.50	\$ 255.00	\$ 382.50
6/30/2026	lab	Construction Laborer			1.50	HR	1.50	\$ 159.00	\$ 238.50
7/1/2026	310	CAT 310 Excavator	8.00			HR	8.00	\$ 106.00	\$ 848.00
7/1/2026	Util	ility Truck With Small Tool Supp	8.00			HR	8.00	\$ 59.75	\$ 478.00
7/1/2026	4man	Foreman	8.00			HR	8.00	\$ 158.00	\$ 1,264.00
7/1/2026	G3	Equipment Operator G3	9.00			HR	9.00	\$ 153.00	\$ 1,377.00
7/1/2026	lab	Construction Laborer	32.00			HR	32.00	\$ 103.00	\$ 3,296.00
7/1/2026	816	John Deere 210LE Loader	1.00			HR	1.00	\$ 70.00	\$ 70.00
7/1/2026	310	CAT 310 Excavator		2.00		HR	2.00	\$ 106.00	\$ 212.00
7/1/2026	Util	ility Truck With Small Tool Supp		2.00		HR	2.00	\$ 59.75	\$ 119.50
7/1/2026	4man	Foreman		2.00		HR	2.00	\$ 209.00	\$ 418.00
7/1/2026	G3	Equipment Operator G3		2.00		HR	2.00	\$ 202.00	\$ 404.00
7/1/2026	lab	Construction Laborer		2.00		HR	2.00	\$ 130.00	\$ 260.00
7/1/2026	816	John Deere 210LE Loader		2.00		HR	2.00	\$ 70.00	\$ 140.00
7/2/2026	310	CAT 310 Excavator	2.00			HR	2.00	\$ 106.00	\$ 212.00
7/2/2026	Util	ility Truck With Small Tool Supp	4.00			HR	4.00	\$ 59.75	\$ 239.00
7/2/2026	4man	Foreman	4.00			HR	4.00	\$ 158.00	\$ 632.00
7/2/2026	G3	Equipment Operator G3	2.00			HR	2.00	\$ 153.00	\$ 306.00
7/2/2026	839	CAT IT38G Loader	2.00			HR	2.00	\$ 136.00	\$ 272.00

[illegible]

Labor & Equipment **\$23,302.63**

Materials / Services	\$926.68
15%	\$3,634.40

Grand Total	\$27,863.70
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City Council

Staff Report

555 Washington Street
Red Bluff, CA 96080
(530) 527-2605

File #: 21-2026

Agenda Date: 7/21/2026

Agenda #: 16.

TO: Honorable Mayor and Members of the City Council

FROM: Sophia Meyer, City Attorney

SUBJECT:

A Resolution of the City Council of the City of Red Bluff (1) Calling for an Election on a Ballot Measure to Ask the Voters of the City of Red Bluff, California, Whether the Offices of City Clerk and City Treasurer Shall be Appointive; (2) Requesting the Board of Supervisors of Tehama County to Consolidate a Municipal Election on a Local Measure with Other Elections to be Held on the November 3, 2026, Consolidated Election Date; (3) Requesting the Tehama County Board of Supervisors Permit the Tehama County Elections Official to Render Election Services to the City; and (4) Approving the Proposed Measure

RECOMMENDED COUNCIL ACTION:

Adopt Resolution No. 21-2026 for an election on a ballot measure to ask the voters of the City of Red Bluff, California, whether the offices of City Clerk and City Treasurer shall be appointive; (2) Requesting the Board of Supervisors of Tehama County to consolidate a municipal election on a local measure with other elections to be held on the November 3, 2026, consolidated election date; (3) Requesting the Tehama County Board of Supervisors permit the Tehama County Elections Official to render election services to the City; and (4) Approve the proposed draft resolution.

SUMMARY:

Consideration of a resolution (1) Calling for an election on a ballot measure to ask the voters of the City of Red Bluff, California, whether the offices of City Clerk and City Treasurer shall be appointive; (2) Requesting the Board of Supervisors of Tehama County to consolidate a municipal election on a local measure with other elections to be held on the November 3, 2026, consolidated election date; (3) Requesting the Tehama County Board of Supervisors permit the County Elections Official to render election services to the City of Red Bluff; and (4) Approving the proposed resolution

PREVIOUS COUNCIL ACTION:

At the June 2, 2026, City Council meeting, Council approved calling an election and a ballot measure regarding the City Clerk and Treasurer's positions changing from elective to appointive.

