



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

Tuesday, May 5, 2026  
Council Chambers, City Hall

| Attendee Name  | Title         | Status  | Arrived |
|----------------|---------------|---------|---------|
| Cassie Pope    | Councilmember | Present | 5:15 PM |
| Patrick Hurton | Councilmember | Present | 5:20 PM |
| Kris Deiters   | Councilmember | Present | 5:16 PM |
| Mark Clement   | Mayor Pro Tem | Present | 5:24 PM |
| Jr Gonzales    | Mayor         | Present | 5:15 PM |

### STAFF PRESENT

Tom Westbrook, City Manager  
 Sophia Meyer, City Attorney  
 Paul Young, Finance Director  
 Scott Garrison, HR Administrator  
 Beth Lindauer, Community Development Director  
 Scott Miller, Public Works Director  
 Quintan Ortega, Police Chief  
 Michael Bachmeyer, Fire Chief Robin  
 Anita Rice, Deputy City Clerk  
 Cassidy DeRego, City Clerk  
 Donna Gordy, Treasurer (remote)

### PLEDGE OF ALLEGIANCE

Mayor Gonzales led the Pledge of Allegiance.

### CITIZEN COMMENT

Pastor Scott Camp, a community member, led a prayer. There will be a National Day of Prayer celebration held on Thursday, May 7, 2026, at the old Courthouse.

Ken Boone, a community member, read biblical scripture.

David Burke, with One Seed at a Time and The Fig Hunter, stated that in conjunction with several other businesses, they were able to plant some fruit trees at the PATH Navigation Center.

## **ANNOUNCEMENTS OF AGENDA CORRECTIONS**

No agenda corrections were received.

## **STAFF ITEMS**

- City Manager Tom Westbrook  
Mr. Westbrook gave an update on several community events.
- HR Administrator Scott Garrison  
Mr. Garrison reported that they are currently recruiting for positions within the Police Department.
- Community Development Director Beth Lindauer  
Ms. Lindauer reported that the Code Enforcement Officer completed his next code enforcement module training.
- Public Works Director Scott Miller  
Mr. Miller thanked staff for their hard work in completing much needed projects to keep the water running for the community.
- Fire Chief Mike Bachmeyer  
Chief Bachmeyer reported that the outlook is dry and warmer from June through August 2026. This increases the local fire risk. They will soon be starting fire reduction enforcement in the community.
- Finance Director Paul Young  
Nothing to report.
- Police Chief Quintan Ortega  
Chief Ortega reported that on Wednesday, May 6, 2026, at 7:00 p.m, the 32nd Annual Peace Officer Memorial Ceremony will be held at High Point Assembly. He also thanked staff for their hard work in making arrests related to two murders within the community.
- City Engineer Robin Kampmann  
Was not present.

## **COMMISSION(S) REPORTS: None**

**PRESENTATIONS: None**

**CONFLICT OF INTEREST DECLARATION**

No conflict of interest was declared.

**CONSENT AGENDA / APPROVAL OF DRAFT MINUTES**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Mark Clement, Mayor Pro Tem              |
| <b>SECONDER:</b> | Patrick Hurton, Councilmember            |
| <b>AYES:</b>     | Pope, Hurton, Deiters, Clement, Gonzales |

1. **City Council - Regular Meeting/Closed Session - Apr 7, 2026 5:30 PM**
2. **City Council - Regular Meeting/Closed Session - Apr 21, 2026 5:30 PM**
3. **Public Works Monthly Activity Summary, April**
4. **An Ordinance of the Red Bluff City Council Amending Section 25.239 and 25.197 of the Municipal Code Regarding Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) Ensuring Consistency with State Law**

**ITEMS PULLED FROM CONSENT**

**REGULAR AGENDA**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City’s agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off-agenda emergency).

**5. Draft Ordinance Adding Section 2.8 - Public Records Request, to Chapter 2: Administration, Article I: General Provisions of the Red Bluff Municipal Code Establishing Procedures for Public Records Requests and Appointing the Deputy City Clerk as the Public Records Act Coordinator.**

Beth Lindauer, Community Development Director, presented the Staff's recommendation that the City Council:

1. Introduce the first reading of Ordinance No. 1095 and conduct a public hearing regarding an Ordinance of the City of Red Bluff.
2. Add Section 2.8 to Chapter 2 of the Red Bluff Municipal Code, establishing procedures for responding to Public Records Requests; and appointing the Deputy City Clerk as the designated Public Records Coordinator.

Mayor Gonzales opened the Public Hearing at 5:49 p.m. There being no comment, the Public Hearing was closed at 5:50 p.m.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patrick Hurton, Councilmember            |
| <b>SECONDER:</b> | Cassie Pope, Councilmember               |
| <b>AYES:</b>     | Pope, Hurton, Deiters, Clement, Gonzales |

**6. Military Equipment Annual Report 2025**

Ruben Murgia, Police Captain, presented the staff's recommendation that the City Council:

1. Conduct the Public Hearing.
2. Approve the Military Equipment Annual Report 2025.

Mayor Gonzales opened the Public Hearing at 5:53 p.m. There being no comment, the Public Hearing was closed at 5:54 p.m.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Mark Clement, Mayor Pro Tem              |
| <b>SECONDER:</b> | Patrick Hurton, Councilmember            |
| <b>AYES:</b>     | Pope, Hurton, Deiters, Clement, Gonzales |

**7. Miscellaneous Bargaining Unit Memorandum of Understanding (MOU) 7/1/2026 - 6/30/2029**

Scott Garrison, HR Administrator, presented the staff's recommendation that the City Council approve the proposed new Memorandum of Understanding between the City of Red Bluff and the Operating Engineers No. 3 representing the Miscellaneous Unit for the set term of July 1, 2026, through June 30, 2029.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Mark Clement, Mayor Pro Tem              |
| <b>SECONDER:</b> | Cassie Pope, Councilmember               |
| <b>AYES:</b>     | Pope, Hurton, Deiters, Clement, Gonzales |

**8. 2025/26 Budget Update**

Paul Young Finance Director gave a budget update for FY 2024/2025 and 2025/2026.

**RESULT: NO ACTION NEEDED**

**9. Presentation and Acceptance of the Annual Comprehensive Financial Report, Development Act Financial Statements and Single Audit Act Reports for the Fiscal Year Ended 6-30-25**

Paul Young, Finance Director, presented the staff's recommendation that the City Council accept the Annual Comprehensive Financial Report (ACFR), the Transportation Development Act (TDA) Fund Financial Statements, and Single Audit Act Reports for the Fiscal Year Ended June 30, 2025.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Kris Deiters, Councilmember  
**SECONDER:** Mark Clement, Mayor Pro Tem  
**AYES:** Pope, Hurton, Deiters, Clement, Gonzales

**10. FAA Weather Camera Installation at Red Bluff Municipal Airport Agreement**

Scott Miller, Public Works Director/Airport Manager, presented the staff's recommendation that the City Council authorize the Public Works Director to sign the Weather Camera Agreement and direct staff to coordinate the installation of the weather camera system.

William Ellis, a community member, asked and received clarification on the camera performance when there is a large load on the system.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Mark Clement, Mayor Pro Tem  
**SECONDER:** Cassie Pope, Councilmember  
**AYES:** Pope, Hurton, Deiters, Clement, Gonzales

**11. Consideration and Direction Regarding Elected Versus Appointed City Clerk and City Treasurer Positions**

Tom Westbrook, City Manager, presented the staff's recommendations that the City Council provide direction to staff regarding whether to:

1. Maintain the current structure of elected City Clerk and City Treasurer, or
2. Transition to an appointed City Clerk and/or City Treasurer, subject to applicable legal procedures, including voter approval.

An in-depth discussion was had by the City Council, and all questions asked were answered adequately. It was explained that if this goes to the ballot in November 2026, this would not take effect until the elected officials' terms are up in November 2028. Councilmember Deiters felt strongly that this would be better suited for the November 2028 Ballot. She feels that there would be a different Council in place, and they could make the determination at that time.