DISCUSSION:

The following discussion is in no way intended to question the integrity or performance of the currently elected City Clerk or City Treasurer, it is simply a factual recitation of the duties of the two offices and analysis regarding pros and cons of making each position appointed vs. elected.

City Clerk

The City Clerk position in the City of Red Bluff has been an elected position since the City first became incorporated in 1876. The duties of a City Clerk are established in Government Code section 40801 et seq.

City Treasurer

The City Treasurer position in the City of Red Bluff has been an elected position since the City first became incorporated in 1876. The duties of a City Treasurer are expressed in Government Code section 41001 et seq.

The statutory qualifications for the office of elected City Clerk and City Treasurer are as follows: Must be eighteen (18) years of age or older, registered to vote, and residing within the limits of the City of Red Bluff.

The City of Red Bluff Municipal Code section 2.2 requires that both the City Treasurer and City Clerk execute a bond to the city before entering upon the duties of their offices.

A voter approval of a change to make the position appointive would allow the City Council to set qualifications and make the appointment or delegate that responsibility to the City Manager by ordinance.

Due to the continued growing complexity of local government, the duties of the City Clerk and City Treasurer continue to become more numerous and technical in nature, requiring professional skills and expertise in areas such as election law, federal and state regulations, records management, conflict of interest, and mandated accounting principles. For these reasons, among others, the trend of cities throughout the state over the last several years has been to have appointed City Clerks and Treasurers appointed based on professional standards for the position as well as experience and credentials, rather than through a general election process which only requires that the person be over the age of 18, a city resident, a registered voter in the city of residence, and not having been convicted of certain disqualifying crimes.

Arguments in favor of retaining an elected City Clerk and City Treasurer is that an independently elected position is important for “checks and balances” in the government structure. In reality, statutes of the State of California prescribe the basic functions of the positions and specific responsibilities and procedures to follow. This means that the City cannot impose any minimum qualifications for the elected positions such as a level of experience, education, professional certification, or training so there is no guarantee that an elected City Clerk or City Treasurer will possess the necessary skills and expertise to perform at the professional level currently required.

In contrast, an appointed City Clerk or City Treasurer would be selected based on specific criteria, experience, and abilities and be subject to personnel procedures and rules, including annual performance evaluations and possible termination for unsatisfactory performance.

Pursuant to Government Code section 36508, the City Council must submit a local measure to the voters to determine whether the City Clerk and City Treasurer positions should be appointive. The California Government Code addresses the election process for this ballot question. Section 36508 states, “at any municipal election, or a special election held for that purpose, the city council may submit to the electors the question whether the elective officers, or any of them except council members, shall be appointed by the city council; provided however, that the city council shall not submit such question to the electors more often than once in an 11-month period.” The question shall be printed on the ballots used at the election substantially in the following form: ‘Shall the offices of City Clerk and City Treasurer be appointive?’ The words ‘yes’ and ‘no’ shall be so printed on the ballots that the voters may express their choice.

The proposed resolution calls for an election to consider the ballot measure and sets forth the exact language of the ballot measure, including the City Attorney’s impartial analysis of the ballot measure, as required by the Tehama County Registrar of Voters. It incorporates the full text of the proposed Measure

and declares that the City Council approves the Measure and its submission to voters for consideration and makes a formal request to the Tehama County Board of Supervisors to consolidate the ballot measure election with the other elections being held on the same election date and furthermore, directs the Tehama County Registrar of Voters to provide the City with election services.

If the resolution is adopted, it must be mailed to both the Tehama County Registrar of Voters and the Tehama County Board of Supervisors so that both receive the resolution before July 22, 2026, which is the anticipated deadline for submitting resolutions to the Tehama County Board of Supervisors for consideration. The Board of Supervisors will consider the request for consolidation and election services, and, if approved, the ballot measure will go before the voters at the November 3, 2026, election. After the election, the City Council must hold a meeting to declare the results. If the Ballot Measure passes, it will become effective ten (10) days after the City Council's declaration of results. A majority vote is required for this ballot measure to pass. The City may provide for the appointment of the officers at the expiration of the terms of the officers then in office, and on a vacancy in any such office. Additionally, in the event that the ballot measure passes, these officers would no longer be required to be residents or electors residing within the jurisdictional limits of the City. One advantage to this is that it will widen the pool of applicants.