Mayor Gonzales made the recommendation to staff to transition to an appointed City Clerk and/or City Treasurer, subject to applicable legal procedures, including voter approval. The Council agreed by consensus.

**RESULT: NO ACTION NEEDED**

**12. A Resolution of the Red Bluff City Council Adopting the May 2026 Update to the City Council Policy Manual**

Tom Westbrook, City Manager, presented the staff's recommendation that the City Council adopt Resolution No. 6-2026 for the May 2026 update to the City of Red Bluff City Council Policy Manual.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Mark Clement, Mayor Pro Tem

**SECONDER:** Cassie Pope, Councilmember

**AYES:** Pope, Hurton, Deiters, Clement, Gonzales

**COMMITTEE REPORTS / COUNCIL COMMENTS**

- Antelope Water/Sewer Project JPA: Westbrook - All Councilmembers  
Tom Westbrook, City Manager, reported that the next meeting is scheduled for Thursday, May 14, 2026.
- Chamber of Commerce: Gonzales & Pope  
Mayor Gonzales gave an update on several upcoming community events.
- City of Red Bluff/Tehama County Ad Hoc Committee: Deiters & Gonzales  
Councilmember Deiters reported that the next meeting is scheduled for Monday, May 18, 2026.
- Community Action Agency: Deiters  
Councilmember Deiters reported that the next meeting is scheduled for Thursday, May 21, 2026.
- Downtown Red Bluff Business Association: Clement & Pope  
Mayor Pro Tem Clement reported that no meeting was scheduled.
- Executive Committee - Tehama County Solid Waste Management Agency: Deiters & Hurton  
Councilmember Deiters reported that no meeting was scheduled.
- Local Agency Formation Commission (LAFCO): Gonzales & Hurton  
Mayor Gonzales reported that no meeting was scheduled.
- Red Bluff Community Center Commission: Gonzales & Hurton  
Tom reported that the next meeting is scheduled for Thursday, August 20, 2026.
- Tehama County Continuum of Care Executive Council: Deiters & Clement  
Councilmember Deiters reported that the next meeting is scheduled for Wednesday, May 13, 2026.

- Tehama County Solid Waste Management Agency (JPA): All Councilmembers  
Councilmember Hurton reported that the next meeting is scheduled for Monday, June 1, 2026.
- Tehama County Transportation Commission: Hurton & Pope  
Councilmember Hurton reported that the last meeting was held on Monday, April 27, 2026. They approved an agreement for grant writing services.
- Tehama County Air Pollution District Review Committee: Deiters & Pope  
Councilmember Pope reported that no meeting was scheduled.

### **ADDITIONAL COUNCIL COMMENTS AND OTHER MEETINGS ATTENDED**

Councilmember Deiters stated that budget meetings are underway. She stated that there are subcommittees of the Continuum of Care that meet frequently. She also attended the spring regional coordination meeting that was held in Corning. They discussed a homeless encampment policy that will be required by the State of California for funding.

### **FUTURE AGENDA ITEMS BY CONSENSUS OF COUNCIL**

None received.

### **CITIZEN COMMENT BEFORE CLOSED SESSION**

None received.

### **RECESS TO CLOSED SESSION**

#### **13. Closed Executive Session - Labor Negotiations**

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| <b>RESULT: NO ACTION NEEDED</b> |
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#### **14. Public Employee Performance Evaluation - California Government Code Section 54957 (B)(1) - City Manager.**

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| <b>RESULT: NO ACTION NEEDED</b> |
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### **REPORTABLE ACTIONS FROM CLOSED SESSION**

No reportable action was received for either item discussed in Closed Session.

### **ADJOURNMENT**

There being no further business Mayor Gonzales adjourned the meeting at 6:54 p.m. to a Closed Session. The next City Council meeting will be held on Tuesday, May 19, 2026, at 5:30 p.m. in the Red Bluff City Council Chambers.

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Mayor

ATTEST:

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Anita Rice, Deputy City Clerk