The City Council should also consider whether they would like to author an argument in favor of the ballot measure. Arguments of not more than three hundred (300) words would be included in the voter information guide.

CITY FISCAL IMPACT:

The Tehama County Clerk's Office estimates that the cost of adding this ballot measure to the November 3, 2026, election would be \$5,000-8,000. This cost would be paid with money allocated in the General Fund. The City would realize cost savings regarding the ongoing election expenses for the two offices which would be eliminated in the future. The City would not incur additional salary expenses as the City Clerk position would remain at \$3,600 per year and the City Treasurer position would remain at \$3,600 per year.

CITY COUNCIL RESOLUTION NO. 21-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF (1) CALLING FOR AN ELECTION ON A BALLOT MEASURE TO ASK THE VOTERS OF THE CITY OF RED BLUFF, CALIFORNIA, WHETHER THE OFFICES OF CITY CLERK AND CITY TREASURER SHALL BE APPOINTIVE; (2) REQUESTING THE BOARD OF SUPERVISORS OF TEHAMA COUNTY TO CONSOLIDATE A MUNICIPAL ELECTION ON A LOCAL MEASURE WITH OTHER ELECTIONS TO BE HELD ON THE NOVEMBER 3, 2026, CONSOLIDATED ELECTION DATE; (3) REQUESTING THE TEHAMA COUNTY BOARD OF SUPERVISORS PERMIT THE TEHAMA COUNTY ELECTIONS OFFICIAL TO RENDER ELECTION SERVICES TO THE CITY; AND (4) APPROVING THE PROPOSED MEASURE.

THE CITY OF RED BLUFF CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, currently the positions of city clerk and city treasurer of the City of Red Bluff are elective; and

WHEREAS, Government Code Sections 36508-36510 provide that the offices of city clerk and city treasurer may be made appointive rather than elective upon approval of the voters at a regular or special election; and

WHEREAS, the City's next general municipal election will be held on November 3, 2026, and the City wishes to submit to the voters, at that election, the question of whether the city clerk and city treasurer should be made an appointive position.

NOW, THEREFORE, BE IT RESOLVED ON JULY 21, 2026, by the City Council of the City of Red Bluff as follows:

Section 1. Pursuant to California Government Code Section 36508 and Resolution No. 21 2026, the City Council has called for a general municipal election to be held on November 33, 2026, and orders that the following question be submitted to the voters at such election:

MEASURE #__ : APPOINTIVE CITY CLERK-TREASURER Shall the Offices of City Clerk and City Treasurer be Appointive?	Yes	No
--	-----	----

Section 2. That the proposed Measure submitted to the voters **shall read:**

The City Clerk and City Treasurer shall no longer be elective officials in the City of Red Bluff. From and after November 7, 2028, for both City Clerk and City Treasurer, or upon an earlier vacancy in the office of City Clerk or City Treasurer, the City Clerk and City Treasurer shall be appointed by the City Council. The City Clerk and City Treasurer so appointed shall hold office at the pleasure of the City Council and, notwithstanding California Government Code section 36502 to the contrary, are not required to be a resident or elector in the City. The City Council may by Ordinance vest in the City Manager its authority to appoint the City Clerk and City Treasurer.

Section 3. In the event the proposition receives approval by a majority of the votes cast, the proposition is adopted, and the City Council shall appoint such officers beginning in November 2028, or upon an earlier vacancy in the office of City Clerk or Treasurer. The City Council may by ordinance vest in the City Manager its authority to appoint such officers.

Section 4. Pursuant to Elections Code Sections 10002 and 10403 and other applicable authority, the City Council hereby requests the Tehama County Board of Supervisors and the Tehama County Elections Clerk to: (a) consolidate the election on this City proposition with, and place it upon the same ballot as

that provided for, the regular statewide election scheduled for Tuesday, November 3, 2026; and (b) perform election services relating to the vote on the City proposition in accordance with City of Red Bluff Resolution No. 21-2026 requesting election services on behalf of the City for the November 3, 2026, election, which resolution was adopted by the City Council on July 21, 2026, and is being forwarded to the County.

Section 5. The City Clerk is hereby authorized and directed forthwith to file certified copies of this resolution with the Tehama County Board of Supervisors and the Tehama County Clerk and Registrar of Voters

Section 6. That pursuant to Elections Code Section 9280, the City Council hereby directs the City Clerk to transmit a copy of the Measure to the City Attorney to prepare an impartial analysis of the Measure which shall not exceed 500 words in length.

Section 7. That pursuant to Elections Code Section 9282, the City Council may file a written argument in favor of the Measure in accordance with Article 4, Chapter 3, Division 9 of the Elections Code and may change the argument as allowed by law.

Section 8. That pursuant to Elections Code Section 9287, if more than one argument for or more than one argument against the Measure is submitted to the City Clerk within the time prescribed by law, she shall select one of the arguments in favor and one of the arguments against the Measure for printing and distribution to the voters, giving preference in such selection in the following order:

1. The City Council, or a member or members of the City Council authorized by the City Council.
2. Bona fide associations of citizens.
3. Individual voters who are eligible to vote on the Measure.

Section 9. That pursuant to Elections Code Section 9285, when the City Clerk has selected the arguments for and against the Measure which will be printed and distributed to the voters, the City Clerk shall send copies of the argument in favor of the Measure to the author or authors of the argument against, and copies of the argument against the Measure to the author or authors of the argument in favor. The author or authors may submit a rebuttal argument to the direct argument not exceeding 250 words. Rebuttal arguments shall be printed in the same manner as the direct arguments and shall immediately follow the direct argument which it seeks to rebut. All previous resolutions providing for the filing of rebuttal arguments for City measures are repealed, and this Section shall only apply to the election on the Measure to be held on November 3, 2026.

Section 10. In accordance with Section 10002 of the Elections Code, the Board of Supervisors of Tehama County is hereby requested to consent to the Tehama County Clerk and Registrar of Voters rendering election services to the City as may be requested by the City Clerk of said City, the County of Tehama to be reimbursed in full for such services as are performed. The Board of Supervisors of Tehama County is also requested to consent and agree to the consolidation of the General Election with any other election occurring on November 3, 2026, and the City hereby consents to any such consolidation.

Section 11. The election services which the City requests of the Tehama County Clerk and Registrar of Voters, or such other official as may be appropriate to perform, and which such officer is hereby authorized and directed to perform if the said Board of Supervisors consents, include: the preparation, printing and mailing of sample ballots and polling place cards, the establishment or appointment of precincts, polling places, and election officers, opening and closing of polling places, and making such publications as are required by law in connection therewith; the furnishing of ballots, voting booths and

other necessary supplies or materials for polling places, the canvassing of the returns of the election and the furnishing of the results of such canvassing to the City Clerk, and the performance of such other election services as may be requested by said City Clerk.

Section 12. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to California Elections Code Section 10242 and Section 14212, except as provided in California Elections Code Section 14401 or any other provision of law.

Section 13. All persons qualified to vote at municipal elections in the City on the day of the election herein provided for shall be qualified to vote on the Measure hereby submitted at the General Municipal Election.

Section 14. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding general municipal elections in the City.

Section 15. Notice of the time and place of holding the General Municipal Election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 16. The City Clerk shall receive the canvass as it pertains to the General Municipal Election, and shall certify the results to this City Council, as required by law.

Section 17. If any section, subsection, sentence, clause, phrase or provision of this Resolution or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other provision or applications, and to this end the provisions of this Resolution are declared to be severable. The City Council hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, phrase or provision thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or provisions thereof be declared invalid or unconstitutional.

Section 18. Pursuant to California Elections Code section 9295, this Resolution will be available for public examination for no fewer than ten (10) calendar days prior to being submitted for printing in the sample ballot. The examination period will end on the day that is seventy-five (75) days prior to the date set for the election.

Section 19. This Resolution shall take effect immediately upon its adoption by a majority vote of all of the members of the City Council.

Section 20. The City Clerk of the City of Red Bluff is hereby directed to certify to the passage and adoption of this Resolution and to file a certified copy of this Resolution with the Board of Supervisors of Tehama County and the Registrar of Voters of Tehama County at least eighty-eight (88) days before the date of the election.

Section 21. The City Clerk and other City officers and employees are hereby authorized and directed to take all other actions that are necessary to have the City's proposition properly submitted to the City voters at the November 3, 2026 election.

PASSED AND APPROVED by the City Council of the City of Red Bluff on this 21st day of July 2026, by

the following votes:

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RED BLUFF:

MOTION:

SECOND:

AYES:

NOES:

ABSENT / ABSTAIN / NOT VOTING:

ATTEST:

Mayor's Signature

Deputy City Clerk